



CENTRAL BUCKS SCHOOL DISTRICT

LEADING THE WAY

The Central Bucks Schools will provide all students with the academic and problem-solving skills essential for personal development, responsible citizenship, and life-long learning.

AGENDA

SCHOOL BOARD MEETING

April 26, 2016

7:30 p.m.

**Executive Session
6:30 p.m.**

**Holicong 9th Grade Chorus
will perform
7:15 p.m.**

- I. **Call to Order/Pledge of Allegiance/Roll Call**
- II. **Approval of School Board Meeting Minutes – April 12, 2016** Pages 1-48
- III. **Public Comment**
The public is invited to address the Board at this time. Please sign in on the form provided at the microphone. Speakers will be taken in order of sign-in. Each speaker is limited to 3 minutes.
- IV. **Superintendent’s Report:** **Certificate of Achievement**
 Consideration to Adopt the 2016-2017 Proposed Final Budget
- V. **Recommendations for Action**
 - A. **Treasurer’s Report and Summary of Fund Disbursements for the month of March 2016** Pages 49-53

General Fund	\$ 29,252,189.24
Capital Fund	201,895.12
Food Service	<u>402,141.88</u>
TOTAL ALL FUNDS	\$ 29,856,226.24
 - B. **Approval of Accounts Payable Check Disbursements** Pages 54-63

1. General Fund Dates (April 15, 2016 and April 21, 2016)	\$1,106,093.29
2. Capital Fund Dates (April 7, 2016)	\$ 61,612.01
 - C. **Recommendation to approve the Resolution for the 2016-2017 Proposed Final Budget and advertisement notice.** Pages 64-67

The Central Bucks School District is making an audio recording of this meeting and streaming the audio live via the Internet.

- D. Administration is requesting authority to take all actions necessary to defease (prepay) construction debt not to exceed a total cost of \$30,000,000.** Pages 68-71
- E. General Supply Purchases** Pages 72-81
 General Teaching Supplies
 General Art Supplies
 Secondary Art Supplies
 Physical Education Supplies
 Science Supplies
 Technology Education General Hardware Supplies
 Team Sports Equipment and Supplies
- F. Award a contract to Musco Lighting to replace the stadium light poles at War Memorial Field to include the demolition of the existing light poles and bases in the amount of \$584,796. Keystone Purchasing Contract #KPN-201302-01.** Pages 82-84
- G. Award a contract to Barb-Lin to replace flooring at Buckingham ES, Groveland ES, Kutz ES, and Unami MS in the amount of \$71,351.** Page 85
- H. Award a contract to Wright Flooring to replace flooring at CB West HS in the amount of \$9,587.** Page 85
- I. Award a contract in the amount of \$11,500 to Snyder Hoffmann to conduct an engineering study to determine the cost of air conditioning the remaining schools.** Pages 86-87
- J. Recommend the approval of a Resolution to designate an Agent for CBSD to work with PEMA to recover some of the snow removal costs for the January 2016 blizzard.** Page 88
- K. Recommend the approval of a Development Agreement with Plumstead Township for the Gayman site project.** Pages 89-122
- L. Recommend the approval of a Memorandum of Development Agreement with Plumstead Township for the Gayman site project.** Pages 123-125
- M. Recommend the approval of a Storm Water Facilities Agreement with Plumstead Township for the Gayman site project.** Pages 126-130
- N. Approval of school boundary assignment for a new housing development in Warwick Township.** Pages 131-132
 The administration is recommending the attendance boundary for Bridge Valley Elementary School be amended to include the Warwick Mill Development, located near the intersection of School Road and Mill Road. This development is currently in the Warwick Elementary School attendance boundary.
- O. School Board Policies for 1st Read** Pages 133-149
 School Board Policy 127 – Assessment System
 School Board Policy 137 – Home Education Programs
 School Board Policy 217 – Graduation Requirements
 School Board Policy 823 – Naloxone Administration In Schools
- P. Ratification of Contract Between Central Bucks School District and the Central Bucks Educational Support Professional Association Effective July 1, 2016 through June 30, 2021.** Pages 150-178
- Q. Approval of a “Settlement Agreement and Release” between Jeanann A. Kahley and the Central Bucks School District.**

R. Personnel Items

Pages 179-184

1. Resignations
2. Retirements
3. Leaves of Absence
4. Appointments
5. Long-Term Substitute Teachers
6. Long-Term Per Diem Substitute Teachers
7. Classification Changes
8. Community School Staff
9. EDR Changes

S. Student Items

Pages 185-187

1. Approval of Central Bucks High School – West Spanish 5 classes to travel to New York. Dates are May 23, 2016.
2. Approval of Foreign Exchange Student at Central Bucks High School – West for the 2016-2017 school year.

T. Staff Conferences/Workshops

Page 188

VI. Reports and Information

Page 189

1. Sabbatical Leaves of Absence

VII. Adjournment

**Upcoming Meetings: May 10, 2016
May 24, 2016**

**CENTRAL BUCKS SCHOOL DISTRICT
SCHOOL BOARD MEETING**

April 12, 2016

The Central Bucks Board of School Directors held its meeting on Tuesday, April 12, 2016 in the Board Room of the Educational Services Center with President Beth Darcy presiding. The meeting was called to order by President Darcy at 7:35 p.m., followed by the Pledge of Allegiance.

BOARD MEMBERS PRESENT

Beth Darcy – President, John Gamble – Vice President, Sharon Collopy, Meg Evans, Glenn Schloeffel, Karen Smith, Dennis Weldon, Jerel Wohl

BOARD MEMBERS ABSENT

Paul Faulkner

ADMINISTRATORS PRESENT

Dr. David Weitzel, Dr. David Bolton, Andrea DiDio-Hauber, Scott Kennedy, David Matyas, Mary Kay Speese

ALSO PRESENT

Jeffrey Garton – Solicitor, Sharon Reiner - School Board Secretary

Mrs. Darcy announced that the Board met in Executive Session this evening to discuss the Act 93 contract; and also met via telephone conference calls on March 28, 2016 to discuss a personnel matter, on March 29, 2016 to discuss the Central Bucks Educational Support Professional Association contract, and on April 7, 2016 to discuss the Superintendent contract.

APPROVAL OF MINUTES

Motion by John Gamble, supported by Dennis Weldon, to approve the minutes of the March 22, 2016 School Board meeting.

Motion Approved 8-0.

PUBLIC COMMENT

Shaylan Kolodney reiterated the importance of making sure that Central Bucks eliminates styrofoam products from the cafeterias in order to be more environmentally aware. On May 18, 2016 Aramark will present some alternative options to using Styrofoam products in the cafeteria. Ms. Kolodney will return on April 26, 2016 to speak again.

SUPERINTENDENT'S REPORT

SUSTAINABILITY EFFORTS IN CENTRAL BUCKS VIDEO

Board members viewed a video on how environmental awareness and sustainability are taught in our curriculum, and how the district, given the large size and population, tries to model these teachings. Through these sustainability initiatives, the district is conserving energy and natural resources, and has been able to pass significant cost savings on to the taxpayers. Dr. Weitzel mentioned that this informative video will be shared with the community and also with the high school principals and Science Department to see if anything can be used in the classroom to support the practices covered in the video.

SCHOOL BOARD REPORTS

The Curriculum Committee, Finance Committee, Operations Committee, and Policy Committee notes, as well as the BCIU Board and MBIT Executive Council minutes were mentioned. These notes and minutes are Attachment A.

RECOMMENDATIONS FOR ACTION

ACCOUNTS PAYABLE CHECK DISBURSEMENTS

Motion by Jerel Wohl, supported by Sharon Collopy, to approve the March 31, 2016 and April 7, 2016 General Fund check disbursements in the amount of \$1,622,001.76; the March 18, 2016 and March 31, 2016 Capital Fund check disbursements in the amount of \$854,667.26; and the March 31, 2016 Food Service Fund check disbursements in the amount of \$26,307.33.

Motion Approved 8-0.

CONSTRUCTION CONTRACTS AND SERVICE AGREEMENTS

Motion by Karen Smith, supported by John Gamble, to award a contract to Wespol Construction & Metal Distributors for roofing replacement at Jamison Elementary School in the amount of \$449,000.

Mr. Gamble asked if this roof replacement will alleviate the problem in the Library. Mr. Kennedy stated that a portion of the problem has been alleviated but that some of the water is getting through the exterior wall which is still being addressed.

Motion Approved 8-0.

Motion by John Gamble, supported by Dennis Weldon, to award a contract to Applied Landscape Technologies to install a synthetic turf field at CB South High School Stadium in the amount of \$1,605,700.

Mrs. Collopy asked if there was a start date and completion date for the project. Mr. Kennedy stated that the work will begin the day after graduation and will end, weather depending, by mid-September. Mrs. Smith asked if some of the dirt from the stadium will be moved to improve the quality of some of the upper sports field. Mr. Kennedy stated that the fields will be completely rebuilt.

Motion Approved 8-0.

Motion by Dennis Weldon, supported by Karen Smith, to award a contract to A. H. Cornell & Son for site improvements at Gayman Elementary School in the amount of \$736,300.

Dr. Weitzel stated that these improvements will be for the safety of students and parents during pick-up and drop-off periods.

Motion Approved 8-0.

Motion by Dennis Weldon, supported by Sharon Collopy, to award a contract to The Fayette Group for general construction at Gayman Elementary School in the amount of \$292,558.

Motion Approved 8-0.

Motion by Dennis Weldon, supported by Sharon Collopy, to award a contract to Tri County Mechanical for mechanical construction at Gayman Elementary School in the amount of \$171,500.

Motion Approved 8-0.

Motion by Dennis Weldon, supported by Sharon Collopy, to award a contract to E.C. Bentz Electrical for electrical construction at Gayman Elementary School in the amount of \$144,000.

Dr. Weitzel stated that the above three (3) agenda items were for the renovation of the old office areas at Gayman Elementary School to make those areas more useable.

Motion Approved 8-0.

MIDDLE BUCKS INSTITUTE OF TECHNOLOGY BUDGET

Motion by Karen Smith, supported by John Gamble, to approve the Middle Bucks Institute of Technology 2016-2017 General Fund Budget.

Dr. Weitzel stated that the MBIT budget overall increase for sending schools is 1.8% and Central Bucks portion to be paid is \$4.8M. The amount paid by each district (there are four (4) school districts sending students to MBIT) is based on the number of students for that district attending MBIT.

Motion Approved 8-0.

APPOINTMENT OF MR. JOHN KOPICKI AS SUPERINTENDENT OF SCHOOLS EFFECTIVE JULY 1, 2016 AS PER EMPLOYMENT AGREEMENT

Motion by John Gamble, supported by Karen Smith, to appoint Mr. John Kopicki as Superintendent of Schools effective July 1, 2016 as per the Employment Agreement. The Employment Agreement is Attachment B.

Mrs. Darcy read the following statement:

In preparation for Dr. Weitzel's retirement this June, after 38 years in education, 18 of which were here in Central Bucks, the Board began discussing a search in January. We quickly chose to enlist the Bucks County Intermediate Unit to assist in our search with the goal of finding high quality candidates to lead our district in the future. The IU has assisted nearly all of the superintendent searches in Bucks County over the past eight years. They know Central Bucks; they have a vested interest in Central Bucks having a quality Superintendent; and their support and guidance throughout this process has been invaluable to the board. Perhaps best of all, their services were free!

The professional educators from the IU, including Dr. Mark Hoffman, current Executive Director of the IU, Dr. Barry Galasso, retired Executive Director of the IU, Mrs. JoAnne Perotti, Dr. Mike Masko and Mrs. Rebecca Malamis, are known to many of us here in Central Bucks and have helped bring professional educator and school district management expertise to our search. The Board is extremely grateful for their assistance to us and to our community.

Seeking a new superintendent is perhaps a School Board's most important and impactful role. Because it is a personnel decision, it, unfortunately, cannot be conducted with the open, public conversations that some of us might desire because of the confidentiality required to the candidates, many of whom had not alerted their board to their intentions. The Board sought, as best as possible,

to enlist the help of the public in this search. We began by initiating a community survey to gather feedback. We received over 1900 responses to the survey and gained valuable input into your thoughts and expectations for our district. This information helped us frame interview questions and guide our decisions throughout the process. Thank you for that input.

When the application window closed, there were a total of 26 candidates who applied for our opening. This number included national, regional and local candidates. After reviewing each of the applications, the board conducted initial interviews with 11 candidates. From that pool, the board invited 5 of the candidates back for more in-depth interviews. Finally, the board conducted an additional interview session with 2 finalists. This process required candidates to answer dozens of questions posed by the board that were framed by the survey responses; the search required candidates to complete a timed writing prompt; and final candidates were also given a scenario on which they were required to make a presentation to the board.

Please know that the Board took this process very, very seriously. We share the community's concerns about consistency in this position, and we have taken great care to ensure that our screening process was rigorous and sought the very best candidate to lead our district in the future. At the conclusion of this process, we, the Central Bucks School Board of Directors, chose to name Mr. John Kopicki, current Superintendent of the Altoona Area School District, our finalist.

Over two weeks ago, the Board announced Mr. Kopicki as our finalist. We made his name public a week in advance of his visit and the community forum in order to provide the public the opportunity to continue the vetting process we were also continuing to undertake. As we know from hearing from many of you, the community now knows just about everything about Mr. Kopicki, including employment history, biographical information and even traffic citations! We thank you for your due diligence.

We were very pleased that the two days Mr. Kopicki spent in and around our district, visiting schools and classrooms, meeting with students and teachers, and talking with administrators and staff, culminated in a community forum attended by nearly 200 people and at which he was very warmly received.

For those of you who haven't had the opportunity to learn much about Mr. Kopicki, he has served for nearly 24 years in public education in the Pocono Mountain, Scranton, Forest City and Altoona Area School Districts. He has a breadth of experience ranging from elementary to secondary; he has served in positions from teacher to superintendent; he has managed district finances, operations, curriculum and human resources; and he comes highly recommended by peers everywhere he has served. Mr. Kopicki has continually confirmed his commitment to putting our students first and to building strong relationships throughout our community, all with the goal of enhancing the quality of education we have grown to expect from our schools.

The Board is very confident in Mr. Kopicki's ability to lead Central Bucks into the future. We look forward to you all getting to know him as we have. And, we welcome him to Central Bucks.

Mrs. Darcy asked for a Roll Call vote.

Roll Call:

Mrs. Collopy	Yes	Mr. Faulkner	Absent	Mrs. Smith	Yes
Mrs. Darcy	Yes	Mr. Gamble	Yes	Mr. Weldon	Yes
Mrs. Evans	Yes	Mr. Schloeffel	Yes	Mr. Wohl	Yes

Motion Approved 8-0.

Mrs. Darcy thanked Mr. Kopicki for attending the meeting this evening.

PERSONNEL ITEMS

Motion by Dennis Weldon, supported by Jerel Wohl, to approve resignations, retirements, positions ended, and leaves of absence; appointments, long-term per diem substitute teachers, classification changes, community school staff, per diem substitute teachers, homebound instructors, substitute nurses, per diem substitute custodians, per diem substitute educational assistants, and EDRs.

Before the vote Mrs. Darcy recognized the following retirees for their years of service to the district. She wished them the best in retirement.

Paul Beltz – Reading Supervisor – Educational Services Center

Years in Central Bucks: 39 - hired 9/6/1977

Subject taught or positions held: Reading Supervisor, Reading Specialist, Classroom teacher

Buildings worked: Educational Services Center, Detwiler, Barclay, Butler, Lenape, Doyle

Frank Bolkus – Elementary Music Teacher .6 – Doyle Elementary School, .4 Music Dept Coordinator

Years in Central Bucks: 22 – hired 1/28/1994

Subject taught or positions held: Music Teacher, Music Dept Coordinator, P/T Computer Specialist (Jan 94 – June 94)

Buildings worked: Educational Services Center, Doyle, Kutz, Pine Run

Cynthia Etter – Elementary Teacher – Groveland Elementary School

Years in Central Bucks: 25 – hired 9/4/1991

Subject taught or positions held: Elementary teacher 2nd, 3rd & 4th grades, Special Ed EA

Buildings worked: Groveland, Pine Run

Charlene Freiling – Special Education Assistant – Tohickon Middle School

Years in Central Bucks: 27 – hired 10/15/1989

Subject taught or positions held: Special Ed EA, Community School, Homebound Instructor

Buildings worked: Tohickon, Tamanend, Cold Spring (Community School)

Kathleen Mahan – English Teacher – Lenape Middle School

Years in Central Bucks: 23 – hired 9/7/1993

Subject taught or positions held: English, PEN, Reading Specialist

Buildings worked: Lenape

Arlene Newman – Office Clerk – Central Bucks High School - West
Years in Central Bucks: 22 – hired 2/11/1994
Subject taught or positions held: Office Clerk -Guidance Receptionist, Office Clerk -
Graduation Project Secretary, Duty Assistant
Buildings worked: CB West, CB East

Debora Reppa – Elementary Teacher – Groveland Elementary School
Years in Central Bucks: 20 – hired 2/26/1996
Subject taught or positions held: Elementary teacher 2nd, 3rd and 4th grades, (“Chapter 1
Aide” at Butler in January 1995- only mentioned on 1 paper in with application but NAV
shows hire date as 2/26/96.) ???
Buildings worked: Groveland, Titus

Sandra Stanislaw – Special Education Assistant – Tohickon Middle School
Years in Central Bucks: 29 – hired 10/13/1987
Subject taught or positions held: Special Ed EA, Community School Supervisor, Community
School Instructor
Buildings worked: Tohickon, Tamanend, Unami, and Pine Run (Community School)

RESIGNATIONS

Name: Kristina Bashline
Position: Special Education Assistant – Gayman Elementary School
Effective: May 11, 2016

Name: Mary Paris
Position: Personal Care Assistant – Linden Elementary School
Effective: March 22, 2016

RETIREMENTS

Name: Paul Beltz
Position: Reading Supervisor – Educational Services Center
Effective: July 7, 2016

Name: Frank Bolkus
Position: Elementary Music teacher – Doyle Elementary School
Effective: June 16, 2016

Name: Cynthia Etter
Position: Elementary teacher – Groveland Elementary School
Effective: June 16, 2016

Name: Charlene Freiling
Position: Special Education Assistant – Tohickon Middle School
Effective: June 16, 2016

Name: Kathleen Mahan
Position: English teacher – Lenape Middle School
Effective: June 16, 2016

Name: Arlene Newman
Position: Office Clerk – Central Bucks High School – West
Effective: June 14, 2016

Name: Debora Reppa
Position: Elementary teacher – Groveland Elementary School
Effective: June 16, 2016

Name: Sandra Stanislaw
Position: Special Education Assistant – Tohickon Middle School
Effective: June 15, 2016

POSITIONS ENDED

Name: Karen Geller
Position: Duty Assistant – Gayman Elementary School
Effective: March 8, 2016

LEAVES OF ABSENCE

Melissa Campbell Mathematics teacher – Tohickon Middle School
August 29, 2016 – January 25, 2017

Adam Controy Elementary teacher – Bridge Valley Elementary School
April 13, 2016 – August 2016

Darlene Danilowicz Custodian – Holicong Middle School
March 16, 2016 – March 28, 2016

Casey Davidson Health and Physical Education teacher – Holicong/Tohickon
May 31, 2016 – November 7, 2016

Marguerite Desumma Personal Care Assistant – Bridge Valley Elementary School
March 31, 2016 - TBD

Michael Fetz Custodian – Titus Elementary School
March 7, 2016 - TBD

Stacey Fisher Special Education teacher – Cold Spring Elementary School
August 29, 2016 – November 28, 2016

Michelle Kauffman Elementary teacher – Butler Elementary School
June 3, 2016 – January 25, 2017

Robert Kibbe Technology Education teacher – Holicong/Tohickon/CB East
May 23, 2016 – June 8, 2016

Kristen Masciantonio Elementary teacher – Groveland Elementary School
August 29, 2016 – August 2017

Cassie Rafferty Special Education teacher – Bridge Valley Elementary School
August 29, 2016 – January 25, 2017

Kimberly Rissing Mathematics teacher – Tohickon Middle School
August 29, 2016 – November 25, 2016

Bridget Vaughn Duty Assistant – Tohickon Middle School
April 29, 2016 – June 2016

APPOINTMENTS

Name: Beth Bedard
Position: Educational Assistant – Pine Run Elementary School
\$14.01 per hour
Effective: April 8, 2016

Name: Meghan Braun
Position: Personal Care Assistant – Pine Run Elementary School
\$12.26 per hour
Effective: March 23, 2016

Name: Brittany Dotson
Position: Special Education Assistant – Cold Spring Elementary School
\$14.01 per hour
Effective: March 29, 2016

Name: Melanie Greenwood
Position: Special Education Assistant – Jamison Elementary School
\$14.01 per hour
Effective: March 18, 2016

Name: Lorine Herrera
Position: Personal Care Assistant – Linden Elementary School
\$12.76 per hour
Effective: March 23, 2016

Name: Kathleen Marchione
Position: (Temporary) Duty Assistant – Gayman Elementary School
\$12.26 per hour
Effective: March 23, 2016

Name: Edward McGee
Position: (Temporary) Floating Custodian – District
\$15.47 per hour
Effective: April 11, 2016

LONG-TERM PER DIEM SUBSTITUTE TEACHERS

Name: Michael Aiello
Position: Special Education teacher – Central Bucks High School – East
\$150 per day
Effective: May 2, 2016

Name: Anthony DiPietro
Position: Science teacher – Unami Middle School
\$150 per day
Effective: April 18, 2016

Name: Katelyn Donohue
Position: Biology teacher – Central Bucks High School – South
\$150 per day
Effective: April 4, 2016

Name: Meredith Fay
Position: Special Education teacher – Bridge Valley Elementary School
\$150 per day
Effective: May 31, 2016

Name: Sharon Gulla
Position: Music teacher – Groveland/Gayman/Cold Spring Elementary School
\$150 per day
Effective: April 18, 2016

Name: Kristine Keplinger
Position: Mathematics teacher – Central Bucks High School – West
\$150 per day
Effective: March 29, 2016

Name: Mariel Taggart
Position: Elementary teacher – Groveland Elementary School
\$150 per day
Effective: April 1, 2016

Name: Samara Witte
Position: Special Education teacher – Bridge Valley Elementary School
\$150 per day
Effective: March 11, 2016

CLASSIFICATION CHANGES

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>
Niels Baltzersen	District Utility Person Facilities \$24.53 Per Hour	(Temp) PMM Operations \$27.75 Per Hour	3/28/16

Randi Boyce	Personal Care Assistant Butler \$12.38 Per Hour	Educational Assistant Barclay \$14.01 Per Hour	3/16/16
Ryan Diehl	(Temporary) Custodian Jamison No Change In Salary	(Permanent) Custodian Jamison No Change In Salary	3/17/16
Dianne Koziatek	(Temporary) Sp Ed Asst West \$14.01 Per Hour	(Permanent) Pers Care Asst West \$12.26 Per Hour	4/7/16
Andrew Montgomery	(Temporary) Custodian Unami No Change In Salary	(Temporary) Custodian Floater No Change In Salary	3/28/16
James Smith	(Temporary) Float Custodian Facilities No Change In Salary	(Permanent) Custodian Linden No Change In Salary	3/17/16

COMMUNITY SCHOOL STAFF

Marina Cox	Before/After School Child Program – EA	\$14.01/hour
Kelly Haegele	Assistant Swim Coach	\$14.90/hour
Cassandra Modica	Before/After School Child Program – EA	\$14.01/hour
Jessica Phillips	Student Swim Instructor	\$ 8.40/hour

PER DIEM SUBSTITUTE TEACHERS Approved salary rate of \$95/day for the 2015-2016 school year.

Rosario Bagnato	Kara Keenan	Margaret Shore
Staci Beck	Rachel Knoll	Kimberlee Talevi
Samantha Ettinger	Lindsay Koch	Juli Vogelsang
Bonnie Gepner	Carolyn Metz	Jennifer Wagner
Ashley Godfrey	Denise Mokrynychuk	Sarah Wolfe
Lawahez Hassouneh	Alexander Richmond	Diana Young
Mindi Hecklin	Austin Rosen	Samantha Youse

HOMEBOUND INSTRUCTORS Approved salary rate of \$30/per hour, plus mileage, for the 2015-2016 school year.

Lisa DeAngelis

SUBSTITUTE NURSES Approved salary rate of \$105/day for the 2015-2016 school year.

Emma Dudley	Rhonda Gold
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PER DIEM SUBSTITUTE CUSTODIANS AND SUBSTITUTE EDUCATIONAL ASSISTANTS

Approved salary rate of \$14/\$10.50 per hour for the 2015-2016 school year.

Substitute Custodians

Joe Rigous
Greg Weideman

Substitute Educational Assistants

Joseph Kenner
Ashley Rogers
Judy Stover-End

EDRs

<u>Name</u>	<u>School/Position</u>	<u>Units Paid</u>
Brad Cochran	Holicong/Track & Field – Head	15
Mike Weir	Holicong/Track & Field – Assistant	8
Tim Barno	Holicong/Track & Field – Assistant	6
Catherine Gulkis	Holicong/Softball – 8 th grade	10
Molly Richert	Holicong/Softball – 7 th grade	7
Nels Updale	Holicong/Soccer (Spring) – 8 th grade	8
Kelly Chioffe	Holicong/Soccer (Spring) – 7 th grade	7
Rodger Przybylowski	Lenape/Track & Field – Head	17
Kerri Rabberman	Lenape-Track & Field – Assistant	7
Katrina Przybylowski	Lenape/Track & Field – Assistant	7
Steve Lichter	Lenape/Baseball – 8 th grade	8
Bill Reynolds	Lenape/Baseball – 7 th grade	7
Matt Fash	Lenape/Softball – 8 th grade	10
Andrew Burgess	Lenape/Softball – 7 th grade	7
Stephanie Thomas	Lenape/Soccer (Spring) – 8 th grade	8
Greg Torrence	Lenape/Soccer (Spring) – 7 th grade	5
Jason Kriney	Lenape/Soccer (Spring) – 7 th grade	2
Maria Vitacco	Tamanend/Track & Field – Head	17
Ryan Lenet	Tamanend/Track & Field – Assistant	9
Nicole Barlow	Tamanend/Track & Field – Assistant	5
Kevin Ketler	Tamanend/Baseball – 8 th grade	8
Jeff Parker	Tamanend/Baseball – 8 th grade	2
John Heisey	Tamanend/Baseball – 7 th grade	7
Marissa Nagle	Tamanend/Softball – 8 th grade	8
Brittany Thatcher	Tamanend/Softball – 7 th grade	7
Jill Camburn	Tamanend/Soccer (Spring) – 8 th grade	8
Dana Walter	Tamanend/Soccer (Spring) – 7 th grade	7
Frank Pustay	Tohickon/Track & Field – Head	11
Michael Bartosiewicz	Tohickon/Track & Field – Assistant	13
Jarred Levenson	Tohickon/Track & Field – Assistant	11
Nathan Harris	Tohickon/Baseball – 8 th grade	8
Robert Williams	Tohickon/Baseball – 7 th grade	3.5
Zachary Sibel	Tohickon/Baseball – 7 th grade	3.5
Andrea Bellevance	Tohickon/Softball – 8 th grade	8
Natalie Dobrowolski	Tohickon/Softball – 7 th grade	7

Miro Kamenik	Tohickon/Soccer (Spring) – 8 th grade	8
Allison Bongiorno	Tohickon/Soccer (Spring) – 7 th grade	7
Leanne Lukens	Unami/Track & Field – Co-Head	8
Jan Yerkes	Unami/Track & Field – Co-Head	10
Anthony Dipietro	Unami/Track & Field – Assistant	7
James Jones	Unami/Baseball – Head	10
Kevin Spadaccino	Unami/Baseball – Assistant	7
Brandy Cooley	Unami/Softball – Head	8
Greg Beyerle	Unami/Softball – Assistant	7
George Litzke	Unami/Soccer (Spring) – Head	7.5
Danielle Weber	Unami/Soccer (Spring) – Assistant	7.5
Gerry Stemplewicz	East/Track (Boys) – Head	13
Paul Wilson	East/Track (Boys) – Assistant	12
Ollie Boucher	East/Track (Boys) – Assistant	8
Chris Pierangeli	East/Track (Boys) – Assistant	6
Michael King	East/Track (Boys) – Assistant	5
Sam Losorelli	East/Track (Girls) – Head	18
Steve Martin	East/Track (Girls) – Assistant	10
Steve Martin	East/Track (Girls) – Assistant	2
Cardwell Wooten	East/Track (Girls) – Assistant	2
Rob Minschwaner	East/Volleyball (Boys) – Head	18
Steve Eaton	East/Volleyball (Boys) – Assistant	11
Kyle Dennis	East/Baseball – Head	16
Dan Wasser	East/Baseball – Assistant	7
Matt Wolf	East/Baseball – Assistant	3
Kurt Wachowski	East/Baseball – Assistant	4
Karl Knapp	East/Softball – Head	16
Dave Schulman	East/Softball – Assistant	8
Michael Jones	East/Softball – Assistant	1.65
Kelly White	East/Lacrosse (Girls) – Head	14
Alicia Buck	East/Lacrosse (Girls) – Assistant	8
Bruce Garcia	East/Lacrosse (Boys) – Head	18
James Mithoefer	East/Lacrosse (Boys) – Assistant	8
Lisa Wiley	East/Tennis (Boys) – Head	10
Lisa Wenick	East/Tennis (Boys) – Assistant	6
Jason Gable	South/Track (Boys) – Head	19
Michael Cox	South/Track (Boys) – Assistant	10
Justin Crump	South/Track (Boys) – Assistant	9
Loretta Fantini	South/Track (Girls) – Head	13
Danielle Flowers	South/Track (Girls) – Assistant	1
Justin Crump	South/Track (Girls) – Assistant	8
Jason Gable	South/Track (Girls) – Assistant	3
Mike Cox	South/Track (Girls) – Assistant	3
Maureen Riley	South/Track (Girls) – Assistant	2
Matt Ehlers	South/Volleyball (Spring) – Head	16

Matt Ehlers	South/Volleyball (Spring) – Assistant	9
Brian Klumpp	South/Baseball – Head	14
Phil Wursta	South/Baseball – Assistant	8
Nick Bucciarelli	South/Baseball – Assistant	4
Charles Daniel-Hayes	South/Softball – Head	15.5
Victor Volpe	South/Softball – Assistant	8.5
Ellen Goldstein	South/Softball – Assistant	4
Cassie Haynes	South/Softball – Assistant	4
Janique Craig	South/Lacrosse (Girls) – Head	18
Sarah DeCherney	South/Lacrosse (Girls) – Assistant	8
Mike Strayline	South/Lacrosse (Boys) – Head	14
Dino Vitale	South/Lacrosse (Boys) – Assistant	8
Mary Lou Cardie	South/Tennis (Boys) – Head	10
Denise Houriet	South/Tennis (Boys) – Assistant	6
Greg Wetzel	West/Track (Boys) – Head	16
John Mahoney	West/Track (Boys) Assistant	10
Tom Conboy	West/Track (Boys) – Assistant	13
M. Scott Sherwood	West/Track (Boys) – Assistant	3
Erv Hall	West/Track (Girls) – Assistant	6
Warren Robertson	West/Track (Girls) – Assistant	5
M. Scott Sherwood	West/Track (Girls) – Assistant	1
Kevin Munnely	West/Track (Girls) – Assistant	6
Todd Miller	West/Volleyball (Boys) – Head	15
Rick Fhers	West/Volleyball (Boys) – Assistant	5
Brad Finch	West/Volleyball (Boys) – Assistant	5
Brad Tracy	West/Baseball – Head	14
Josh Hirsch	West/Baseball – Assistant	6
Jeff Layton	West/Baseball – Assistant	6
Geoffrey Thompson	West/Softball – Head	14
Jessica Weckerman	West/Softball – Assistant	6
Jessie Schuck	West/Softball – Assistant	6
Matt Coverdale	West/Lacrosse (Boys) – Head	18
Albert Snyder	West/Lacrosse (Boys) – Assistant	12
Tara Schmucker	West/Lacrosse (Girls) – Head	16
Rebecca Cartee-Haring	West/Lacrosse (Girls) – Assistant	8
Frank Mancini	West/Tennis (Boys) – Head	14
Brian Weaver	West/Tennis (Boys) – Assistant	6

Motion Approved 7-1. (John Gamble opposed)

STUDENT ITEMS

TUITION STUDENTS

Motion by Sharon Collopy, supported by John Gamble, to approve FDiP to remain at Lenape Middle School for the 2015-2016 school year as a tuition student; and NS to remain at Central Bucks High School – South for the 2015-2016 school year as a tuition student.

Motion Approved 8-0.

STUDENT TRIPS

Motion by Sharon Collopy, supported by John Gamble, to approve the following student trip:

- CB East Global Relations class to travel to New York on May 3, 2016.

Motion Approved 8-0.

STAFF CONFERENCES

Motion by John Gamble, supported by Jerel Wohl, to approve the following staff to attend the listed conferences/workshops:

Name	Area	Dates	Conference name	Location	General		Totals		
					Fund	Grants			
Ambrosini, Michele	Professional	5/16/16	Kelly Gallagher: Write Like This	BCIU #22		220			
Atkiss, Jennifer	Professional	5/16/16	Kelly Gallagher: Write Like This	BCIU #22		220			
Berger, Scott	Professional	5/16/16	Kelly Gallagher: Write Like This	BCIU #22		125			
Brechter, Denise	Professional	5/12/16	Reading Instruction for Adolescent ELL	King of Prussia		90			
Bush, Nancy	Professional	5/16/16	Kelly Gallagher: Write Like This	BCIU #22		220			
Dailey, Suzanne	Professional	5/16/16	Kelly Gallagher: Write Like This	BCIU #22		125			
Divens, Kristen	Professional	5/16/16	Kelly Gallagher: Write Like This	BCIU #22		220			
Enama, Laura	Professional	5/16/16	Kelly Gallagher: Write Like This	BCIU #22		125			
Fry-Daly, Amy	Professional	5/16/16	Kelly Gallagher: Write Like This	BCIU #22		220			
Jackson, Caitlin	Professional	5/16/16	Kelly Gallagher: Write Like This	BCIU #22		220			
Keller, Kimberly	Professional	5/16/16	Kelly Gallagher: Write Like This	BCIU #22		220			
Kelly, Patrick	Professional	5/16/16	Kelly Gallagher: Write Like This	BCIU #22		220			
Marsden, Thomas	Professional	4/12/16	Echoes & Reflections- Leaders in Holocaust Education	BCIU #22		115			
Magee, Nancy	Professional	5/12/16	Reading Instruction for Adolescent ELL	King of Prussia		90			
Mullis, Melody	Professional	5/16/16	Kelly Gallagher: Write Like This	BCIU #22		220			
Myers, Michele	Professional	5/16/16	Kelly Gallagher: Write Like This	BCIU #22		125			
Neal, Monica	Professional	5/16/16	Kelly Gallagher: Write Like This	BCIU #22		220			
Reisinger, Ondrea	Professional	5/16/16	Kelly Gallagher: Write Like This	BCIU #22		220			
Rosselli, Catherine	Professional	5/16/16	Kelly Gallagher: Write Like This	BCIU #22		220			
Sterner, Drew	Professional	5/16/16	Kelly Gallagher: Write Like This	BCIU #22		220			
Vanzant, Jennifer	Professional	5/16/16	Kelly Gallagher: Write Like This	BCIU #22		220			
Vollman, Francine	Professional	5/16/16	Kelly Gallagher: Write Like This	BCIU #22		220			
Wallop, Alyssa	Professional	5/16/16	Kelly Gallagher: Write Like This	BCIU #22		125			
Weaver, Jessica	Professional	5/16/16	Kelly Gallagher: Write Like This	BCIU #22		220			
Wood, Courtney	Professional	5/12/16	Reading Instruction for Adolescent ELL	King of Prussia		95			
Totals this meeting						-	4,535	4,535	
Year to date from last meeting						9,430	39,792	49,222	
Totals year to date					General fund budget	28500	9,430	44,327	53,757

Motion Approved 8-0.

REPORTS AND INFORMATION

Dr. Weitzel announced that Sabbatical Leaves of Absence, a Rescind of Sabbatical Leaves of Absence, and Semi-Annual Ratings of Elementary and Secondary Temporary Professional Employees (2014-2015 – Semester 2) (2015-2016 – Semester 1) were included in the Agenda as information items for Board members.

Mr. Wohl mentioned the two (2) plays held this past weekend:

CB East – Mary Poppins

CB South – How To Succeed In Business Without Really Trying!

He thanked all the people involved in making the plays such a success. CB East donated over \$10,000 to the Make A Wish Foundation from the sale of kites.

Mrs. Smith provided a summary of the National School Boards Association Annual Conference she recently attended. She looks forward to sharing with others what she has learned.

Mr. Gamble thanked the internal candidate for their professionalism and dedication to the district.

Mrs. Darcy announced that the Human Resources Committee and Curriculum Committee meetings would be held on Thursday, April 14, 2016 at 16 Welden Drive in the Board Room. The Human Resources Committee meeting begins at 6:00 p.m. followed by the Curriculum Committee meeting at 7:00 p.m. The location was changed due to the topic of the Elementary Report Card.

ADJOURNMENT

There being no further business before the Board, motion by Dennis Weldon, supported by John Gamble, to adjourn at 8:15 p.m.

Respectfully submitted,



Sharon L. Reiner
Board Secretary
Recording Secretary

CENTRAL BUCKS SCHOOL DISTRICT
Curriculum Committee Notes
March 9, 2016

MEMBERS PRESENT

Sharon Collopy, Chair
 Karen Smith, Member
 Dennis Weldon, Member
 Jerel Wohl, Member

OTHER BOARD MEMBERS AND ADMINISTRATORS PRESENT

Beth Darcy	Dr. David Weitzel	Scott Berger
Paul Faulkner	Dr. David Bolton	Paul Beltz
Glenn Schloeffel	Dr. Alyssa Walloff	Laura E'Nama

PUBLIC COMMENT

Eileen Plante and Marianne Schmidt both spoke on the need to weight 9th grade Advanced classes. Sarah Kempke spoke on providing more classes for Music students to consider on an A/B day option.

PREVIOUS MEETING NOTES

One typographical error was corrected from the previous notes. The corrected version is available on-line.

INFORMATION/DISCUSSION

Request for Textbook Adoption Approval for Conceptual Chemistry—Ms. E'Nama, District Science Supervisor, presented an overview of a new textbook for possible adoption. Conceptual Chemistry is a High School class. The current text was adopted in 2002 and does not provide on-line resources for teachers or students.

The district Chemistry teachers considered seven (7) possible textbooks and are presenting *Visualizing Everyday Chemistry*, Douglas P. Heller and Carl H. Snyder, Copyright 2016, Publisher: Wiley, for possible approval. This text presents topics in multiple formats and would come with a 10-year on-line subscription.

Multiple questions were asked by School Board Members. Topics included: How environmental concerns, such as Global Warming, are addressed, the number of textbooks needed, how the on-line resources would be utilized, and the connection with the current curriculum.

Curriculum Review—Dr. Bolton presented an overview of how the curriculum is reviewed. He stressed that curriculum review is a continual process and is monitored by district curriculum supervisors and teacher committees. Phase one is evaluation, where teacher committees discuss the course of study, assessments, and resources. They also serve as a communication source for other teachers in their schools, grade level, and department.

Phase two, revision, is when significant changes are considered. These changes are recommended by the teacher committees and require three approvals – teacher committee, principals, and School Board. Phase three consists of monitoring the changes and utilizes teachers, supervisors, administrators, and staff developers who work to oversee the implementation of the new curriculum and resources. An anticipated five-year timeline for curriculum review was shared with the committee.

Ms. Collopy stated that she asked for this presentation based on her belief that the district does not regularly consider multiple programs for curriculum revisions.

Response to Recent Public Comment Topics—Dr. Bolton presented on recent public questions/concerns regarding the weighting of 9th grade classes and advanced placement offerings. The two main questions were: Why do we not weight Advanced classes in 9th grade? Many districts weight 9th grade classes and utilize greater weights for Advanced Placement courses, so are our students at a disadvantage because of how we weight our classes in grades 9-12?

Dr. Bolton provided the following information:

1. Advanced classes in 9th grade utilize the same course of study, same textbook, same core assessments, and same final exams as Academic classes. They are not significantly different. The content is the same but courses are differentiated based on the strengths of the students in the class.
2. Honors courses in grades 10-12, in contrast, were developed to be “Qualitatively and Quantitatively” different from Academic classes.
3. Guidance coordinators spoke with many college admission representatives and learned that our students are not at a disadvantage because of our weighting pattern. They all said that students are considered within the context of their school and that the school profile assists admissions office personnel in making those comparisons. They stressed that all schools are different and it would be unfair to simply use one number (GPA) to make decisions.
4. The school profile information from all three High Schools are being reviewed to ensure consistency of language.
5. Our Advanced Placement offerings are consistent with other similar school districts and our student performance is strong. Comparisons were shared regarding the number of students taking AP tests and the percentage of students scoring a 3 or better.
6. Weighting our 9th grade classes, would provide an average GPA increase of .05 (assuming A’s in each class). This would not address the concern that other districts provide much greater weight for Honors and AP classes.
7. It is important to separate the impact of a weighted GPA and the rigor of the courses our students take.
8. Our students are highly successful, and prepared for life after High School, under our current structure.

A long discussion followed with all School Board members asking questions and offering their thoughts. Mr. Schloeffel asked about the colleges that were contacted; how a competitive college would compare our students if they do not know our program; the timeline involved if we were to develop Honors courses in 9th grade; and if any other local districts have non-weighted classes.

Ms. Collopy discussed the current course descriptions and the differentiation they indicate between Academic and Advanced classes. She would like the Advanced classes to be considered for a weighted grade.

Ms. Darcy stated that more rigorous classes in 9th grade would better prepare our students for high school demands; the need for better communication regarding AP classes that are available to 10th grade students; the need to compare us to other ‘high flier’ school districts; and that she would like weighted, more rigorous classes considered for 9th grade.

Mr. Faulkner asked to consider what is developmentally appropriate and if our students need a more difficult class.

Ms. Smith stated that she believes that the 9th grade Advanced courses are more difficult.

ANNOUNCEMENTS

The next scheduled meeting is April 13, 2016 and will include a presentation regarding the Elementary Standards-Based Reporting System. The meeting will be held in the School Board room at 16 Welden Drive.

The May meeting will include a discussion regarding the evaluation of the new Everyday Math 4 materials and the scheduling for Music students.

ADJOURNMENT

Notes submitted by Dr. David Bolton, Assistant Superintendent for Elementary Education

CENTRAL BUCKS SCHOOL DISTRICT
Finance Committee Notes
March 17th, 2016

Committee Members Present

Jerel Wohl, Chairperson
Beth Darcy, Member
Paul Faulkner, member
Glenn Schloeffel, Member

Other Board Members and Administrators Present

Karen Smith
Dr. Bolton

Dave Matyas, Business Administrator
Susan Vincent, Director of Finance

Committee Members Absent

None

The Finance Committee meeting was called to order at 7:15 p.m. by Jerel Wohl, Chairperson

PUBLIC COMMENT

There was no public comment. Two members of the public were present as well as a member of the press.

Review of Notes

The February 17, 2016 Finance Committee meeting notes were accepted as presented.

INFORMATION/ DISCUSSION/ACTION ITEMS

Discussion with Barksdale Photography - Barksdale just completed the second year in a potential 5 year student photography contract. Barksdale was awarded the contract based upon a request for proposal process with favorable reviews from other school districts and the cost savings they could offer to district parents. The school district does not receive any revenue from the sale of student pictures.

Wayne Barksdale and Susan Sheridan of Barksdale photography, were present to address some customer service issues from parents and administration. Barksdale stated that the quality issues of the student ID cards was a result of inferior paper and would be fixed immediately. Staffing for their call center would be expanded to include longer hours through 8:00pm so that parents could contact them after work to address issues. There was also discussion on the trend toward digital printing and the improvements being made with technical innovation. They also stated that they would revise their lighting layout so that the camera flash would not be as reflective in the student portraits.

In order to do a fresh comparison, the committee directed administration to contact another local photography firm to identify services that they could provide, see if they could match current pricing and report back to the committee with an update.

IEP Writer Software Purchase Proposal – Mary Kay Speese, Director of Special Education and Corinne Sikora, Supervisor of Student Services presented an informational PowerPoint addressing a move from the District’s current IEP software system, “IEP Online” to (Leader Services) “IEP WRITER”. The District partnered with IEP Online in 2006.

Beginning in 2012, IEP Online's responsiveness and overall support declined. Software was not updated as needed and overall communication with the District was minimal, despite repeated attempts from District personnel.

In October and November of 2015, the District organized a committee consisting of educational staff from varying departments to meet with three IEP software vendors. This committee agreed that the IEP WRITER software program would best meet the needs of the District.

A case comparison, to include overall development cost, training timeline/cost, and cost per student was shared. Full implementation date would occur July 1, 2016. The committee provided direction to check back with the IEP Writer sales team to see if they could provide better pricing to the district.

2016-17 Budget Update – A presentation was given that covered the status of the Pennsylvania state budget process, the impact of an incomplete state budget on the district's state subsidies receivable for 2015-16, and an overview of the CBSD 2016-17 budget position.

As a follow up to last month's meeting, administration reviewed the possibility of implementing a debt defeasance, pre-payment of construction debt, in June of 2016 rather than June of 2017 as a way to save additional money. Administration also looked at the possibility of defeasing approximately \$9M rather than \$30M. Discussion with Public Financial Management, the district's financial advisor, provided the guidance that the district would save additional dollars by moving the process from June 2017 to June 2016, but that it is more beneficial to defease a larger portion of outstanding bonds given the amount of work, the number of professionals involved, all of which impact the cost of the process, making it less feasible with smaller amounts.

Administration presented a balanced budget for 2016-17 totaling \$320,886,903, which would require a proposed real estate tax increase of .97%, which is a reduction from the February proposed rate of 1.5%.

Much discussion took place about the value of long term financial planning and long term planning for capital projects. As a part of the 2016-17 budget, the following amounts will be included in the capital projects budget.

• Transportation	\$1,000,000	School Bus Replacement
• Technology	\$2,000,000	Computers and network infrastructure
• Short Term Capital	\$12,000,000	Construction projects that last less than one year
• Long Term capital	\$7,000,000	Construction projects that last more than one year
• Debt Service Fund	<u>\$0</u>	Savings to pay for existing construction debt
	\$22,000,000	

While administration's initial recommendation was a budget with a .97% millage increase based upon current and future budget pressures, the committee indicated they would like to prepare a budget with no real estate millage increase and to reduce the amount budgeted for long term capital items in order to achieve a balanced budget with no millage increase.

The committee also had a lengthy discussions on the pros and cons of defeasing construction debt with an agreement to continue the discussion at the next meeting.

ADJOURNMENT

The meeting adjourned at 9:50p.m.

Notes submitted by Dave Matyas, Business Administrator and Administrative Liaison to the Finance Committee.

CENTRAL BUCKS SCHOOL DISTRICT
Operations Committee Meeting Notes
March 17, 2016

Committee Members Present

Glenn Schloeffel, Chairperson
Dennis Welden, Member
Scott Kennedy, Director of Operations

Other Board Members and Administrators Present

Beth Darcy	Karen Smith
Ken Rodemer	Paul Faulkner
Dave Matyas	David Bolton

The meeting was called to order at 5:40 PM by Glenn Schloeffel.

PUBLIC COMMENT

None

REVIEW OF MEETING NOTES

The February 17, 2016 Operations Committee Meeting Notes were reviewed.

INFORMATION/DISCUSSION/ACTION ITEMS

Ken Rodemer distributed and reviewed the Operations Report.

Scott Kennedy and Ken Rodemer discussed the bid results for the Holicong MS renovations, Unami MS renovations, and the Tohickon MS track resurfacing projects. They also reviewed a proposal from Lehigh Valley Engineering to replace the HVAC system at the Educational Services Center.

Scott Kennedy reviewed the capital project budgeting process for the short term capital bucket and the long term capital bucket. He also reviewed the budget estimating process.

Scott Kennedy and Ken Rodemer reviewed the upcoming project bid schedule to include the Jamison ES roof, CB South artificial turf, Gayman ES bus loop, Gayman ES office renovations, and the War Memorial Field light pole replacement. These projects are tentatively schedule to be awarded at the April 12, 2016 Board meeting. Information for each of these bids will be distributed in the Friday Board packet prior to the April 12th Board Meeting,

CB East Memorial project - Scott Kennedy and John Giannini have completed meetings with Buckingham Township and our design professional. This project is ready to go out bid next week. Bid results are due in April. The Committee asked about recognizing the Stadium Committee for their efforts.

Air Conditioning study - we have received proposals from (2) engineering firms. We are reviewing both proposals and will be making a recommendation at the April Operations Committee meeting.

Scott Kennedy presented the revised facility use fee schedule for 2016-2017. Changes are identified in bold text. The committee agreed with the change in the Auditorium fees. Discussion about lowering the fees for the artificial turf. Scott Kennedy is going to research this topic for the next Operations Committee.

Discussion about the Lenape bus loop/parent drop off and the congestion at drop off /pick up times.

ADJOURNMENT

The meeting was adjourned at 7:10 p.m. Notes prepared by Scott Kennedy, Director of Operations and Administrative Liaison

CENTRAL BUCKS SCHOOL DISTRICT

Policy Committee Meeting Notes

March 30, 2016

MEMBERS PRESENT

Dennis Weldon, Chair
Paul Faulkner, Member
Meg Evans, Member

OTHER BOARD MEMBERS AND ADMINISTRATORS PRESENT

Beth Darcy	Dr. David Weitzel	Corinne Sikora
Sharon Collopy	Dr. David Bolton	Mary Anne Canales
John Gamble		

MEMBERS NOT PRESENT

Karen Smith, Member

PUBLIC COMMENT

There was no public comment.

INFORMATION/DISCUSSION

Policy 116 – Tutorial Instruction – presented by Ms. Corinne Sikora, Supervisor of Pupil Services

This policy contained changes that were recommended from PSBA in regards to students who are not enrolled in Central Bucks, but rather receive their education from a private tutor. The additional language reflects changes in school code that require submission of federal/state criminal history checks and child abuse clearances to the school district by private tutors.

This policy was not approved to move to the full board. Revisions will be made to the language of the overall purpose of the policy and additional definitions will be added to explain the types of private tutoring addressed in the policy. This policy will return to the committee at a future meeting.

Policy 137 – Home Education Programs - presented by Ms. Corinne Sikora, Supervisor of Pupil Services

The Home Education Policy was updated to reflect changes to the Home Education requirements due to the passing of Act 196 of 2014. Changes to the policy include supervisor responsibilities, graduation requirements, diploma options, and Home Education transfer procedures within the state of Pennsylvania. This policy was moved to the full Board for first read consideration.

Policy 823 – Naloxone Administration - presented by Ms. Corinne Sikora, Supervisor of Pupil Services and Ms. Mary Anne Canales, District Nurse Coordinator

This policy authorizes the school district to obtain and store Naloxone in each of its secondary schools. Naloxone is a medication found to reverse the effects of an opiate-related drug overdose. The policy also authorizes a Licensed School Nurse, after completing training, to administer Naloxone to a student if a drug overdose is suspected to have occurred. This policy was moved to the full Board for first read consideration.

Policy 127 – Assessment System (previously titled Assessment of Educational Program) – presented by Dr. David Bolton, Assistant Superintendent for Elementary Education

This policy contained changes that were recommended from PSBA and better represents current district practices. There were three sections added to the policy. The first provides more specific language regarding a parents' rights to opt out of PSSA tests based on religious beliefs. The second addition ensures that the district will share student performance data with the PA Department of Education when requested. This matches our current practice. The final added paragraph states that students with disabilities, and those participating in an English as a Second Language (ESL) program, will be provided with appropriate accommodations. This is also current district practice. This policy was moved to the full Board for first read consideration.

Policy 217 – Graduation Requirements – presented by Dr. David Bolton, Assistant Superintendent for Elementary Education

This policy contained changes that were required based on changes made at the state level regarding Keystone exams. The law was recently updated so that these requirements begin with the class of 2019. That change is reflected in the new policy language. This change also includes consistent language for all graduates. The previous policy delineated the class of 2017 because of the state law. That delineation is no longer necessary. This policy was moved to the full Board for first read consideration.

ANNOUNCEMENTS

The next meeting is scheduled for April 27, 2016 beginning at 7:00 p.m. at the Administrative Services Center (20 Welden Drive)

ADJOURNMENT

Notes submitted by Dr. David Bolton, Assistant Superintendent for Elementary Education



BUCKS COUNTY INTERMEDIATE UNIT # 22

CALL TO ORDER

The Bucks County Intermediate Unit Board of School Directors conducted its regularly scheduled meeting on Tuesday, February 16, 2016 at 7:08 PM at the Administration Building, 705 N. Shady Retreat Road, Doylestown, PA, and notice of the meeting was duly given to the newspapers and to the public as required by law.

PLEDGE OF ALLEGIANCE

The meeting began with the pledge of allegiance led by Ms. Gwyn Bernstein's Decisions Program Class at the Delaware Valley University in the Central Bucks School District.

ROLL CALL ATTENDANCE

Members

Mr. Michael Hartline, President (Centennial)
Mr. John D'Angelo (Bristol Borough)
Mrs. Helen Cini (Bristol Township) *(Telephone)*
Mrs. Wanda Kartal (Morrisville)
Mrs. Carol Clemens (Palisades)
Mrs. Ada Miller (Pennridge)
Mrs. Alison Smith (Pennsbury)
Mr. Ronald Jackson (Quakertown)

ABSENT: Members

Mr. Stephen Corr, Vice President (Central Bucks)
Mrs. Pamela Strange (Bensalem)
Ms. Kyle McKessy (Council Rock)
Ms. Irene Boyle (Neshaminy)
Mrs. Sandra Weisbrot (New Hope/Solebury)

OFFICERS:

Executive Director
Deputy Executive Director
Treasurer
Secretary

Dr. Mark Hoffman
Dr. Michael Masko
Mrs. Paula Harland
Mrs. Elizabeth Bittenmaster

AUDITOR'S PRESENTATION – Mr. Ed Furman, auditor from Maillie LLP made a brief presentation on the Bucks County IU's 2014 Year End Single Audit.

PRESENTATION – A presentation was provided by Special Education Supervisors Ms. Roseanna Mitsch and Ms. Erin Carson on The Itinerant MDS Program - BCIU Supporting Students in the Home

SPECIAL EDUCATION MINI REPORT – The mini report was provided by Special Education Supervisors Ms. Roseanna Mitsch and Ms. Erin Carson on The Itinerant MDS Program - BCIU Supporting Students in the Home

PROGRAMS & SERVICES MINI REPORT – The mini report was provided by Dr. Rachel Holler on Nonpublic Schools

AWESOME NEWS REPORT – Dr. Mark Hoffman shared various awesome news.

PUBLIC PARTICIPATION – Mrs. Jennifer Lostracco, BCIU #22 Early Childhood Services (ECS) Speech Pathologist, spoke as a parent for her 3-year old son with a hearing impairment, thanking the ECS staff and the Board's support for the successful experience she has had as a parent at the Intermediate Unit.

Upon a motion by Mrs. Carol Clemens, seconded by Mrs. Alison Smith, and passed unanimously by roll call vote of eight (8) Board Members, the Board approved Item #1a:

BOARD MEMBER	Y/N	BOARD MEMBER	Y/N
Mr. Michael Hartline	Y	Mr. John D'Angelo	Y
Mrs. Carol Clemens	Y	Mrs. Alison Smith	Y
Mrs. Wanda Kartal	Y	Mrs. Helen Cini	Y
Mrs. Ada Miller	Y	Mr. Ronald Jackson	Y

APPROVAL OF NEW BOARD MEMBER

Approved the Appointment of Mr. John Gamble (2017) to fulfill the unexpired term previously held by Mr. Stephen Corr on the Bucks County Intermediate Unit #22 Board of School Directors.

Upon a motion by Mrs. Carol Clemens, seconded by Mrs. Alison Smith, and passed unanimously by roll call vote of nine (9) Board Members, the Board approved Item #1b:

BOARD MEMBER	Y/N	BOARD MEMBER	Y/N
Mr. Michael Hartline	Y	Mr. John D'Angelo	Y
Mrs. Carol Clemens	Y	Mrs. Alison Smith	Y
Mrs. Wanda Kartal	Y	Mrs. Helen Cini	Y
Mrs. Ada Miller	Y	Mr. Ronald Jackson	Y
Mr. John Gamble	Y		

APPROVAL OF OFFICER

Approved the Appointment of Mrs. Ada Miller to fulfill the unexpired term as Vice President previously held by Mr. Stephen Corr on the Bucks County Intermediate Unit #22 Board of School Directors.

Upon a motion by Mr. John D'Angelo, seconded by Mr. John Gamble, and passed by unanimous voice vote of nine (9) Board Members, the Board passed Items #2-21:

APPROVAL OF MINUTES

Approved the Minutes from the January 19, 2016 Board Meeting. (Refer to Minutes in February 16, 2016 Board Agenda).

APPROVAL OF TREASURER'S REPORT

Approved the Treasurer's Report for the period of July 1, 2015 through January 31, 2016. (Refer to Report in February 16, 2016 Board Agenda).

APPROVAL OF BILLS FOR PAYMENT

Approved the Bills for Payment for the month of January 2016. (Refer to Report in February 16, 2016 Board Agenda).

APPROVAL OF BUDGET

Approved the 2015-2016 Child and Adult Care Food Program Budget for the 2015-2016 School Year in the amount of \$380,000. (Refer to Budget in February 16, 2016 Board Agenda).

APPROVAL OF BUDGET REVISION

Approved the July 1, 2014 to June 30, 2016 Project MAX budget revision in the amount of \$16,000. (Refer to Budget in February 16, 2016 Board Agenda).

APPROVAL OF BUDGET TRANSFERS

Approved the January 2016 Budget Transfers in the amount of \$38,250 (Refer to Budget in February 16, 2016 Board Agenda).

APPROVAL OF FINANCIAL REPORTS

Approved the Bucks County Intermediate Unit #22 2014-2015 Comprehensive Annual Financial Report, Single Audit Report, Commitment of Fund Balance, and Year End Budget Transfers for the fiscal year ended June 30, 2015. (Refer to Reports in February 16, 2016 Board Agenda)

APPROVAL OF AGREEMENT AND ADDITIONAL SERVICES

Approved the following Early Childhood Private Provider Contract and Additional Services for the period of July 1, 2015 through June 30, 2016 in a total amount of \$47,200:

Contract:

The Preschool at Doylestown
 United Methodist Church (PCA) \$ 4,200

Additional Services:

BARC Development Services, Inc. (SP) 15,000
 Delta-T Group, Inc. (PCA) 20,000
 Easter Seals of Southeastern Pennsylvania (PT) 8,000
 Total: \$47,200

APPROVAL OF AGREEMENT

Approved the Early Childhood Services Mediation Agreement effective January 13, 2016 in the amount of \$3,600. (Refer to Agreement in February 16, 2016 Board Agenda)

APPROVAL OF AGREEMENT

Approved the Agreement with Fuel Education, LLC to purchase full time multi-course enrollments for approximately \$3,100 and semester course enrollments for approximately \$325 from February 17, 2016 to June 30, 2016, with five (5) successive one (1) year term renewals. (Refer to Agreement in February 16, 2016 Board Agenda)

APPROVAL OF SUPERINTENDENT SEARCH ASSISTANCE

Approved to provide assistance to the Pennsbury Superintendent Search Committee for the period from February 2016 through July 1, 2016 or until assistance is no longer requested for an approximate reimbursement amount of \$1,000 for expenses.

APPROVAL OF SOLICITOR

Approved the appointment of Sweet, Stevens, Katz & Williams, LLP as Solicitor for the period of July 1, 2016 through June 30, 2017 at the following rates: Routine Matters - \$150 per hour for attorneys, and \$125 per hour for legal assistants; and Non-routine Matters - \$195 per hour for attorneys, and \$125 per hour for legal assistants.

APPROVAL OF CONTRACTS AND PURCHASES

Approved the following Contracts and Purchases for February 2016 in the total amount of \$64,306.93:

CONTRACTS & AMENDMENTS	DESCRIPTION	BUDGET	AMOUNT
------------------------	-------------	--------	--------

Regina Cesario	Amendment to Agreement to Provide Two (2) Additional Days of Academic Recovery Liaison Services	Priority Schools	\$1,000.00
Dr. Mariale M. Hardiman	Presenter Agreement for Workshop on March 8, 2016	Local In-Service	7,000.00
Heinemann	Presenter Agreement for Workshop on March 31, 2016	Local In-Service	8,000.00
K. Todd Houston	Presenter Agreement for Workshop on March 22, 2016	School Age Special Ed	1,350.00
LaSalle University	Agreement to provide Keynote Speakers and Co-Facilitators for symposium at no charge.	Local In-Service	0.00
Dr. Ellen Linky	Amendment to Agreement to Provide One (1) Additional Day of Academic Recovery Liaison Services	Priority Schools	500.00

CONTRACTS & AMENDMENTS			
	DESCRIPTION	BUDGET	AMOUNT
SafePlans, LLC (dba: S.A.F.E. Plans, LLC	Everitt Site Mapping & Renewal of Software, Hosting & Tech Support for Three (3) Schools from September 2014 to August 2016	Facility Services- Everitt Facility Services Early Childhood Services	2,800.00 300.00 300.00
Joseph H. Werner, MD	Consulting Services for 2015-2016.	School Age Special Ed	1,000.00
William Yerger	Presenter Agreement for One (1) Online Course During Winter/Spring 2016	Local In-Service	2,400.00
		Sub-Total:	\$24,650.00

CONTRACT RENEWALS			
	DESCRIPTION	BUDGET	AMOUNT
Filemaker	Annual Maintenance Renewal	Technology Services	\$9,178.00
SchoolDude.Com, Inc.	Software Systems Renewal through 2/28/17	Technology Services	2,090.00
Solutionwhere, Inc.	Subscription Renewal 12/1/15-11/20/16	Technology Services	10,240.00
		Sub-Total:	\$21,508.00

PURCHASES			
	DESCRIPTION	BUDGET	AMOUNT

Apple, Inc.	Additional Computer Supplies for 2015-2016 per Apple Bid Pricing	Technology Services	\$2,000.00
Anixter	Additional Infrastructure Supplies for 2015-2016	Technology Services	8,000.00
One Point Company (dba: Corporate Environments)	Design, Asset Mgmt, Install Additional Workspace in Technology Department	Facility Services	7,263.93
Patriot Fence	Additional Galvanized Chain Link Fence at Everitt	Facility Services - Everitt	885.00
Sub-Total:			<u>\$18,148.93</u>
Grand Total:			<u>\$64,306.93</u>

APPROVAL TO RENEW GROUP LONG TERM DISABILITY POLICY

Approved to Renew the Group Long Term Disability Policy with National Insurance Services of Wisconsin, Inc. for the period of March 1, 2016 through February 28, 2017 at .51% of annual payroll. (Refer to Letter Agreement in February 16, 2016 Board Agenda)

APPROVAL OF BUCKS COUNTY SCHOOLS COOPERATIVE PURCHASING BID

Approved the Bucks County Schools Cooperative Purchasing Group's award of Bid # Bid #16-614 - Vehicle Fuels for the period of July 1, 2016 through June 30, 2017 in the estimated amount of \$3,097,801.01 to the recommended vendors:

<u>Option #1 Floating Prices</u>		<u>Differential/Gallon</u>
Unleaded Gasoline < 6,000 gal.	Superior Plus	0.1480
Unleaded Gasoline > 6,000 gal.	TAC Energy	-0.0066
Ultra Low Sulfur Diesel B-2 < 6,000 gal.	East River	0.1020
Ultra Low Sulfur Diesel B-2 > 6,000 gal.	Petroleum Traders	-0.0092
Ultra Low Sulfur Diesel B-5 < 6,000 gal.	East River	0.1050
Ultra Low Sulfur Diesel B-5 > 6,000 gal.	Petroleum Traders	-0.0052
<u>Option # 2 Fixed Differential Plus Market Price = Fixed Price</u>		<u>Price/Gallon</u>
Unleaded Gasoline < 6,000 gal.	Superior Plus	\$1.7457
Unleaded Gasoline > 6,000 gal.	PAPCO, LLC	\$1.5129
Ultra Low Sulfur Diesel B-2 < 6,000 gal.	PAPCO, LLC	\$1.7637
Ultra Low Sulfur Diesel B-2 > 6,000 gal.	Superior Plus	\$1.6327

APPROVAL OF AGREEMENT

Approved the design, construction documentation and bidding phase engineering services for the air conditioning project at BCIU Samuel Everitt from February 2016 through June 2016 as proposed by D'Huy Engineering, Inc. and contained in the agreement at a cost of \$34,000. (Refer to Agreement in February 16, 2016 Board Agenda)

APPROVAL OF AGREEMENT

Approved the Educational Staffing Agreement with Quakertown Community School District to provide a Supervisor of Special Education from January 7, 2016 through March 1, 2016 at the rate of \$89.38 per hour. (Refer to Agreement in February 16, 2016 Board Agenda)

APPROVAL OF AGREEMENT

Approved the Special Education Agreement with the North Penn School District for Transition Services for the period of January 25, 2016 through June 9, 2016 for a revenue amount of \$6,143.76. (Refer to Agreement in February 16, 2016 Board Agenda)

APPROVAL OF HEAD START/EARLY HEAD START ITEMS

Approved the Head Start/Early Head Start items (A through E) for February 2016. (Refer to Report in February 16, 2016 Board Agenda)

APPROVAL OF HUMAN RESOURCES ITEMS

Approved the Human Resources items (A through G) for February 2016. (Refer to attached Report dated February 16, 2016).

INFORMATION ITEM: Rebecca Malamis, Esq. provided a Legislative Report.

OLD BUSINESS – None

NEW BUSINESS – None

PUBLIC PARTICIPATION - None

ADJOURNMENT

Upon a motion by Mr. John Gamble, seconded by Mrs. Alison Smith, and passed by unanimous voice vote of nine (9) Board Members, the Board agreed to adjourn the meeting.

The meeting adjourned at 8:11 PM.

NEXT MEETING

The next regularly scheduled meeting of the Bucks County Intermediate Unit #22 Board of School Directors is: **Tuesday, March 15, 2016 at 7:00 PM** at the Administration Building, 705 N. Shady Retreat Road, Doylestown, PA 18901.

Respectfully Submitted,



Elizabeth Bittenmaster, Board Secretary
Bucks County Intermediate Unit #22
Board of School Directors

Official

MIDDLE BUCKS INSTITUTE OF TECHNOLOGY
EXECUTIVE COUNCIL MINUTES
February 8, 2016

- I. The regular meeting of the MBIT Executive Council was convened on Monday, February 8, 2016 at 5:35 p.m. by Dr. Bill Foster, Chairperson, in Room 101 at MBIT. The Executive Council rose to recite the Pledge of Allegiance to the flag. The following members were in attendance:

Council Members

Mrs. Beth Darcy, Central Bucks S.D.
Ms. Kati Driban, Centennial S.D.
Dr. Bill Foster, Council Rock S.D.
Mr. John Gamble, Central Bucks S.D.
Mr. Charles Kleinschmidt, Centennial S.D.
Mr. Mark B. Miller, Centennial S.D.
Mrs. Karen Smith, Central Bucks S.D. (Arrived at 5:36 PM)
Mrs. Wendi Thomas, Council Rock S.D.

Absent

Mr. John Capriotti, New-Hope Solebury S.D.

Others in Attendance:

Mr. Jeffrey Garton, Esq., School Solicitor
Mr. Richard Hansen, Facility Supervisor
Mrs. Roberta Jackiewicz, Assistant Board Secretary
Mr. Vincent Loiacono, Director of Facility Operations
Mrs. Kathryn Strouse, Administrative Director
Mr. Robert Vining, Business Manager
Dr. David P. Weitzel, MBIT Superintendent of Record, Central Bucks S.D.

- II. There were no guests at the meeting.

Mrs. Smith arrived at 5:36 PM.

- III. Dr. Foster welcomed new Executive Council member Mrs. Wendi Thomas from Council Rock School District.

Dr. Foster reported the results of the SkillsUSA District 2 Competition. Middle Bucks competitors participated in 44 competitions and earned a total of 36 medals; 8 gold medals, 11 silver medals and 17 bronze medals. The gold medal winners will now represent District 2 at the Pennsylvania SkillsUSA State Competition in April at the Hershey Lodge and Conference Center.

Dr. Foster also reported that last week marked the beginning of our Adult Evening classes for the spring semester. Middle Bucks will host a "Leap Day" shadowing event at the end of February, where current students are able to bring a friend, who is not currently enrolled at Middle Bucks, to visit our school and "get a leap" on their career direction.

Dr. Foster concluded his report by announcing that Middle Bucks will induct twenty-two new students into the National Technical Honor Society on March 3rd.

- IV. Ms. Driban commended Administration for the sale of the student built house and for having the insight to move the house project from a one year project to a two year project. She complimented Administration for always coming up with new ideas and suggestions that produce positive outcomes.
- V. Ms. Driban moved, Mr. Miller seconded, passed 7 ayes, 0 nays and 1 abstention (Mrs. Thomas was not present at the meeting) to remove from the table and approve the minutes of the November 9, 2015 meeting. Attachment 1 (pg. 7)
- VI. Ms. Driban moved, Mr. Miller seconded, passed 7 ayes, 0 nays and 1 abstention (Mrs. Thomas was not present at the meeting) to approve the minutes of the January 11, 2016 meeting. Attachment 2 (pg. 14)
- VII. Routine Business:

A. Administrative Report

1. Mrs. Strouse provided an update on the Goals and Objectives. She noted that we are beginning the process for the next Comprehensive Plan that will be effective in 2017. The school participates in the Technical Assistance Program (TAP) and three of our Administrators completed A.L.I.C.E. Training over the summer. A Sports Therapy and Exercise Management program has been implemented and we are in compliance with Act 153, which requires Co-op employers to have clearances. We are also working on the Act 71 Suicide Prevention Program in accordance with the PDE mandate.

Another goal is to market Middle Bucks to secondary and adult students. This is being accomplished by developing approaches to increase awareness of nontraditional career pathways and targeting marketing strategies to programs with a 3-year trend of declining enrollment. In addition, we have met with a student focus group to determine perceived barriers to attending Middle Bucks and continue to increase awareness of adult educational opportunities.

Mrs. Strouse completed her update by reporting that the following goals have been completed. These include creating a male locker room on A-2nd Floor, repair of the Automotive Lab floor, installation of new HVAC units, replacement of six transformers, installation of magnetic induction lighting and replacing crumbling concrete.

It was asked which programs are being worked with due to declining enrollment. Mrs. Strouse said the programs are Collision Repair, Computerized Drafting & Engineering Graphics, Construction Carpentry and Dental Occupations.

It was also asked if we have the resources to support the Suicide Prevention Program. Mrs. Strouse explained that if there is a concern about a student, we contact the Guidance Counselor at the home school and refer it to them. The districts have the staff and resources to determine if a student is safe to be in school. Our staff will be trained on what to be aware of and what resources are available for students.

2. Mr. Vining presented the proposed 2016/2017 General Fund budget. He discussed the unknowns, which include health insurance, retirement, insurance, state subsidies, and federal grants. The goal is to be at or under the Act 1 index of 2.4%. He further explained the Lease Rental, outstanding bonds and how costs are shared as required by the Articles of Agreement.

Mr. Vining continued by noting that the assumptions made in putting the budget together include, salaries, health care benefits, PSERS, cleaning services, equipment maintenance in programs and facilities. He reviewed a summary of the budget to budget change, which currently shows a net budget increase of 2.92%.

Mr. Vining reviewed the receipts from member districts and the total proposed contribution for 2016/2017 of \$8,958,956. This is a \$204,307 increase or 2.33%, which is below the Act 1 Index. This was accomplished by proposing to use a \$55,000 Committed fund balance and \$95,000 that is stranded in the Bucks Montgomery County Schools Health Care Consortium for a "premium holiday" in 2016/17. He also reviewed local, state and federal revenue and other budgets details that included the Capital Reserve Fund, Adult Education, Production Fund, Proprietary Fund and Fiduciary Funds.

Mr. Vining concluded his presentation by saying that the next step is to make final revisions and to ask for approval at the next Executive Council meeting.

It was mentioned that approximately 53% of the budget increase is for PSERS. There was also discussion about the differences between fund balances at Middle Bucks, the Articles of Agreement and fund balances at the districts. Mr. Vining explained that we are able to keep a maximum of 5% of our operating budget in our Capital Reserve Fund and in any one year we can fund it to a maximum of 2.5% of the unspent budget. It was asked if we could change the Articles of Agreement to allow the school to maintain an established amount in the Capital Reserve Fund. Mr. Garton said that the Articles of Agreement would probably need to be amended and all four districts would have to agree. It was requested that this be explored at the Building, Security and Technology Committee next month.

There was a question asking how much research was done on an electronic sign. Mrs. Strouse noted that the township denied the installation of an electronic sign out front because they feel it is distracting to drivers.

- B. Ms. Driban moved, Mr. Gamble seconded, passed unanimously, to receive and file MBIT's update including activities/events, correspondence and related matters as per Attachment 3 (pg. 21)
- C. Committee Reports
 - 1. Dr. Weitzel, Superintendent and Chairperson of the Professional Advisory Council said there were no additions to the minutes in the packet. Attachment 4 (pg. 27)
 - 2. Mr. Kleinschmidt, Chairperson of the Finance Committee said that everything discussed is included in the packet. He thanked Mr. Vining for his work on the budget and said he does a wonderful job. Attachment 5 (pg. 28)
 - 3. The Building, Security and Technology Committee meeting scheduled on February 2, 2016 at 5:15 PM was cancelled – John Capriotti, Chairperson. Attachment 6 (pg. 30)
 - 4. Mr. Gamble, Chairperson of the Program, Policy and Personnel Committee did not attend the meeting and said to refer to the minutes in the packet. Attachment 7 (pg. 31)
- D. Ms. Driban moved, Mrs. Darcy seconded, passed unanimously, to approve the Cash Payments Report for January. Attachment 8 (pg. 33)
- E. Ms. Driban moved, Mrs. Darcy seconded, passed unanimously, to approve the Treasurer's Report for December. Attachment 9 (pg. 52)

VIII. Current Agenda Items

A. Personnel Items

- 1. Ms. Driban moved, Mrs. Darcy seconded, passed unanimously, to ratify the resignation of Louise Forliano, as temporary substitute Main Office Administrative Assistant/Receptionist, effective January 29, 2016.
- 2. Ms. Driban moved, Mrs. Darcy seconded, passed unanimously, to ratify the additional assignment of Valeri Carpino, part-time Evening School Receptionist, as temporary substitute Main Office Administrative Assistant/Receptionist, Hours 7:15 AM– 2:30 PM, effective February 1, 2016 as needed until the return of our staff member, at an hourly rate of \$17.50, with statutory benefits only.
- 3. Ms. Driban moved, Mrs. Darcy seconded, passed unanimously, to approve the qualifying leave of absence consistent with Policy #435.1 – Family and Medical Leave for Sandra Fitzpatrick, Special Needs Coordinator, effective May 24, 2016.

4. Ms. Driban moved, Mrs. Darcy seconded, **passed** unanimously, to approve the appointment of Christine Schwartz as a member of the 2016 Local Advisory Council (LAC).

B. Policies

1. Ms. Driban moved, Mrs. Smith seconded, **passed** unanimously, to accept for adoption the following policy that was updated with language revisions: Attachment 10 (pg. 70)
 - a. Revised Policy No. 412 – Evaluation of Professional Employees – Professional Employees Section.
2. Ms. Driban moved, Mrs. Smith seconded, **passed** unanimously, to remove from the table and approve to delete Administrative Regulation No. 412-R – Evaluation of Professional Employees and Administrative Regulation No. 412-R2 – Evaluation of Professional Employees. Attachment 11 (pg. 72)

C. Other Matters for Consideration

1. Ms. Driban moved, Mrs. Darcy seconded, **passed** unanimously, to approve the additional field trip for the 2015/16 school year. Attachment 12 (pg. 76)
2. Ms. Driban moved, Mrs. Darcy seconded, **passed** unanimously, to approve the Agreement for Contracted Services between Middle Bucks Institute of Technology and Dentist, Dr. Alan Gross, effective February 9, 2016. Attachment 13 (pg. 77)
3. Ms. Driban moved, Mrs. Darcy seconded, **passed** unanimously, to approve the Agreement for Contracted Services between Middle Bucks Institute of Technology and Dental Hygienist, Margaret Rutherford, effective February 9, 2016. Attachment 14 (pg. 78)
4. Ms. Driban moved, Mrs. Darcy seconded, **passed** unanimously, to approve the Agreement for Contracted Services between Middle Bucks Institute of Technology and Expanded Function Dental Assistant, Joan Burke, effective February 9, 2016. Attachment 15 (pg. 79)
5. Ms. Driban moved, Mrs. Darcy seconded, **passed** unanimously, to approve the Agreement for Contracted Services between Middle Bucks Institute of Technology and Dental Hygienist, Angela Lefkowitz, effective February 24, 2016. Attachment 16 (pg. 80)
6. Ms. Driban moved, Mrs. Darcy seconded, **passed** unanimously, to approve house bid of Greg and Barb Demusz, in the amount of \$90,000 and sell the 2014-2016 student-built house as per sales agreement specifications. Attachment 17 (pg. 81)

7. Ms. Driban moved, Mrs. Darcy seconded, **passed** unanimously, ratifying the acceptance of Unbundled Fixed Energy for period July 21, 2017 to July 25, 2019 with Constellation New Energy (CNE) at \$0.03791/kWh by Business Manager on February 2, 2016. Our energy consultant, Provident Energy Consulting, LLC solicited rate pricing from Electricity Generation Suppliers (EGS) and received pricing from six EGS. Current rate through July 20, 2017 is \$0.05107/kWh via CNE. Attachment 18 (pg. 82)
 8. Ms. Driban moved, Mrs. Darcy seconded, **passed** unanimously, to authorize administration to plan, develop and market a Summer Career Exploration program. Attachment 19 (pg. 90)
 9. Ms. Driban moved, Mrs. Darcy seconded, **passed** unanimously, to approve the payment of \$8,400 to Central Bucks School District for reimbursement of a Due Process Complaint Settlement.
 10. Ms. Driban moved, Mrs. Darcy seconded, **passed** unanimously, authorizing the administration to pursue federal, state and local funds consistent with the MBIT approved Comprehensive Plan.
- IX. Ms. Driban moved, Mrs. Darcy seconded, **passed** unanimously, to adjourn the February 8, 2016 meeting of the MBIT Executive Council at 6:20 PM.

Respectfully submitted,

Kati Driban
Secretary

Roberta Jackiewicz
Assistant Secretary

CENTRAL BUCKS SCHOOL DISTRICT
EMPLOYMENT AGREEMENT

THIS AGREEMENT made and concluded this 12 day of April, 2016, between the **BOARD OF SCHOOL DIRECTORS** of the **CENTRAL BUCKS SCHOOL DISTRICT**, with offices at 20 Welden Drive, Doylestown, Pennsylvania, hereinafter referred to as "SCHOOL DISTRICT," and John Kopicki, hereinafter referred to as "SUPERINTENDENT."

NOW, THEREFORE, the parties hereto, intending to be legally bound hereby, and in consideration of the mutual covenants herein contained, do hereby agree as follows:

1. The School District does hereby employ John Kopicki in the capacity of District Superintendent of the School District for the term commencing on the 1st day of July, 2016 and ending the 30th day of June, 2020, and Mr. Kopicki agrees to accept employment for said term.
2. During the term of this Agreement, the Superintendent shall perform the duties and responsibilities of the office and shall perform said duties in a competent and professional manner in accordance with the laws of the Commonwealth of Pennsylvania, the policies of the School District, and the regulations of the Board of Directors. The job description for the position of Superintendent is attached hereto as Exhibit A and incorporated by reference. Superintendent understands that the description may be amended from time to time by the Board.
3. The Superintendent covenants and agrees that he possesses or will possess all of the qualifications that are required by law to serve as Superintendent. The Superintendent agrees to maintain, throughout the term of this Agreement, a valid and current commission or other legal credentials as may be required by applicable laws or regulations and to present the same to

the Board of School Directors. He further agrees to subscribe to and take the proper oath of office before entering upon the duties.

4. For services rendered under this Agreement, the District shall compensate the Superintendent at an annual rate of Two Hundred Ten Thousand Dollars (\$210,000) per year, payable in accordance with the School District's normal pay policies and procedures. The salary shall become the "base salary." All future salary increases shall be determined no later than July 30 of each succeeding year and will be based upon the evaluation of the Superintendent's performance by the Board of School Directors. The Board of School Directors shall conduct an annual evaluation of the Superintendent's performance. With respect to the Board of School Directors' evaluation of the Superintendent's performance, it shall be based upon a criteria developed by the Board of School Directors, with input from the Superintendent, which shall include, but not be limited to, the following criteria:

- a. Achievement of annual measurable objectives established by the Board of School Directors;
- b. Achievement of Operational Excellence.
- c. Professional goals and Objectives established by the Board of School Directors with input from the Superintendent.
- d. Other relevant criteria as determined by the Board of School Directors or as required by law.

5. The Superintendent shall be entitled to annual salary increases as determined by the Board of School Directors for the succeeding years of this contract. The Board, with input from the Superintendent, shall develop the instrument to be used to document his evaluation.

6. The standards, as established pursuant to this Agreement and as amended by the Board of School Directors, shall be posted on the School District website and upon completion of the annual performance assessment, the Board of School Directors shall post the date of the assessment and whether or not the Superintendent has met the agreed upon performance objectives established by the Board of School Directors which said posting shall be in accordance with the provisions of the Pennsylvania School Code.

7. In addition to the base salary as noted in Paragraph 4 of this Agreement, the Superintendent will also receive 2% of his base salary as a payment into the District sponsored 403(b) Plan. The payment shall be made in accordance with the payment schedule set forth within the Act 93 Agreement referenced at Section 308.

8. In addition to the benefits as noted previously, the Board of School Directors will provide health, prescription and dental coverage to the Superintendent and his family under terms as are provided by the Board of School Directors pursuant to the Act 93 Agreement with Administrators employed by the School District.

9. The Superintendent will be granted two (2) personal days per year. They shall not carry over.

10. The Superintendent shall receive all of the other fringe and other benefits as enumerated in the Act 93 Central Bucks School District Personnel Practices and Compensation Plan, except to the extent fringes or other benefits are enumerated herein. Those benefits include:

- Participation in PSERS.
- 15 days annual sick leave.
- Group Hospital, Medical, Prescription Drug, Dental and Disability Insurance. Administration pays 20% of the medical premium. Dental

premium is \$3/month for employee coverage and \$6/month for dependents.

- Post-Retiree Healthcare.
- Group Life Insurance of twice annual salary.
- 4 weeks' vacation. Superintendent may cash in up to 5 days unused vacation per year, payable at his per diem rate.
- 12 Holidays.
- 2% contribution to 403(b) Plan.
- Superintendent will be provided a District cell phone and lap top.

11. The District and Superintendent hereby agree that the following provisions shall be applicable for the term of this Agreement, or any extension or renewal of this Agreement:

- a. Notwithstanding the term of this Agreement, the Superintendent retains the right to retire. However, before doing so the Superintendent shall give the District not less than one hundred fifty (150) days prior written notice. Absent extraordinary circumstances, such retirement would become effective only on July 30 of any year of the term hereof;
- b. In the event the Superintendent is complained against or sued in any court of record or before any administrative agency as a result of actions by him in the performance of his duties, the District will provide legal counsel in his defense; and
- c. The Superintendent shall, throughout the term of this Agreement, be subject to termination of contract for valid and just cause for reasons specified under Section 1080 of the Public School Code. However, the District shall not arbitrarily and capriciously call for his dismissal without

first providing the Superintendent with written charges, adequate notice of a hearing, a fair and impartial hearing, all elements of due process, and the right to appeal to a court of competent jurisdiction. The Superintendent shall have the right to be represented by counsel at his sole cost and expense. If following such a hearing or appeal, the Superintendent is not dismissed, or is reinstated, the District shall assume responsibility for payment of costs incurred by him in his defense.

- d. Notwithstanding the language as set forth in subparagraph 1 l.c., it is understood and agreed that the District may terminate the Superintendent's employment without cause by providing at least twelve (12) months prior notice or by the payment to the Superintendent of twelve (12) months' annual salary and at the expiration of the twelve (12) months period or the payment of the twelve (12) months' salary, the Superintendent's employment with the School District shall end.

12. Miscellaneous:

- a. All references to the Public School Code of 1949 contained herein shall also refer to any amendments to such Act or to any recodification of such Act.
- b. Any notice required by this Agreement shall be effective if mailed to the other party at the address shown herein or at such other address for which due notice has been given.

- c. This Agreement or any provision thereof can only be terminated or modified by mutual consent of the parties reduced to writing and signed by the parties.
- d. If any provision of this Agreement or any application of the Agreement is held to be contrary to law, then such provisions or application shall not be deemed valid and subsisting except to the extent permitted by law, but all other provisions or application shall continue in full force and effect. In the event changes in Federal and State laws and/or regulations are modified so as to reduce the stated contractual benefit, parties agree to reopen this contract, specifically to identify alternative benefits equal to the original terms.

13. The duties of the Superintendent require his participation in professional associations and presence at numerous meetings, conventions, and conferences in order to maintain awareness of current issues, programs and information. The Superintendent's attendance at seminars, workshops, in-service programs, school activities, and graduate education programs, as approved by the Board, is necessary to maintain the knowledge and skills required of his position. The District considers the expenses involved in such activities, including dues in at least three professional associations and attendance at least one national conference, as approved by the Board, to be directly related to the Superintendent's duties and appropriate for reimbursement. Expense reimbursement for such activities are hereby approved and shall be provided in accordance with procedures of District policy. The three organizations approved herein are:

- American Association of School Administration
- PA Association of Elementary and Secondary School Principals
- National Association of School Superintendents

14. The District will reimburse Superintendent up to Seven Thousand Five Hundred Dollars (\$7,500) for moving expenses.

IN WITNESS WHEREOF, and intending to be legally bound hereby, the parties have caused this Agreement to be duly executed the day and year first above written.

Attest:

CENTRAL BUCKS SCHOOL DISTRICT

Sharon L Reiner

BY:

Elizabeth Darcy
Elizabeth Darcy, School Board President

John J. Kopicki
John J. Kopicki

EXHIBIT A

Central Bucks School District Position Description

Position Title: Superintendent of Schools
Department: Central Office
Reports to: Board of Education

Summary: Provide administrative leadership in developing, achieving and maintaining high quality educational programs and services to all students in the school district and to organize and direct available human and fiscal resources in an efficient and effective manner so as to serve student, community and school district needs; to keep the board members advised concerning all matters before the board, including periodic updates to the Board or its officers as required, regarding issues of concern within the District.

Essential Duties and Responsibilities Including but not Limited to the Following:

1. Provide leadership in directing the administration and coordination of the district's educational programs, including directing the daily operation of the District's schools by organizing, supervising and coordinating the District staff.
2. Provide administrative leadership for development and evaluation of the K-12 curriculum program and supporting services.
3. Encourage effective relationships between the school district and the community it serves.
4. Prepare, direct and supervise budgets for responsible areas and to assist other administrators in planning for the use of financial and human resources.
5. Analyze the effectiveness of educational programs and to provide recommendations for improvement.
6. Keep informed of the latest research, trends and developments in all areas of education and to interpret these matters for school board, staff and community.
7. Establish and maintain efficient procedures and effective controls for expenditures of school funds in accordance with the adopted budget.
8. Supervise the recruitment and selection process of new staff members and make recommendations to the board.
9. Recommend staff appointments, transfers, promotions, tenure and dismissals to the board.
10. Establish procedures and conditions that encourage and reward excellence in employee performance.

11. Coordinate a system for staff supervision and rating of district personnel.
12. Plan and coordinate continuing in-service/staff development programs for all personnel.
13. Communicate actions of the board to employees.
14. Implement representative, non-political, advisory school community groups at all levels of operation as fundamental to the decision-making process.
15. Encourage close cooperation between school personnel, parents and interested persons in the community in the development of common understandings.
16. Represent the schools before the public and coordinate a program of publicity and public relations to keep the public informed as to the activities needs and successes of the schools.
17. Recommend policies for board consideration and develop such administrative rules and procedures as may be necessary to implement board policies.
18. Coordinate the preparation of the agenda for board meetings including Committees thereof and provide a draft of same to the Board/Committee in accordance with time table established by the Board/Committee.
19. Unless otherwise determined by the Board, attend and participate in all regular and special meetings of the board, including Executive Sessions, making recommendations of any nature affecting the schools.
20. Report to the board on matters deemed material to the understanding and proper management of the schools or as the board may request.
21. Oversee the process and submission of required reports.
22. Serve as the board's authorized representative for federal programs.
23. Supervise the compliance of constitution or statutory laws and state regulations.
24. Act at own discretion, if necessary, in any matter not covered by board policy, reporting such action to the board as soon as practicable and recommending policy in order to provide guidance in the future.
25. Represent the district in its dealings with other school systems, institutions and agencies, community organizations and the general public.
26. Perform such other tasks and to assume such other responsibilities as may be assigned by the board.

Supervisory Responsibilities: Directly appraises the performance of cabinet-level positions including Assistant Superintendents, Business Administrator, Director of Human Resources, and Confidential Executive Assistant to the Superintendent and Confidential Executive Assistant-Community Relations.

Education and/or Experience: Master's degree or doctorate in educational administration or related field; Pennsylvania letter of eligibility for Superintendent. Successful experience as a teacher, administrator and/or supervisor.

Knowledge, Skills and Abilities: Strong communication skills, demonstrated ability to work with other people; knowledge of contemporary educational issues and methodologies.

Physical Demands: Must be able to travel to various school district buildings. Must be able to make oral presentations. Must be available beyond the framework of the normal work day for meetings, presentations, programs, etc.

**CENTRAL BUCKS SCHOOL DISTRICT
SCHOOL BOARD MEETING**

April 26, 2016

FOR ACTION: Treasurer's Report

The Treasurer's Report provides a summary of financial transactions for the month of March 2016 which includes receipts, disbursements, and balances for all funds.

RECOMMENDATION:

The administration is recommending that the Board approve the Treasurer's Report for the month of March 2016.

**The Central Bucks School District
General Fund
Treasurer's Report
3/31/2016**

Beginning Cash Balance		\$28,961,192.74
Receipts		
Local General Funds Receipts		
Local Collectors	480,188.33	
County of Bucks	360,316.69	
EIT	1,951,230.12	
Interest Earnings	12,445.41	
Facility Use Fees	77,180.50	
Tuition, Community School	386,790.31	
Contributions	29,555.37	
Miscellaneous	16,463.26	
Total Local General Funds Receipts	\$3,314,169.99	
State General Fund Receipts		
Soc Sec & Retirement	5,294,480.08	
State Subsidy- Other	1,709,686.00	
Total State General Fund Receipts	\$7,004,166.08	
Federal General Fund Receipts		
Title 2	18,805.13	
Other Federal Subsidies	442,303.93	
Total Federal General Fund Receipts	\$461,109.06	
Other Receipts		
Investments Matured	394,000.00	
Offsets to Expenditures	175,623.74	
Total Other Receipts	\$569,623.74	
Total Receipts		\$11,349,068.87
Total Beginning Cash Balance and Receipts (carried to next page)		\$40,310,261.61

**The Central Bucks School District
General Fund
Treasurer's Report Continued
3/31/2016**

Total Beginning Cash Balance and Receipts (from previous page)		\$40,310,261.61
Disbursements		
* Checks (see detail below)	\$3,870,956.09	
Electronic Payments:		
Employee Payroll Taxes/WH	2,713,164.12	
Employer Payroll Taxes	922,072.50	
PSERS Retire	10,393,314.31	
403B/457PMT	451,361.14	
Health Benefit Payments	2,777,282.34	
** Transfer to PSDLAF Account	<u>300,000.00</u>	
Electronic Payments Total:	17,557,194.41	
Transfer to Payroll	7,824,038.74	
Total Disbursements		\$29,252,189.24
Ending Cash Balance	3/31/2016	\$11,058,072.37

*** Check Detail**

First Check Run-	Board Approved 03/08/2016	\$88,425.36
Second Check Run-	Board Approved 03/08/2016	\$1,913,129.26
Third Check Run-	Board Approved 03/22/2016	\$88,347.11
Fourth Check Run-	Board Approved 03/22/2016	\$788,124.86
Fifth Check Run	Board Approved 04/12/2016	\$92,177.72
Total Check Runs-	Detail provided when Board Approved	<u>\$2,970,204.31</u>
Less Voided Checks		(\$2,407.60)
February Check Disbursements		<u>\$2,967,796.71</u>
Add Prior Month A/P Funded This Month		\$1,065,108.76
Less This Month A/P To Be Funded Next Month		<u>\$161,949.38</u>
Checks Funded This Month		<u><u>\$3,870,956.09</u></u>

**PSDLAF account is funded to cover credit card purchases.

**The Central Bucks School District
Capital Fund
Treasurer's Report Continued
3/31/2016**

Beginning Cash Balance		\$31,761.13
Receipts		
Interest Earnings	\$28.25	
Cash Transfers from Reserve Accounts	\$1,007,400.43	
Total Receipts		\$1,007,428.68
Disbursements		
* Checks (see detail below)		\$201,895.12
Ending Cash Balance		\$837,294.69

*** Check Detail**

First Check Run-	Board Approved 3/22/16	\$110,173.42
Second Check Run-	Board Approved 04/12/2016	\$42,126.00
Third Check Run-	Board Approved 04/12/2016	\$823,249.88
March Check Disbursements	Detail provided when Board Approved	<u>\$975,549.30</u>
Add Prior Month A/P Funded This Month		\$18,278.22
Less This Month A/P To Be Funded Next Month		<u>\$791,932.40</u>
Checks Funded This Month		<u><u>\$201,895.12</u></u>

**The Central Bucks School District
Food Service
Treasurer's Report Continued
3/31/2016**

Beginning Cash Balance		\$515,371.55
Receipts		
Interest Earnings	\$200.64	
Student Lunch Account Deposits	\$407,754.56	
Subsidies	\$88,462.42	
Total Receipts		\$496,417.62
Disbursements		
* Checks (see detail below)	\$15,823.82	
Electronic Payments	\$386,318.06	
Total Disbursements		\$402,141.88
Ending Cash Balance		\$609,647.29

*** Check Detail**

First Check Run-	Board Approved 04/12/2016	\$26,307.33
March Check Disbursements	Detail provided when Board Approved	\$26,307.33
Add Prior Month A/P Funded This Month		\$15,823.82
Less This Month A/P To Be Funded Next Month		\$26,307.33
Checks Funded This Month		<u>\$15,823.82</u>

**CENTRAL BUCKS SCHOOL DISTRICT
SCHOOL BOARD MEETING**

April 26, 2016

FOR ACTION: Accounts Payable Check Register Approval

The Accounts Payable Check Registers included herein provide a listing of payment transactions for Fund 1 checks dated April 15, 2016 and April 21, 2016; and Fund 3 checks dated April 7, 2016.

RECOMMENDATION:

The administration is recommending that the Board approve the payment transactions listed in the Check Registers as noted above.

Bank Account - Check Details by Date

Central Bucks School District

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MPINTO

*Fund ①
A/P P/R*

Bank Account: No.: TD GENERAL AP, Date Filter: 04/15/16

Check Ledger: Bank Account No.: TD GENERAL AP

Date	Check No.	Vendor No.	Vendor Name	Amount	Voided Amount	Entry Status
TD GENERAL AP		TD Bank, N.A.				
04/15/16	191646	13986	CA SDU	85.93	0.00	Posted
04/15/16	191647	009920	CBEA	72,434.86	0.00	Posted
04/15/16	191648	009921	CBESPA	16,454.41	0.00	Posted
04/15/16	191649	009923	CBTA	1,732.31	0.00	Posted
04/15/16	191650	010067	PHEAA	625.00	0.00	Posted
04/15/16	191651	010100	UNITED WAY OF BUCKS CO	265.82	0.00	Posted
Totals for 04/15/16				91,598.33	0.00	

TD Bank N.A.

Bank Account - Check Details by Date

Central Bucks School District

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Bank Account: No.: TD GENERAL AP, Date Filter: 04/21/16

Check Ledger: Bank Account No.: TD GENERAL AP

Date	Check No.	Vendor No.	Vendor Name	Amount	Voided Amount	Entry Status
TD GENERAL AP		TD Bank, N.A.				
04/21/16	191652	17270	21ST CENTURY CYBER CHARTER SC	8,417.58	0.00	Posted
04/21/16	191653	18511	3M COGENT, INC.	1,200.00	0.00	Posted
04/21/16	191654	000044	ACE MAINTENANCE	76.00	0.00	Posted
04/21/16	191655	11592	ACHIEVEMENT HOUSE CHARTER SC	7,859.21	0.00	Posted
04/21/16	191656	18120	ADVANCED PROTECTION COMPANY	161.00	0.00	Posted
04/21/16	191657	000062	ALBERTSONS	147.76	0.00	Posted
04/21/16	191658	18503	ALICIA SEHN	2,500.00	0.00	Posted
04/21/16	191659	18400	ALTERNATIVE BENEFIT SYSTEMS, IN	3,038.75	0.00	Posted
04/21/16	191660	3988	ALUMINUM ATHLETIC EQUIPMENT	850.00	0.00	Posted
04/21/16	191661	17387	ANALYTICAL LABORATORIES INC	0.00	0.00	Voided
04/21/16	191662	17387	ANALYTICAL LABORATORIES INC	0.00	0.00	Voided
04/21/16	191663	17387	ANALYTICAL LABORATORIES INC	820.00	0.00	Posted
04/21/16	191664	16823	APPERSON EDUCATION PRODUCTS	229.00	0.00	Posted
04/21/16	191665	17391	ARAMARK	5,654.20	0.00	Posted
04/21/16	191666	17778	ASSURANT EMPLOYEE BENEFITS	17,776.74	0.00	Posted
04/21/16	191667	16306	ATI PHYSICAL THERAPY	6,800.00	0.00	Posted
04/21/16	191668	13598	B.E.S.T. SERVICE INC	650.00	0.00	Posted
04/21/16	191669	D06064	BAUMHER, PAMELA	36.80	0.00	Posted
04/21/16	191670	000495	BEARINGS & DRIVES UNLIMITED	238.95	0.00	Posted
04/21/16	191671	G09358	BISHOF, JESSICA	774.50	0.00	Posted
04/21/16	191672	17537	BITSKO, SUSAN	126.48	0.00	Posted
04/21/16	191673	A001095	BOCKLET, JOSEPH R.	46.58	0.00	Posted
04/21/16	191674	008079	BOWER, HARRY	45.54	0.00	Posted
04/21/16	191675	17626	BRAUN, LAURA	115.00	0.00	Posted
04/21/16	191676	000620	BRETT, E. T. BUSINESS	282.20	0.00	Posted
04/21/16	191677	18212	BRIAN FILIPS	85.57	0.00	Posted
04/21/16	191678	C05116	BROWN, LAURIE A.	23.12	0.00	Posted
04/21/16	191679	000693	BUCKINGHAM TWP WATER & SEWER	6,842.98	0.00	Posted
04/21/16	191680	000720	BUCKS COUNTY IU #22	149,454.00	0.00	Posted
04/21/16	191681	000738	BUCKS COUNTY WATER & SEWER	0.00	0.00	Voided
04/21/16	191682	000738	BUCKS COUNTY WATER & SEWER	6,187.02	0.00	Posted
04/21/16	191683	D06109	BUDNIEWSKI, KATHY	42.78	0.00	Posted
04/21/16	191684	17009	BUZZ BURGER INC	12,525.00	0.00	Posted
04/21/16	191685	000858	CANON FINANCIAL SERVICES, INC.	23,783.05	0.00	Posted
04/21/16	191686	004433	CAR QUEST	53.83	0.00	Posted
04/21/16	191687	A001125	CASHMAN, STEPHEN	1,756.00	0.00	Posted
04/21/16	191688	5699	CDW GOVERNMENT	2,966.65	0.00	Posted
04/21/16	191689	001032	CHALFONT POSTMASTER	1,510.00	0.00	Posted
04/21/16	191690	18283	CIRRUS GROUP LLC	738.00	0.00	Posted
04/21/16	191691	7224	CLASSIC TROPHIES, INC.	360.00	0.00	Posted
04/21/16	191692	001020	CNB SEWER AUTHORITY	1,416.86	0.00	Posted
04/21/16	191693	G09767	COLLINS, RYAN J	270.25	0.00	Posted
04/21/16	191694	17054	COMPSERVICES, INC	1,390.00	0.00	Posted
04/21/16	191695	12445	CONSERVATION RESOURCES	565.75	0.00	Posted
04/21/16	191696	000709	COURIER TIMES INC	3,183.64	0.00	Posted
04/21/16	191697	7607	CREFELD SCHOOL	5,938.00	0.00	Posted
04/21/16	191698	G09391	CROSSLAND, ASHLEY	46.75	0.00	Posted
04/21/16	191699	G09679	CURTIS, MICHAEL	329.50	0.00	Posted
04/21/16	191700	004598	DAVID A NOVER. M.D., P.C.	1,750.00	0.00	Posted

Bank Account - Check Details by Date

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Central Bucks School District

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Bank Account: No.: TD GENERAL AP, Date Filter: 04/21/16

Check Ledger: Bank Account No.: TD GENERAL AP

Date	Check No.	Vendor No.	Vendor Name	Amount	Voided Amount	Entry Status
TD GENERAL AP		TD Bank, N.A.				
04/21/16	191701	G09123	DEERY, KRISTEN	360.19	0.00	Posted
04/21/16	191702	001674	DELTA DENTAL OF PENNSYLVANIA	99,000.00	0.00	Posted
04/21/16	191703	001692	DEMCO	207.95	0.00	Posted
04/21/16	191704	14152	DIRECT ENERGY	0.00	0.00	Voided
04/21/16	191705	14152	DIRECT ENERGY	0.00	0.00	Voided
04/21/16	191706	14152	DIRECT ENERGY	35,160.64	0.00	Posted
04/21/16	191707	008181	DOMAN, KAREN	204.70	0.00	Posted
04/21/16	191708	G09411	DONOHUE, HALEY	207.69	0.00	Posted
04/21/16	191709	16850	DOWD, LAUREN	274.00	0.00	Posted
04/21/16	191710	001878	DOYLESTOWN ELEC. SUPPLY CO.	946.58	0.00	Posted
04/21/16	191711	11384	DRAKE, JONATHAN	73.60	0.00	Posted
04/21/16	191712	001975	DSI MEDICAL SERVICES INC.	22.00	0.00	Posted
04/21/16	191713	002014	EAGLES PEAK SPRING WATER INC	286.00	0.00	Posted
04/21/16	191714	17216	EDUCERE, LLC	6,698.00	0.00	Posted
04/21/16	191715	G09772	EMBOW, ALISON	89.61	0.00	Posted
04/21/16	191716	002214	ENABLING DEVICES	157.95	0.00	Posted
04/21/16	191717	002274	EUREKA STONE QUARRY, INC	314.17	0.00	Posted
04/21/16	191718	18498	eSCHOOL SOLUTIONS, LLC	10,000.00	0.00	Posted
04/21/16	191719	002341	FEDEX CORPORATION	125.20	0.00	Posted
04/21/16	191720	16870	FERTIG, RICK	2,345.00	0.00	Posted
04/21/16	191721	G09734	FILES, TARA	95.51	0.00	Posted
04/21/16	191722	18207	FINELLI, JENNIFER & PETER	135.00	0.00	Posted
04/21/16	191723	000036	FOLLETT SCHOOL SOLUTIONS, INC.	342.55	0.00	Posted
04/21/16	191724	18461	FOREST SCIENTIFIC CORPORATION	13,298.10	0.00	Posted
04/21/16	191725	4461	FOUNDATIONS BEHAVIORAL HEALTH	20,234.00	0.00	Posted
04/21/16	191726	G09445	FREED, MATTHEW	46.13	0.00	Posted
04/21/16	191727	17417	FRONTLINE TECHNOLOGIES	578.10	0.00	Posted
04/21/16	191728	18416	GANTER SOUTH SERVICES	390.28	0.00	Posted
04/21/16	191729	17138	GDF SUEZ ENERGY RESOURCES NA	0.00	0.00	Voided
04/21/16	191730	17138	GDF SUEZ ENERGY RESOURCES NA	101,000.07	0.00	Posted
04/21/16	191731	002635	GEORGE'S TOOL RENTAL	30.00	0.00	Posted
04/21/16	191732	17376	GER SOLUTIONS LLC	1,020.90	0.00	Posted
04/21/16	191733	008317	GIANNINI, JOHN P.	287.51	0.00	Posted
04/21/16	191734	E07043	GILBERT, HANNAH	49.28	0.00	Posted
04/21/16	191735	G09488	GILLESPIE, CHRISTY	50.36	0.00	Posted
04/21/16	191736	002757	GRAINGER INC	89.28	0.00	Posted
04/21/16	191737	002839	GROVE SUPPLY, INC.	156.92	0.00	Posted
04/21/16	191738	G09717	HAEUSSER, ALEXANDRA	42.44	0.00	Posted
04/21/16	191739	002892	HAJOCA CORPORATION	864.65	0.00	Posted
04/21/16	191740	G09082	HAVILAND, SUZANNA	177.16	0.00	Posted
04/21/16	191741	5702	HEALTH MATS COMPANY	1,467.98	0.00	Posted
04/21/16	191742	3738	HEINEMANN/GREENWOOD PUBLISHI	225.01	0.00	Posted
04/21/16	191743	003097	HEROLD'S PEST CONTROL CO.	2,000.00	0.00	Posted
04/21/16	191744	8792	HEWLETT PACKARD COMPANY	497.52	0.00	Posted
04/21/16	191745	G09771	HIRSCH, JOSHUA	25.30	0.00	Posted
04/21/16	191746	17548	HMS SCHOOL FOR CHILDREN WITH	9,400.00	0.00	Posted
04/21/16	191747	003208	HOME DEPOT	0.00	0.00	Voided
04/21/16	191748	003208	HOME DEPOT	0.00	0.00	Voided
04/21/16	191749	003208	HOME DEPOT	3,435.93	0.00	Posted

Bank Account - Check Details by Date

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Central Bucks School District

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Bank Account: No.: TD GENERAL AP, Date Filter: 04/21/16

Check Ledger: Bank Account No.: TD GENERAL AP

Date	Check No.	Vendor No.	Vendor Name	Amount	Voided Amount	Entry Status
TD GENERAL AP		TD Bank, N.A.				
04/21/16	191750	005245	HORSHAM CLINIC	0.00	0.00	Voided
04/21/16	191751	005245	HORSHAM CLINIC	1,680.00	0.00	Posted
04/21/16	191752	003192	HOUGHTON MIFFLIN HARCOURT	265.20	0.00	Posted
04/21/16	191753	D06059	HOWARD, BETH	55.20	0.00	Posted
04/21/16	191754	004273	I. MILLER PRECISION	800.00	0.00	Posted
04/21/16	191755	8009	IBM CORPORATION	21,399.99	0.00	Posted
04/21/16	191756	4580	INTELLICOM SYSTEMS, INC	210.00	0.00	Posted
04/21/16	191757	8527	INTERQUEST DETECTION CANINES	225.00	0.00	Posted
04/21/16	191758	003420	INTERSTATE TAX SERVICE, INC.	1,243.20	0.00	Posted
04/21/16	191759	14055	IPS LASER EXPRESS	1,890.00	0.00	Posted
04/21/16	191760	11711	ITXCHANGE	637.00	0.00	Posted
04/21/16	191761	DT1002	JAMES THOMPSON	4,962.01	0.00	Posted
04/21/16	191762	G09756	JARLSBERG, JESSICA	450.00	0.00	Posted
04/21/16	191763	G09732	JOHNSTONE, JACQUELINE	129.38	0.00	Posted
04/21/16	191764	17259	K12 ENTERPRISE	835.00	0.00	Posted
04/21/16	191765	10083	KAMPUS KLOTHES, INC.	491.60	0.00	Posted
04/21/16	191766	7456	KEARNS, IVA	32.87	0.00	Posted
04/21/16	191767	18485	KELLY LYNN WADE	44.28	0.00	Posted
04/21/16	191768	003607	KELLY'S SPORTS LTD.	3,822.50	0.00	Posted
04/21/16	191769	G09145	KIBBE, ROBERT JR.	150.30	0.00	Posted
04/21/16	191770	1658	KIDS PEACE NATIONAL CENTERS	58.00	0.00	Posted
04/21/16	191771	003690	KNIESE'S PLUMBING & HEATING, INC.	172.94	0.00	Posted
04/21/16	191772	A00373	KRATZ, JR., RICHARD	75.90	0.00	Posted
04/21/16	191773	F08023	KRAUS, KRISTEN	40.60	0.00	Posted
04/21/16	191774	D06063	KUENY, JANET	184.64	0.00	Posted
04/21/16	191775	12588	LANDIS BLOCK NYCE CRETE	132.86	0.00	Posted
04/21/16	191776	12751	LENOVO UNITED STATES, INC.	16,858.78	0.00	Posted
04/21/16	191777	003955	LISHMAN FENCE	3,205.00	0.00	Posted
04/21/16	191778	18504	LORI JONES	1,500.00	0.00	Posted
04/21/16	191779	008538	LOSCH, PAUL	86.91	0.00	Posted
04/21/16	191780	5323	LOWE'S COMPANIES, INC.	955.27	0.00	Posted
04/21/16	191781	13941	MARKS, GINA	108.10	0.00	Posted
04/21/16	191782	17887	MARPLE NEWTOWN SCHOOL DISTRI	9,861.00	0.00	Posted
04/21/16	191783	D06021	MCMANN, ERIN	1,550.00	0.00	Posted
04/21/16	191784	G09656	McCOMSEY, BENJAMIN	50.00	0.00	Posted
04/21/16	191785	008783	MFNNA JOAN	62.33	0.00	Posted
04/21/16	191786	1374	METCOFF, IRENE	900.00	0.00	Posted
04/21/16	191787	004234	MICHEL CO INC, R.E.	29.13	0.00	Posted
04/21/16	191788	7932	MILL CREEK STUDENT ACTIVITY ACC	150.00	0.00	Posted
04/21/16	191789	004395	MT. LAKE POOL & PATIO	1,940.00	0.00	Posted
04/21/16	191790	G09760	MULLEN, KATELYN	142.49	0.00	Posted
04/21/16	191791	G09773	MULLIS, MELODY	19.32	0.00	Posted
04/21/16	191792	7134	MUNN ROOFING AND SHEET	1,220.00	0.00	Posted
04/21/16	191793	004422	NASCO.FORT ATKINSON	51.66	0.00	Posted
04/21/16	191794	10007	NEW BRITAIN FAMILY PRACTICE	10.00	0.00	Posted
04/21/16	191795	G09647	NISZCZAK, ELIZABETH	347.50	0.00	Posted
04/21/16	191796	18507	NORRISTOWN AREA SCHOOL DISTRI	1,454.55	0.00	Posted
04/21/16	191797	14169	O'BRIEN, JESSICA	95.68	0.00	Posted
04/21/16	191798	004638	OFFICE BASICS	0.00	0.00	Voided

Bank Account - Check Details by Date

Central Bucks School District

Bank Account: No.: TD GENERAL AP, Date Filter: 04/21/16

Check Ledger: Bank Account No.: TD GENERAL AP

Date	Check No.	Vendor No.	Vendor Name	Amount	Voided Amount	Entry Status
TD GENERAL AP		TD Bank, N.A.				
04/21/16	191799	004638	OFFICE BASICS	0.00	0.00	Voided
04/21/16	191800	004638	OFFICE BASICS	0.00	0.00	Voided
04/21/16	191801	004638	OFFICE BASICS	2,635.71	0.00	Posted
04/21/16	191802	G09740	ORENSTEIN, ZACHARY	225.40	0.00	Posted
04/21/16	191803	7170	ORIENTAL TRADING COMPANY, INC.	150.03	0.00	Posted
04/21/16	191804	11250	PA LEADERSHIP CHARTER SCHOOL	12,350.38	0.00	Posted
04/21/16	191805	G09774	PAGLIONE, ANTHONY	1,412.00	0.00	Posted
04/21/16	191806	G09473	PAGLIONE, JENNA	62.00	0.00	Posted
04/21/16	191807	D06067	PAK, HANNAH	84.58	0.00	Posted
04/21/16	191808	17739	PAPCO	108,940.47	0.00	Posted
04/21/16	191809	7564	PAPER MART INC.	1,492.18	0.00	Posted
04/21/16	191810	004374	PAUL B MOYER & SONS, INC.	0.00	0.00	Voided
04/21/16	191811	004374	PAUL B MOYER & SONS, INC.	1,378.45	0.00	Posted
04/21/16	191812	16764	PEARSON CLINICAL ASSESSMENTS	174.00	0.00	Posted
04/21/16	191813	004770	PECO ENERGY	223.38	0.00	Posted
04/21/16	191814	G09739	PELOQUIN, KELLEY	155.26	0.00	Posted
04/21/16	191815	18456	PENN BEHAVIORAL HEALTH	7,365.00	0.00	Posted
04/21/16	191816	17946	PENN PUMP & EQUIPMENT CO	3,656.00	0.00	Posted
04/21/16	191817	004858	PENNRIDGE SCHOOL DISTRICT	3,023.20	0.00	Posted
04/21/16	191818	004916	PETTY CASH BARCLAY	244.35	0.00	Posted
04/21/16	191819	004929	PETTY CASH COMMUNITY SCHOOL	432.12	0.00	Posted
04/21/16	191820	004941	PETTY CASH OPERATIONS	204.95	0.00	Posted
04/21/16	191821	11699	PHILADELPHIA EXTRACT COMPANY	240.88	0.00	Posted
04/21/16	191822	10771	PHONAK HEARING SYSTEMS	3,028.39	0.00	Posted
04/21/16	191823	4116	PIONEER VALLEY BOOKS	737.00	0.00	Posted
04/21/16	191824	17342	PIPERSVILLE GARDEN CENTER	263.99	0.00	Posted
04/21/16	191825	G09654	PISELLI, JOSEPH	86.14	0.00	Posted
04/21/16	191826	18473	PK SAFETY SUPPLY	46.51	0.00	Posted
04/21/16	191827	17877	PRAJZNER, THEODORE	30.59	0.00	Posted
04/21/16	191828	8849	PROUD, SUSAN	101.38	0.00	Posted
04/21/16	191829	005304	PUBLIC SCH EMP RET SYSTEM	0.00	0.00	Voided
04/21/16	191830	005304	PUBLIC SCH EMP RET SYSTEM	15,426.45	0.00	Posted
04/21/16	191831	A00920	RILEY, MAUREEN	30.28	0.00	Posted
04/21/16	191832	G09741	RILEY, SHAINAY RAY	188.20	0.00	Posted
04/21/16	191833	13468	RJ COOPER & ASSOCIATES	44.00	0.00	Posted
04/21/16	191834	005544	RUSSO MUSIC CENTER	29.90	0.00	Posted
04/21/16	191835	005585	S.D.I.C.	20,233.94	0.00	Posted
04/21/16	191836	17022	SALISBURY TOWNSHIP SCHOOL DIS	3,530.40	0.00	Posted
04/21/16	191837	G09266	SAUERS, CHRISTINE	186.30	0.00	Posted
04/21/16	191838	008825	SCHMIDT, BRIDGET	2,997.50	0.00	Posted
04/21/16	191839	005605	SCHOLASTIC, INC.	1,169.37	0.00	Posted
04/21/16	191840	10811	SCHOOL SPECIALTY FURNITURE & E	5,682.60	0.00	Posted
04/21/16	191841	005633	SCHOOL SPECIALTY INC.	289.44	0.00	Posted
04/21/16	191842	G09728	SCHUCK, JESSICA	92.40	0.00	Posted
04/21/16	191843	18224	SCHWARZ, LARRY	250.00	0.00	Posted
04/21/16	191844	17777	SCIENTIFIC WATER CONDITIONING	1,250.00	0.00	Posted
04/21/16	191845	16120	SECURITY AND DATA TECHNOLOGIE	2,413.63	0.00	Posted
04/21/16	191846	008867	SEMANOFF, RANDI	100.00	0.00	Posted
04/21/16	191847	G09761	SHAO, WEI-HUA	132.31	0.00	Posted

Bank Account - Check Details by Date

Central Bucks School District

Bank Account: No.: TD GENERAL AP, Date Filter: 04/21/16

Check Ledger: Bank Account No.: TD GENERAL AP

Date	Check No.	Vendor No.	Vendor Name	Amount	Voided Amount	Entry Status
TD GENERAL AP		TD Bank, N.A.				
04/21/16	191848	005730	SHERWIN WILLIAMS CO	77.81	0.00	Posted
04/21/16	191849	5400	SHOP SPECIALTIES	28.85	0.00	Posted
04/21/16	191850	005771	SIMPLEX GRINNELL LP	5,000.00	0.00	Posted
04/21/16	191851	18508	SMITH, KAREN	933.27	0.00	Posted
04/21/16	191852	G09156	SMITH, SHARA	542.06	0.00	Posted
04/21/16	191853	16642	SOCIAL THINKING	262.20	0.00	Posted
04/21/16	191854	DT1003	STEPHEN VERDOLINI	629.77	0.00	Posted
04/21/16	191855	12781	STU KUKLA	365.61	0.00	Posted
04/21/16	191856	004568	SUNDANCE/NEWBRIDGE EDUCATION	347.49	0.00	Posted
04/21/16	191857	001908	TAGUE LUMBER	384.19	0.00	Posted
04/21/16	191858	17861	THE COPE COMPANY SALT	583.10	0.00	Posted
04/21/16	191859	9413	THE PA CYBER CHARTER SCHOOL	11,581.07	0.00	Posted
04/21/16	191860	G09104	TRAMMELL, KRISTY	587.49	0.00	Posted
04/21/16	191861	10910	TRIPLE CROWN SPORTS	420.00	0.00	Posted
04/21/16	191862	006237	TUMELTY TREE & LANDSCAPING, IN	1,821.00	0.00	Posted
04/21/16	191863	18464	TWICE UPON A TIME BOOKS, LLC	458.00	0.00	Posted
04/21/16	191864	006268	UNITED REFRIGERATION INC.	1,043.30	0.00	Posted
04/21/16	191865	17789	US CUTTER	65.98	0.00	Posted
04/21/16	191866	18509	VALLEY FORGE EDUCATIONAL SERV	2,578.77	0.00	Posted
04/21/16	191867	C05130	VAN REED, BRIE	69.70	0.00	Posted
04/21/16	191868	000138	VERITIV	19,219.50	0.00	Posted
04/21/16	191869	000511	VERIZON	744.03	0.00	Posted
04/21/16	191870	7947	VERIZON WIRELESS	7,058.72	0.00	Posted
04/21/16	191871	9242	VOLPE, AMBERLEIGH	1,488.00	0.00	Posted
04/21/16	191872	006480	WARRINGTON POSTMASTER	2,000.00	0.00	Posted
04/21/16	191873	006489	WARRINGTON TOWNSHIP W&S	1,038.22	0.00	Posted
04/21/16	191874	006499	WARWICK TOWNSHIP WATER &	8,140.29	0.00	Posted
04/21/16	191875	16671	WASTE MANAGEMENT	15,691.61	0.00	Posted
04/21/16	191876	A00741	WATTERS, CHAD	1,756.00	0.00	Posted
04/21/16	191877	006525	WEHRUNG'S FAMILY HOME CTR. INC	0.00	0.00	Voided
04/21/16	191878	006525	WEHRUNG'S FAMILY HOME CTR. INC	330.76	0.00	Posted
04/21/16	191879	A00417	WEITZEL, DAVID	225.07	0.00	Posted
04/21/16	191880	G09346	WELCH, LISA	450.00	0.00	Posted
04/21/16	191881	13932	WELLS FARGO BANK	2,500.00	0.00	Posted
04/21/16	191882	008964	WODYKA, SHARON	567.19	0.00	Posted
04/21/16	191883	17254	WOEHR, LAUREN	27.60	0.00	Posted
04/21/16	191884	18426	WOLFE DIVERSIFIED INDUSTRIES	2,284.00	0.00	Posted
04/21/16	191885	008994	YOCKEY, TOM	190.10	0.00	Posted
04/21/16	191886	008998	ZAWATSKI, MARY LOU	450.00	0.00	Posted
04/21/16	191887	G09092	ZONIS, YELENA	106.26	0.00	Posted
04/21/16	191888	006480	WARRINGTON POSTMASTER	354.00	0.00	Posted
04/21/16	C009483	5818	B & H PHOTO-VIDEO, INC.	85.59	0.00	Posted
04/21/16	C009484	6484	BEGLEY, CARLIN & MANDIO	5,008.14	0.00	Posted
04/21/16	C009485	13648	BUCHANAN INGERSOLL & ROONEY P	290.50	0.00	Posted
04/21/16	C009486	13648	BUCHANAN INGERSOLL & ROONEY P	124.50	0.00	Posted
04/21/16	C009487	13648	BUCHANAN INGERSOLL & ROONEY P	830.00	0.00	Posted
04/21/16	C009488	13648	BUCHANAN INGERSOLL & ROONEY P	2,547.40	0.00	Posted
04/21/16	C009489	001221	COLONIAL ELECTRIC SUPPLY, INC.	45.50	0.00	Posted
04/21/16	C009490	001221	COLONIAL ELECTRIC SUPPLY, INC.	35.00	0.00	Posted

Bank Account - Check Details by Date

Central Bucks School District

Bank Account: No.: TD GENERAL AP, Date Filter: 04/21/16

Check Ledger: Bank Account No.: TD GENERAL AP

Date	Check No.	Vendor No.	Vendor Name	Amount	Voided Amount	Entry Status
TD GENERAL AP		TD Bank, N.A.				
04/21/16	C009491	001221	COLONIAL ELECTRIC SUPPLY, INC.	1,707.30	0.00	Posted
04/21/16	C009492	001221	COLONIAL ELECTRIC SUPPLY, INC.	281.80	0.00	Posted
04/21/16	C009493	001221	COLONIAL ELECTRIC SUPPLY, INC.	41.37	0.00	Posted
04/21/16	C009494	001221	COLONIAL ELECTRIC SUPPLY, INC.	259.80	0.00	Posted
04/21/16	C009495	001221	COLONIAL ELECTRIC SUPPLY, INC.	66.34	0.00	Posted
04/21/16	C009496	001221	COLONIAL ELECTRIC SUPPLY, INC.	71.58	0.00	Posted
04/21/16	C009497	001221	COLONIAL ELECTRIC SUPPLY, INC.	57.60	0.00	Posted
04/21/16	C009498	001221	COLONIAL ELECTRIC SUPPLY, INC.	162.00	0.00	Posted
04/21/16	C009499	001221	COLONIAL ELECTRIC SUPPLY, INC.	306.30	0.00	Posted
04/21/16	C009500	001221	COLONIAL ELECTRIC SUPPLY, INC.	848.00	0.00	Posted
04/21/16	C009501	001221	COLONIAL ELECTRIC SUPPLY, INC.	1,849.78	0.00	Posted
04/21/16	C009502	001221	COLONIAL ELECTRIC SUPPLY, INC.	1,403.00	0.00	Posted
04/21/16	C009503	001221	COLONIAL ELECTRIC SUPPLY, INC.	445.60	0.00	Posted
04/21/16	C009504	001221	COLONIAL ELECTRIC SUPPLY, INC.	310.00	0.00	Posted
04/21/16	C009505	001980	DUFF SUPPLY CO.	252.59	0.00	Posted
04/21/16	C009506	001980	DUFF SUPPLY CO.	264.01	0.00	Posted
04/21/16	C009507	002419	FISHER & SON CO., INC.	13,149.40	0.00	Posted
04/21/16	C009508	002438	FOLLETT SCHOOL SOLUTIONS, INC	288.69	0.00	Posted
04/21/16	C009509	002438	FOLLETT SCHOOL SOLUTIONS, INC	116.29	0.00	Posted
04/21/16	C009510	002438	FOLLETT SCHOOL SOLUTIONS, INC	99.98	0.00	Posted
04/21/16	C009511	002438	FOLLETT SCHOOL SOLUTIONS, INC	316.07	0.00	Posted
04/21/16	C009512	002438	FOLLETT SCHOOL SOLUTIONS, INC	64.88	0.00	Posted
04/21/16	C009513	002438	FOLLETT SCHOOL SOLUTIONS, INC	34.16	0.00	Posted
04/21/16	C009514	1030	JOHNSTONE SUPPLY	107.55	0.00	Posted
04/21/16	C009515	1030	JOHNSTONE SUPPLY	549.40	0.00	Posted
04/21/16	C009516	14115	LORBER PLUMBING	157.43	0.00	Posted
04/21/16	C009517	14115	LORBER PLUMBING	53.58	0.00	Posted
04/21/16	C009518	003975	LOSER'S MUSIC	131.10	0.00	Posted
04/21/16	C009519	003975	LOSER'S MUSIC	208.50	0.00	Posted
04/21/16	C009520	003975	LOSER'S MUSIC	14.77	0.00	Posted
04/21/16	C009521	003975	LOSER'S MUSIC	49.49	0.00	Posted
04/21/16	C009522	003975	LOSER'S MUSIC	98.25	0.00	Posted
04/21/16	C009523	003975	LOSER'S MUSIC	41.25	0.00	Posted
04/21/16	C009524	003975	LOSER'S MUSIC	45.00	0.00	Posted
04/21/16	C009525	003975	LOSER'S MUSIC	135.50	0.00	Posted
04/21/16	C009526	003975	LOSER'S MUSIC	707.44	0.00	Posted
04/21/16	C009527	003975	LOSER'S MUSIC	30.00	0.00	Posted
04/21/16	C009528	003975	LOSER'S MUSIC	33.75	0.00	Posted
04/21/16	C009529	003975	LOSER'S MUSIC	189.75	0.00	Posted
04/21/16	C009530	005524	PHILIP ROSENAU CO., INC.	242.69	0.00	Posted
04/21/16	C009531	005524	PHILIP ROSENAU CO., INC.	344.70	0.00	Posted
04/21/16	C009532	005524	PHILIP ROSENAU CO., INC.	105.16	0.00	Posted
04/21/16	C009533	005524	PHILIP ROSENAU CO., INC.	55.24	0.00	Posted
04/21/16	C009534	005524	PHILIP ROSENAU CO., INC.	360.28	0.00	Posted
04/21/16	C009535	005524	PHILIP ROSENAU CO., INC.	3,768.50	0.00	Posted
04/21/16	C009536	005524	PHILIP ROSENAU CO., INC.	1,005.73	0.00	Posted
04/21/16	C009537	005524	PHILIP ROSENAU CO., INC.	206.60	0.00	Posted
04/21/16	C009538	005524	PHILIP ROSENAU CO., INC.	140.61	0.00	Posted
04/21/16	C009539	005524	PHILIP ROSENAU CO., INC.	1,333.22	0.00	Posted

Bank Account - Check Details by Date

Central Bucks School District

April 21, 2016 9:10 AM

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MPINTO

Bank Account: No.: TD GENERAL AP, Date Filter: 04/21/16

Check Ledger: Bank Account No.: TD GENERAL AP

Date	Check No.	Vendor No.	Vendor Name	Amount	Voided Amount	Entry Status
TD GENERAL AP		TD Bank, N.A.				
04/21/16	C009540	005524	PHILIP ROSENAU CO., INC.	107.63	0.00	Posted
04/21/16	C009541	005524	PHILIP ROSENAU CO., INC.	2,667.00	0.00	Posted
04/21/16	C009542	005524	PHILIP ROSENAU CO., INC.	13.52	0.00	Posted
04/21/16	C009543	17309	RIVER VALLEY LANDSCAPES	1,480.00	0.00	Posted
04/21/16	C009544	5558	WEINSTEIN SUPPLY	379.64	0.00	Posted
04/21/16	C009545	5558	WEINSTEIN SUPPLY	373.32	0.00	Posted
04/21/16	C009546	5558	WEINSTEIN SUPPLY	703.62	0.00	Posted
04/21/16	C009547	5558	WEINSTEIN SUPPLY	35.01	0.00	Posted
Totals for 04/21/16				1,014,494.96	0.00	

Bank Account - Check Details by Date
 Central Bucks School District

fund 3

Bank Account: No.: TD CAPITAL, Date Filter: 04/07/16
 Check Ledger: Bank Account No.: TD CAPITAL

Date	Check No.	Vendor No.	Vendor Name	Amount	Voided Amount	Entry Status
TD CAPITAL		TD Bank, N.A.				
04/07/16	003329	13059	ARCHITERRA, PC	25,775.01	0.00	Posted
04/07/16	003330	009176	BUCKINGHAM TOWNSHIP	250.00	0.00	Posted
04/07/16	003331	12450	FRAYTAK VEISZ HOPKINS DUTHIE, P.	5,503.00	0.00	Posted
04/07/16	003332	17333	SNYDER HOFFMAN ASSOC INC	1,912.50	0.00	Posted
04/07/16	003333	11593	TANNER SCHOOL FURNITURE	320.00	0.00	Posted
04/07/16	003334	006396	VISUAL SOUND, INC.	26,274.00	0.00	Posted
04/07/16	CC00212	002704	GILMORE & ASSOCIATES, INC.	1,577.50	0.00	Posted
			Totals for 04/07/16	61,612.01	0.00	

**CENTRAL BUCKS SCHOOL DISTRICT
SCHOOL BOARD MEETING**

April 26, 2016

FOR ACTION: Approval of the 2016-17 Proposed Final Budget

The school board will consider a Resolution adopting the Proposed Final Budget for fiscal year 2016-17 in the amount of \$318,775,592. Act 1 of 2006 requires school districts to publically post the budget for 20 days prior to the school board taking action to adopt the final budget. The preliminary budget has been posted since early December 2015.

The 2016-17 budget is an increase of \$7,280,800 or 2.34% over the 2015-16 budget. Of the increased amount, the majority of the increase can be attributed to increased retirement system contributions and contracted salaries.

RECOMMENDATION:

The administration is recommending that the Board approve the Resolution for the 2016-17 Proposed Final Budget, direct the secretary to advertise that the school board's intent is to adopt a final budget on June 14, 2016, and certify to PDE that the budget will be publically posted.

CENTRAL BUCKS SCHOOL DISTRICT

Resolution Authorizing Proposed Final Budget
Display and Advertising

RESOLVED, by the Board of School Directors of Central Bucks School District, as follows:

1. The School District budget for the 2016-17 fiscal year as presented April 26th, 2016 to the School Board shall be considered the Proposed Final Budget for the 2016-17 fiscal year, and shall be made available for public inspection after this date. The 2016-17 Proposed Final Budget will be updated on form PDE-2028 as soon as the form is available from the state (expected in early May) and will then be made available in that format for public inspection.
2. At least ten (10) days before the date scheduled for adoption of the Final Budget, the Secretary shall advertise the **Final Budget Notice** in substantially the form as presented to the School Board. The Notice shall be advertised once in a newspaper of general circulation and shall be posted conspicuously at the School District offices. The School Board intends to adopt the Final Budget for fiscal year 2016-17 on June 14th, 2016.

CENTRAL BUCKS SCHOOL DISTRICT

Final Budget Notice (Advertising)

NOTICE is given that the Proposed Final Budget for the General Fund of Central Bucks School District for the 2016- 2017 fiscal year in its most recent form is available for public inspection at the school district offices, 20 Welden Drive, Doylestown, Pennsylvania, and will be presented for adoption as a Final Budget at a school board meeting to be held in the School Board Room of the Education Support Center, 16 Welden Drive, Doylestown, Pennsylvania at 7:30 p.m. on June 14th 2016. The budget may be amended before final adoption.

_____, Secretary

**CERTIFICATION OF USE OF PDE-2028
FOR PUBLIC INSPECTION OF 2016-2017 PROPOSED BUDGET**

24 PS 6-687(a)(1)

(03/2006)

SCHOOL DISTRICT NAME	COUNTY NAME	AUN
Central Bucks School District	BUCKS	122092102

Section 687(a)(1) of the School Code requires the president of the board of school directors of each school district to certify to the Department of Education that the proposed budget was prepared, presented, and will be made available for public inspection using the uniform form prepared and furnished by the Department of Education.

I hereby certify that the proposed general fund budget was prepared, presented and made available for public inspection using the Department of Education's form PDE-2028, General Fund Budget.

SIGNATURE OF SCHOOL BOARD PRESIDENT	DATE

DUE DATE: IMMEDIATELY FOLLOWING
ADOPTION OF PROPOSED
FINAL GENERAL FUND BUDGET

RETURN TO: PENNSYLVANIA DEPARTMENT OF EDUCATION
BUREAU OF BUDGET AND FISCAL MANAGEMENT
DIVISION OF SUBSIDY DATA AND ADMINISTRATION
333 MARKET STREET, 4th FLOOR
HARRISBURG, PA 17126-0333

CONSTRUCTION DEBT PREPAYMENT

Proposal to Reduce Outstanding Debt Obligations
April 26, 2016

4/26/2016

2016-04-26 Proposed Final Budget

Debt Defeasance (Prepayment) Scenario per PFM

CENTRAL BUCKS SCHOOL DISTRICT
Summary of Defeasance Options

Scenario 1 - 2017-2018 Fiscal Year

DEBT DEFEASANCE

Assumptions

- Contribute \$30,000,000 towards a cash defeasance in the 2017-2018 fiscal year (August 2017)
- Target existing bond issues reduce the District's total overall PSERS and local effort obligation
- Receive a one time lump sum PlanCon reimbursement of approximately \$456,818

	1	2
Principal Defeased		\$26,385,000
Interest Escrowed to Call Date		\$4,435,875
Costs of Issuance		\$74,274
Less: Escrow Earnings		(\$894,949)
Total Cash Contribution		\$30,000,000

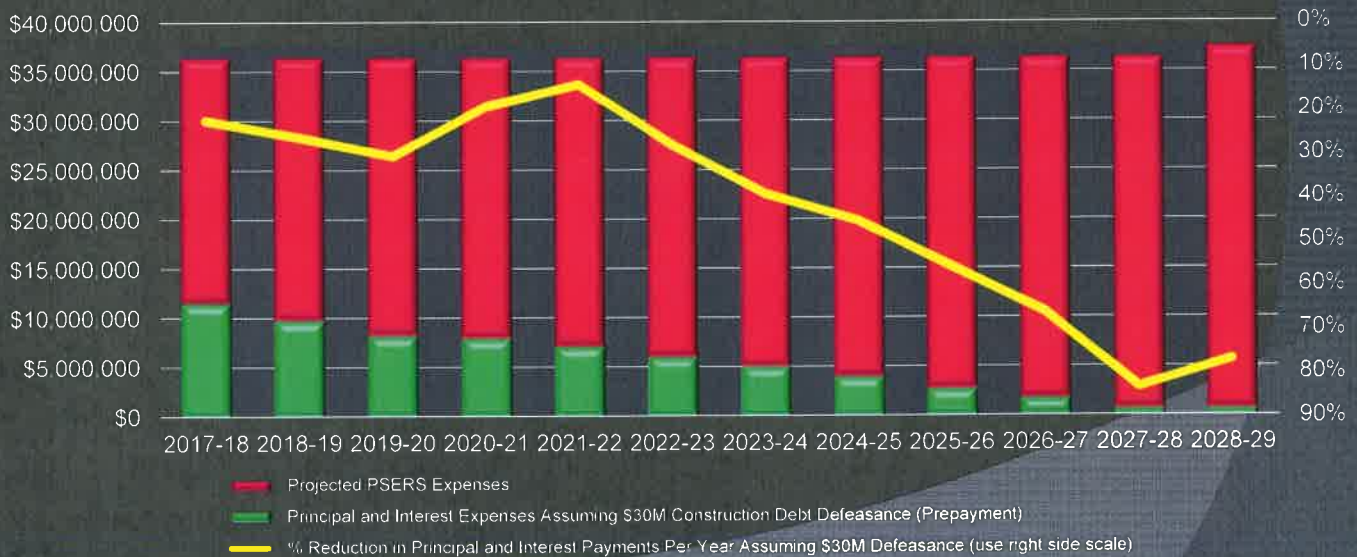
3	4	5	6	7	8	9	10	11	12	13
Fiscal Year Ending	Total Salaries 3.00% Growth	PSERS Contribution Rate ⁽¹⁾	Gross Contribution Amount	Less: State Reimbursement	Less: PSERS Reserve Contribution	Net PSERS Contribution Amount	Existing Local Effort	Less: Defeased Local Effort	New Local Effort	Total Overall Obligation
	(For illustrative purposes only)			50.00%						
6/30/2016	146,404,160	25.840%	37,830,835	(18,915,417)		18,915,417	19,443,052		19,443,052	38,358,470
6/30/2017	150,796,285	30.030%	45,284,124	(22,642,062)		22,642,062	18,256,470		16,256,470	38,898,532
6/30/2018	155,320,173	32.040%	49,764,584	(24,882,292)		24,882,292	14,789,883	(3,327,246)	11,472,618	36,354,909
6/30/2019	159,879,778	33.270%	53,225,272	(26,612,636)		26,612,636	13,235,809	(3,493,042)	8,742,868	36,355,504
6/30/2020	164,779,172	34.200%	56,354,477	(28,177,238)		28,177,238	11,799,808	(3,620,227)	8,179,580	36,358,819
6/30/2021	169,722,547	33.510%	56,874,026	(28,437,013)		28,437,013	9,814,739	(1,898,114)	7,916,625	36,353,638
6/30/2022	174,814,223	33.510%	58,580,246	(29,290,123)		29,290,123	8,244,782	(1,179,891)	7,065,091	36,355,214
6/30/2023	180,058,650	33.750%	60,769,794	(30,384,897)		30,384,897	8,305,864	(2,335,156)	5,970,708	36,355,605
6/30/2024	185,460,410	33.840%	62,759,803	(31,378,901)		31,378,901	8,189,241	(3,222,441)	4,976,800	36,358,701
6/30/2025	191,024,222	33.940%	64,833,821	(32,416,810)		32,416,810	7,226,976	(3,288,440)	3,938,537	36,355,347
6/30/2026	196,754,949	34.180%	67,250,841	(33,625,421)		33,625,421	6,206,606	(3,478,062)	2,728,545	36,353,965
6/30/2027	202,657,587	34.180%	69,268,387	(34,834,183)		34,834,183	5,132,774	(3,410,340)	1,722,434	36,358,617
6/30/2028	208,737,325	34.180%	71,346,418	(36,673,209)		35,673,209	4,041,280	(3,378,079)	663,181	36,338,389
6/30/2029	214,989,445	34.180%	73,486,810	(38,743,405)		36,743,405	2,909,115	(2,246,502)	662,613	37,408,018
TOTAL	2,501,508,936		827,629,218	(413,814,609)	0	413,814,609	135,616,460	(34,877,339)	100,739,121	514,553,729

⁽¹⁾ Per PSERS contribution projections as of 12/8/2015

	14
Less: PlanCon lump sum reimbursement	(456,818)
Less: Est. PSERS reserve contribution interest earnings	0
Net total overall obligation	514,096,911

The impact of the final planned debt defeasement of \$30M will reduce future principal and interest expenses (**green section of the bars below**). This reduction will counteract the projected increases in mandated state retirement payments (**red section of the bars below**) resulting in a flat payment profile when combining PSERS and debt expenses in the bar chart below. Debt defeasance will eliminate future budget growth associated with projected increases in PSERS expenses and will yield a return on investment of approximately 3.9%.

Lower Debt Payments Counteract Higher PSERS Payments



Planning For a \$30M Debt Prepayment

Why Prepay Construction Debt:

- Gives the district greater confidence it can afford employee contracts currently being negotiated.
- Gives the district greater confidence it can afford the next teacher contract (2018-19).
- Helps insulate CBSD from economic recession: (chances of a recession in the next 5 years?)
- Helps insulate CBSD from state subsidy reductions.
- Lowers overhead to help focus future budgets on academics
- Prepaying debt principal reduces future interest payments & accelerates state subsidy reimbursements. Return on Investment 3.9%
- Plays a major role in long term budget planning
 - Mandated state retirement expenses will likely continue to increase due to low returns on investments.

<u>Description</u>	<u>Amount</u>	
Debt Service Fund Balance	\$9,150,000	
Transfer From the General Fund	\$10,500,000	
Partial Use of 2015-16 Budget Variance	\$1,020,000	\$4.2M projected
Use of O.P.E.B Capital Account	\$9,330,000	
Potential Funding For Debt Prepayment	\$30,000,000	

**CENTRAL BUCKS SCHOOL DISTRICT
SCHOOL BOARD MEETING**

April 26, 2016

FOR ACTION: General Supply Purchases

The Central Bucks School District annually prepares formal bid lists for Classroom Supplies and Team Sport Supplies and Equipment. Quantities are aggregated from all schools in order to achieve the best overall price and value to the District as well as to comply with the School Code of the Commonwealth of Pennsylvania. Bids are solicited by electronic mail and advertisement to appropriate suppliers for each category. This year we used an online bidding tool that allowed the vendors to enter their own pricing instead of the Purchasing Department manually entering all pricing. This saved a great deal of time and allowed Purchasing more time to analyze the responses to make the best award decisions. We are very pleased with the awards and the aggressive pricing we received this year while still maintaining the integrity of the items we were requesting.

Of special note: PIAA chooses the official game balls for schools to use. There is currently a lawsuit between Rawlings (who is currently the chosen football manufacturer) and Wilson due to alleged infringements of football equipment patents. Because of this, PIAA has informed us that we are not to use the Rawlings R2 balls (even if we already have them) for official games and to use the Wilson GST-F ball. The Rawlings R2 balls that we currently have can still be used for practice. Because this ruling was made after the bids went out, we do not have bid pricing for the Wilson GST-F ball. We estimate that the cost of purchasing these balls will fall between \$7,000 and \$8,000 and a formal quotation will be done to achieve the best pricing.

For the 2016-2017 school year, bids were requested for the following subject areas:

General Teaching
General Art
Secondary Art
Physical Education

Science
Technology Education General Hardware
Team Sport Supplies & Equipment

RECOMMENDATION

The Administration is recommending that the Board approve that purchase orders be issued to the suppliers listed on the pages to follow as the lowest, on-specification items bid.

PURCHASING ACTION – GENERAL TEACHING SUPPLIES

16/17 GENERAL FUND

Bids were solicited by electronic mail and advertisement to suppliers of General Teaching Supplies. A bid tabulation is available in the Purchasing Department for review.

The following 9 vendors received bid documents:

Kurtz Bros	Responded
Metco	Responded
National Art Supplies	Responded
Office Basics	Responded
S & S Worldwide	No Response
School Specialty	Responded
Pyramid School Products	Responded
Discount School Supply	No Response
Standard Stationery Supply	Responded

At this time it is recommended purchase orders be issued to the following suppliers as the lowest, on specification bidders

Kurtz Bros	\$21,845.03
Metco	\$ 157.55
National Art Supplies	\$14,119.68
Office Basics	\$37,960.20
Pyramid School Products	\$43,970.43
School Specialty	\$12,137.04
<u>Standard Stationery Supply</u>	<u>\$ 1,872.82</u>
Total	\$132,062.75

Main categories of items bid are as follows:

Batteries	Plan books	Pencils & sharpeners
Index cards	Report covers	Pens
Labels	Rulers & yardsticks	
Staplers	Whiteboard accessories	
Markers	Composition books	
Tape & dispensers	Crayons	
Notebooks	Envelopes	
Calculators	Paper	
Paper	Files & folders	
Pens	Index Cards	

PURCHASING ACTION – GENERAL ART SUPPLIES

16/17 GENERAL FUND

Bids were solicited by electronic mail and advertisement to suppliers of General Art Supplies. The bid tabulation is available in the Purchasing Department for review.

The following 13 vendors received bid documents:

Kurtz Brothers	Responded
Metco	Responded
Nasco	No Bid Response
National Art Supplies	Responded
S&S Worldwide	No Response
Ceramic Supply	No Response
Pyramid School Products	Responded
Standard Stationery Supply	Responded
Triarco Arts & Crafts	Responded
Commercial Art Supply	No Response
School Specialty	Responded
Dick Blick	Responded
Office Basics	Responded

At this time it is recommended purchase orders be issued to the following suppliers as the lowest, on specification bidders.

Dick Blick	\$ 6,610.23
Kurtz Bros	\$ 9,111.56
Metco	\$ 579.30
National Art Supplies	\$16,289.56
Office Basics	\$ 4,551.27
Pyramid School Products	\$14,371.59
School Specialty	\$31,242.71
Standard Stationary Supply	\$ 1,971.64
Triarco Arts & Crafts	\$10,669.87
Total	\$95,397.73

Main categories of items bid are as follows:

Adhesives	Modeling tools for clay
Boards (Poster, railroad and mat)	Paint
Clay	Paint brushes
Drawing Ink	Specialty paper
Fabrics	Pencils, erasers, pastels
Specialty markers	Printing ink & blocks

PURCHASING ACTION – SECONDARY ART SUPPLIES

16/17 GENERAL FUND

Bids were solicited by electronic mail and advertisement to suppliers of Secondary Art Supplies. A bid tabulation is available in the Purchasing Department for review.

The following 12 vendors received bid documents:

Ceramic Supply	Responded
Kurtz Bros	Responded
Nasco	Responded
National Art Supplies	No Response
S&S Worldwide	No Response
Triarco Arts & Crafts	Responded
Commercial Art Supply	No Response
Metco	Responded
Dick Blick	Responded
Standard Stationary	Responded
Pyramid School Supply	Responded
School Specialty	Responded

At this time it is recommended purchase orders be issued to the following suppliers as the lowest, on specification bidders

Ceramic Supply of NY	\$11,575.66
Dick Blick	\$ 5,960.34
Kurtz Bros.	\$ 4,637.71
Metco	\$ 988.05
Nasco	\$ 4,958.08
Pyramid School Products	\$ 1,781.00
School Specialty	\$10,305.89
<u>Triarco Arts & Crafts</u>	<u>\$ 7,189.37</u>
Total	\$47,396.10

Main categories of items bid are as follows:

3-D Art supplies	Drawing
Acetate & acrylic sheets	Glazes, engobes & glosses
Adhesives	Mosaics
Canvas	Paint
Ceramic accessories	Paint Brushes
Ceramics tools	Paper
Clay & plaster	Pastels
Digital Imaging	Printing supplies

PURCHASING ACTION – PHYS ED SUPPLIES

16/17 GENERAL FUND

Bids were solicited by electronic mail and advertisement to suppliers of Phys Ed Supplies. A bid tabulation is available in the Purchasing Department for review.

The following 13 vendors received bid documents:

BSN Sports	Responded
Cannon Sports	No Response
GLS Sports	No Response
School Specialty	No Bid Response
My AAE World	No Response
Gopher Sports	No Response
Flaghouse	No Response
Palos Sports	No Response
Pyramid School Supply	Responded
Garden State Apparel	No Response
ADA Sports	Responded
Metco	Responded
Riddell	Responded

At this time it is recommended purchase orders be issued to the following suppliers as the lowest, on specification bidders

ADA Sports	\$ 1,698.00
Pyramid School Products	\$ 4,295.55
Sport Supply Group	<u>\$ 9,166.66</u>
Total	\$15,160.21

Main categories of items bid are as follows:

Archery	Pinnies & vests
Badminton	Soccer
Basketball	Softball
Football	Table tennis
General Equipment	Tchoukball
Hockey	Tennis
Misc. balls	Volleyball
Pickleball & paddleball	

Tchoukball

From Wikipedia, the free encyclopedia

Tchoukball /ˈtʃuːkbɔːl/ is an indoor team sport developed in the 1970s by Swiss biologist Hermann Brandt.

The sport is usually played on an indoor court measuring 27 metres by 16 metres. At each end there is a 'frame' (a device similar to a trampoline off which the ball bounces) which measures one square metre and a semicircular D-shaped forbidden zone measuring three metres in radius. Each team can score on both ends on the field, and comprises twelve players, of which seven may be on the court at any one time. In order to score a point, the ball must be thrown by an attacking player, hit the frame and bounce outside the 'D' without being caught by the defending team. Physical contact is prohibited, and defenders may not attempt to intercept the attacking team's passes. Players may take three steps with the ball, hold the ball for a maximum of three seconds, and teams may not pass the ball more than three times before shooting at the frame.

Tchoukball has become an international sport, played in Brazil, Canada, China, the Czech Republic, Great Britain, Hong Kong, India, Italy, Japan, Macau, Philippines, Singapore, Switzerland, Taiwan, and the United States. It is governed by the Fédération Internationale de Tchoukball (FITB, founded in 1971). Taiwan hosted the 2004 World Championships and won both the women's and junior championships, with the Swiss men winning the men's championship. The 2006 European Championships were held in Switzerland, with Great Britain taking both the Men's and Under-18's titles, while the hosts won the Women's event.

Contents

- 1 History
- 2 Basic Rules
- 3 Positions
- 4 Playing the game
- 5 International Tchoukball Federation (FITB)
- 6 International Competitions^[2]
- 7 Notable injuries
- 8 Other
- 9 Notes
- 10 External links
 - 10.1 Associations

History

Tchoukball



A Tchoukball match in progress.

Highest governing body	Fédération Internationale de Tchoukball (FITB)
First played	1970
Characteristics	
Contact	No
Team members	1: Chach (beach: 5)
Mixed gender	Not in international championships, but very common in some national championships
Type	Ball sport, team sport
Equipment	Tchoukball, frame
Presence	
Country or region	Worldwide
Olympic	No (demonstrated at the 2009 World Games)



Symbol of Tchoukball

PURCHASING ACTION – SCIENCE SUPPLIES

16/17 GENERAL FUND

Bids were solicited by electronic mail and advertisement to suppliers of Science Supplies. The bid tabulation is available in the Purchasing Department for review.

The following 8 vendors received bid documents:

Frey Scientific	Responded
Flinn Scientific	No Response
Carolina Scientific	No Response
VWR/Wards Scientific	No Response
Metco	Responded
Parco Scientific	Responded
VWR/Sargent Welch	Responded
School Specialty	Responded

At this time it is recommended a purchase order be issued to the following supplier as the lowest, on specification bidder.

Metco	\$ 3,567.38
Parco Scientific	\$ 4,514.85
VWR/Sargent-Welch	\$13,448.04
<u>School Specialty</u>	<u>\$ 7,061.27</u>
Total	\$28,591.54

Main categories of items bid are as follows:

Anatomy	Fingerprinting supplies
AP Chemistry labs	Flasks
Aquarium supplies	Impression materials
Balances	Lab supplies
Beakers	Microscopy supplies
Bottles	Phyics
Charts	Plant Biology
Chemicals	Sample Sets (Rocks, minerals, etc.)
Chemistry items	Serology
CSI	Stoppers
Cylinders	Trace Evidence
Dissection Equipment	Tubing

PURCHASING ACTION – TECH ED GENERAL HARDWARE

16/17 GENERAL FUND

Bids were solicited by electronic mail and advertisement to suppliers of Technology Education General Hardware. A bid tabulation is available in the Purchasing Department for review.

The following 5 vendors received bid documents:

Pitsco	No Response
Midwest Technology	Responded
Paxton Patterson	Responded
Metco	Responded
Satco Supply	No Response

At this time it is recommended purchase order be issued to the following supplier as the lowest, on specification bidder

Metco	\$ 9,400.85
Midwest Technology	\$ 6,738.56
<u>Paxton-Patterson</u>	<u>\$ 5,862.38</u>
Total	\$22,001.79

Main categories of items bid are as follows:

Adhesives & tapes	Knobs, handles, pulls & pegs
Brushes	Laser engraving
Car unit	Pen & pencil unit
Clock supplies	Robotics
Cutting tools	Sanding & polishing
Dowel rods & misc. wood	Solder & soldering supplies
Drill & router bits	Stains, varnishes and fillers
Fasteners, screws, bolts	Tiling
Files & rasps	Vinyl supplies
Flight unit	
Hand tools	

PURCHASING ACTION – TEAM SPORTS EQUIPMENT & SUPPLIES

16/17 GENERAL FUND

Bids were solicited by electronic mail and advertisement to suppliers of Team Sports Supplies and Equipment. A bid tabulation is available in the Purchasing Department for review.

The following 13 vendors received bid documents:

Triple Crown Sports	Responded
Kelly's Sports	Responded
BSN Sports	Responded
Aluminum Athletic	Responded
MF Athletic	Responded
Longstreth	Responded
Riddell	Responded
Ewing Sports	No Response
Kampus Klothes	No Response
Ampro Sports	Responded
Sportswear Plus	Responded
LIDS.com	No Response
Metco	Responded

At this time it is recommended purchase order be issued to the following suppliers as the lowest, on specification bidder

Aluminum Athletic	\$19,204.00
Ampro Sports	\$16,831.00
BSN Sports	\$50,434.62
Kelly's Sports	\$70,802.07
M-F Athletic	\$2,194.50
Riddell	\$8,804.67
Triple Crown Sports	\$16,392.70
Metco	\$486.00
Longstreth	\$12,213.63
Total	\$197,363.19

Both supplies and uniforms (as needed) were requested for the following sports covering both Boys & Girls teams:

Baseball
Basketball
Soccer
Tennis
Track/Cross Country
Volleyball
Lacrosse
Field Hockey
Football
Lacrosse
Golf
Softball
Wrestling

Some examples of items bid are:

Helmets
Shoulder Pads
Goalie Equipment
Basketballs
Bases
Ball Bags
Scorebooks
Ball Carts
Kettle Bells
Timers
Jerseys
Pants
Singlets
Shorts

**CENTRAL BUCKS SCHOOL DISTRICT
SCHOOL BOARD MEETING**

April 26, 2016

FOR ACTION: Construction Contracts and Service Agreements

The CBSD long range capital improvement plan includes improvements to our facilities along with planned maintenance projects.

We received a proposal to replace the stadium light poles at War Memorial Field. The vendor is approved by the Keystone Purchasing Network cooperative purchasing agreement. We are recommending the award of this project.

On April 12, 2016, we received (3) bids for flooring replacement projects throughout the District. The low bidders have completed successful projects for CBSD. We are recommending the award of these projects.

We received proposals from (2) engineering firms to conduct a study to determine the cost of air conditioning the remaining schools. We are recommending the award of this project.

We are attempting to recover some of the snow removal costs for the January blizzard. This Resolution designates an agent for CBSD to work with PEMA to try and recover those funds.

The Gayman site project requires several agreements to be executed with Plumstead Township.

RECOMMENDATION:

- The administration is recommending the award of a contract to Musco Lighting to replace the stadium light poles at War Memorial Field to include the demolition of the existing light poles and bases in the amount of \$584,796. Keystone Purchasing Contract # KPN-201302-01.
- The administration is recommending the award of a contract to Barb-Lin to replace flooring at Buckingham ES, Groveland ES, Kutz ES, and Unami MS in the amount of \$71,351.
- The administration is recommending the award of a contract to Wright Flooring to replace flooring at CB West HS in the amount of \$9,587.
- The administration is recommending the award of a contract in the amount of \$11,500 to Snyder Hoffmann to conduct an engineering study to determine the cost of air conditioning the remaining schools.
- The administration is recommending the approval of a Resolution to designate an Agent for CBSD to work with PEMA to recover some of the snow removal costs for the January 2016 blizzard.
- The administration is recommending the approval of a Development Agreement with Plumstead Township for the Gayman site project.
- The administration is recommending the approval of a Memorandum of Development Agreement with Plumstead Township for the Gayman site project.
- The administration is recommending the approval of a Storm Water Facilities Agreement with Plumstead Township for the Gayman site project.



War Memorial Field
Doylestown, PA
April 19, 2016

Keystone Purchasing Network
Master project: 161988
Contract Number: KPN-201302-01
Expiration: 02/28/2017
Commodity: Athletic & Parking Lot Lighting

Option 1 – LSG Materials and Installation (Scope of work attached).....\$405,078.00

Light Structure Green™ System delivered to your site in Five Easy Pieces™ and installed

- (4) 90' Galvanized steel poles
- (4) precast concrete bases
- UL Listed remote electrical component enclosures
- Pole length wire harnesses
- (56) Factory-aimed and assembled luminaires
- (1) LED-96 per pole for grandstands
- (1) 2P Trunnion auxiliary mounting bracket per pole to mount existing speakers
- Control Link® Control & Monitoring System for flexible control and solid management of your lighting system
- Warranty: Musco Constant 25™ product assurance and warranty program that eliminates 100% of your maintenance costs for 25 years, including labor and materials
 - Guaranteed constant light level for 25 years
 - 50FC
 - (6) group re-lamps at the end of the lamps' rated life, 5000 hours
 - Based on 1300 hours of annual usage

Option 2 – LED Materials and Installation (Scope of work attached).....\$535,709.00

Light Structure Green™ System delivered to your site in Five Easy Pieces™ and installed

- (4) 100' Galvanized steel poles
- (4) precast concrete bases
- UL Listed remote electrical component enclosures
- Pole length wire harnesses
- (84) Factory-aimed and assembled luminaires
- (1) LED-96 per pole for grandstands
- (1) 2P Trunnion auxiliary mounting bracket per pole to mount existing speakers
- Control Link® Control & Monitoring System for flexible control and solid management of your lighting system
- Warranty: 10 Year product assurance and warranty program that eliminates 100% of your maintenance costs for 10 years, including labor and materials

Option 3 – LSG Materials and Installation (Scope of work attached).....\$441,491.00

Light Structure Green™ System delivered to your site in Five Easy Pieces™ and installed

- (4) 90' Galvanized steel poles
- (4) precast concrete bases
- UL Listed remote electrical component enclosures
- Pole length wire harnesses
- (56) Factory-aimed and assembled luminaires
- (1) LED-96 per pole for grandstands
- (1) 2P Trunnion auxiliary mounting bracket per pole to mount existing speakers
- Control Link® Control & Monitoring System for flexible control and solid management of your lighting system
- Warranty: Musco Constant 25™ product assurance and warranty program that eliminates 100% of your maintenance costs for 25 years, including labor and materials
 - Guaranteed constant light level for 25 years
 - 50FC
 - (6) group re-lamps at the end of the lamps' rated life, 5000 hours
 - Based on 1300 hours of annual usage

Option 2 – LED Materials and Installation (Scope of work attached).....\$572,707.00

Light Structure Green™ System delivered to your site in Five Easy Pieces™ and installed

- (4) 100' Galvanized steel poles
- (4) precast concrete bases
- UL Listed remote electrical component enclosures
- Pole length wire harnesses
- (84) Factory-aimed and assembled luminaires
- (1) LED-96 per pole for grandstands
- (1) 2P Trunnion auxiliary mounting bracket per pole to mount existing speakers
- Control Link® Control & Monitoring System for flexible control and solid management of your lighting system
- Warranty: 10 Year product assurance and warranty program that eliminates 100% of your maintenance costs for 10 years, including labor and materials

Demolition and Disposal

Removal and disposal of existing structures and concrete foundations.....\$49,087.00

Sales and use tax is not included as part of this quote.

Payment Terms to be determined between Musco Credit Department and purchasing entity

Fax or Mail a copy of the Purchase Order to Musco Sports Lighting:

Musco Sports Lighting, LLC
Attn: Amber Schulte
PO Box 260
Muscatine, IA 52761
Fax: 800-374-6402
Email: Musco.contracts@musco.com

Keystone Purchasing Network
90 Lawton Lane
Milton, PA 17847
Fax: 570-524-5600
E-mail: info@theKPN.org

All purchase orders should note: **This is a Keystone Purchasing Network purchase - Contract Number: KPN-201302-01**

Delivery to the job site from the time of order, submittal approval, and confirmation of order details including voltage and phase, pole locations is approximately 4-6 weeks. Due to the built-in custom light control per luminaire, pole locations need to be confirmed prior to production. Changes to pole locations after the product is sent to production could result in additional charges.

Notes

Quote is based on:

- Additional 30" foundation rock coring cost is \$900.00/ft
- Shipment of entire project together to one location
- Structural code and wind speed = IBC 2009, 90MPH
- Confirmation of pole locations prior to production

Thank you for considering Musco for your sports-lighting needs. Please contact me with any questions.

Bob Zoeller
Office: 732-751-9114 x6402
Mobile: 732-539-2016
E-mail: bob.zoeller@musco.com

Central Bucks School District

Flooring Replacement Bid

April 12, 2016

	Barb-Lin	Kieran McKenna	Wright
Base Bid A – Buckingham Main Office, Room 48	> \$10,339	\$11,197	No Bid
Base Bid B – Groveland Main Office, Room 158	> \$10,567	\$11,993	\$11,600
Base Bid C – Kutz A-Hall	> \$30,671	No Bid	\$32,169
Base Bid D – Unami Library	> \$19,774	\$21,492	No Bid
Base Bid E – West Rooms 130, 132, 134, 136 visitor entrance	\$11,921	\$13,665	> \$9,587



**SNYDER HOFFMAN
ASSOCIATES, INC.**

1005 West Lehigh Street
Bethlehem, PA 18018
610.694.8020
www.snyderhoffman.com

March 10, 2016

Central Bucks School District
Operations Department
320 Swamp Road
Doylestown, PA 18901

Attn: Mr. John P. Giannini, P.E.

Re: Engineering Study – Air Conditioning RFP

Dear John:

Thank you for the opportunity to submit this proposal.

Snyder Hoffman Associates, Inc. proposes to investigate installing air-conditioning in the Tamanend Middle School located in Warrington PA and Warwick Elementary School located in Jamison PA. In addition this study shall also function as a guide to the concepts and costs associated with air conditioning (9) other buildings in the district.

The project scope of work is as defined in the Engineering Study – Air Conditioning request for proposal received via e-mail on February 08, 2016.

The scope of work includes the following:

- Access each facility to determine the optimal design approach to install air conditioning.
- Review the existing utilities to verify that capacity is sufficient to support the proposed air conditioning system.
- The study will consist of two phases a Planning/Schematic Phase and a Completion Phase. The study shall advance from the preliminary phase to the final phase upon receipt of written approval of the preliminary narrative from the Owner.
- The Engineer shall keep a record of each meeting through minutes. Minutes shall be distributed to the entire design team.

Scope of Basic Services:

Planning/Schematic Phase

- Attendance at an initial project kick-off meeting with the Owner
- Walk through the facilities to assess the condition of the existing Mechanical and Electrical conditions.
- Review existing MEP systems based on drawings provided by the Owner
- After analysis of the information available on the existing systems but prior to commencement of the report the Engineer shall attend a meeting with the District Operations staff to review the existing HVAC systems, controls and other factors affecting system selection. Individuals representing the primary engineering disciplines involved with the project shall be in attendance.

- Prepare and submit a preliminary project narrative. The narrative shall state the Engineer's interpretation of the Project requirements, design objectives, and results of the analysis of the information pertaining to the existing facilities.

Completion of Study and Report

- Visit each site to continue the evaluation of existing conditions and utilities to be further analyzed and included in the final report.
- Existing air conditioning equipment shall be analyzed for replacement or reutilization as part of the existing systems
- Final report shall include discussion of design factors such as HVAC and electrical loads, and integration of new systems into existing systems.
- Prepare final report to study a minimum of two HVAC systems for each building. Life cycle cost information and preliminary construction cost information for each system shall be included in the report.
- Perform cooling load calculations for each facility for inclusion in the report.
- The report shall include major equipment schedules for each facility and each option as well as schematic level drawings as required to complete the report.

Snyder Hoffman Associates, Inc. proposes to perform these services for a fixed lump sum fee of \$11,500.00 (eleven-thousand five-hundred dollars and zero cents).


Breakdown

• Planning/Schematic Phase-----	\$ 3,450
• Completion of Study and Report-----	<u>\$ 8,050</u>
	\$11,500

CAD files shall be provided by the Owner for the Engineers use in generating documents for the report.

If these terms are acceptable to Central Bucks School District, please approve this Proposal in duplicate and return one copy to our office.

Very truly yours,
SNYDER HOFFMAN ASSOCIATES, INC.



Nicholas D. Kaintz, P.E.
Principal

NDK/dlb

I agree to the above terms as stated on this _____ day of _____, 2016.

DESIGNATION OF AGENT RESOLUTION

FOR: FEMA - 4267 - DR - PA
(Enter Name of Disaster or Number)

BE IT RESOLVED BY Board of School Directors OF Central Bucks School District
(Governing Body) (Public Entity)

THAT Scott Kennedy Director of Operations
(Name of Applicant Agent) (Title)

IS HEREBY AUTHORIZED TO EXECUTE FOR AND IN BEHALF OF
Central Bucks School District Bucks County,
(Public Entity) (County)

a public entity established under the laws of the Commonwealth of Pennsylvania, all required forms and documents for
the purpose of obtaining financial assistance under the Robert T. Stafford Disaster Relief and Emergency Assistance Act
(Public Law 93-288 as amended by Public Law 100-707).

Passed and approved this 26th day of April, 2016.

Beth Darcy Board President
(Name) (Title) (Signature)
(Name) (Title) (Signature)
(Name) (Title) (Signature)
(Name) (Title) (Signature)
(Name) (Title) (Signature)

CERTIFICATION

I, Beth Darcy, duly appointed and Board President
(Name) (Title)
of Central Bucks School District, do hereby certify that the above is a true and correct copy of
(Public Entity)

a resolution passed and approved by the Board of School Directors
(Governing Body)

of Central Bucks School District on the 26th day of April, 2016.
(Public Entity)

Board President 4-26-16
(Signature) (Official Position) (Date)

Prepared By: Jonathan J. Reiss, Esquire
GRIM, BIEHN & THATCHER
104 South 6th Street, P.O. Box 215
Perkasie, PA 18944

Return To: Jonathan J. Reiss, Esquire
GRIM, BIEHN & THATCHER
104 South 6th Street, P.O. Box 215
Perkasie, PA 18944

CPN# 34-011-143-001-001

**PLUMSTEAD TOWNSHIP
DEVELOPMENT AGREEMENT**
(Gayman Elementary School Land Development Waiver)

THIS AGREEMENT, dated this _____ day of _____, A.D., 2016, is made by and between the *TOWNSHIP OF PLUMSTEAD* a Township of the Second Class, with offices located at 5186 Stump Road, PO Box 387, Plumsteadville, PA 18949 (hereinafter referred to as "*Township*");

AND

CENTRAL BUCKS SCHOOL DISTRICT, a Pennsylvania school district of the Second Class, with offices located at the Administrative Center, 16 Weldon Drive, Doylestown, PA 18901 (hereinafter referred to as "*Developer*"), by merger successor in interest to Plumstead Township School District Authority, owner of a tract of land identified as Bucks County Tax Parcel Nos. 34-011-143-001-001 (hereinafter referred to as the "*Property*"), and more fully described on a separate set of plans of record in the Township Office, said plans being prepared by Gilmore & Associates, Inc., consisting of fourteen (14) sheets, dated September 28, 2015, latest revision date of January 25, 2016, said plans being made a part hereof and incorporated herein by reference although not physically attached hereto (hereinafter referred to as the "*Plan*"); and

WHEREAS, Developer represents and warrants to Township that Developer is the legal developer of the Property; and

WHEREAS, Developer further intends to install parking lot improvements (hereinafter referred to as the "*Project*") on the Property pursuant to the Plan and Township's grant of preliminary/final approval thereof; and

WHEREAS, the Developer and Township are desirous of clarifying and stipulating in detail Developer's obligations pursuant to Township's Subdivision and Land Development Ordinance; and

WHEREAS, Developer has advised Township that it wishes to proceed with the construction of the Project; and

WHEREAS, Developer further intends to construct improvements, including, but not limited to, land clearing, stormwater management, erosion and sediment control, parking facilities, road improvements, street trees, landscaping, and other requirements (hereinafter referred to as "*Improvements*") as set forth within the Plan; and

WHEREAS, Developer's Bank/Lender intends to issue an Irrevocable Letter of Credit in order to guarantee the fulfillment of the terms and conditions of this Agreement as it relates to the construction of the Improvements; and

WHEREAS, it is considered to be for the best interest of the parties hereto to clarify and reduce to writing the respective obligations relating to the Improvements and all other developmental aspects of the Project.

NOW, THEREFORE, intending to be legally bound, the parties hereto do hereby promise, covenant and agree as follows:

I. PLANS OF DEVELOPER INCORPORATED BY REFERENCE

Developer represents and warrants to Township that it is the owner of the tract of land described within this Agreement and agrees that the Plan presented to Township is in full compliance with Township Subdivision and Land Development, Zoning, Building, Plumbing, Electrical, Property Maintenance, and Fire Prevention Ordinances/Codes, as currently amended. The Plan shall be duly signed by the parties to this Agreement simultaneously with the execution of this Agreement. Developer agrees that the Plan and any work performed thereunder under this Agreement shall be in compliance with the above-mentioned Ordinances/Codes of Township and in accordance with accepted engineering practices.

II. PLANS UNDER SUBDIVISION AND LAND DEVELOPMENT ORDINANCE

Concurrently with the return of this Agreement, Developer agrees that it will supply to Township the Plan in compliance with the Township Subdivision and Land Development Ordinance and in compliance with the rules and requirements of the Bucks County Recorder of Deeds as to size. The returned Plan shall be in the form of one (1) Mylar prints and seven (7) paper copies of said Mylar prints. All such prints and copies of the Plan will be signed by Developer and duly acknowledged by a raised notary seal affixed. All prints and copies acknowledged by a corporation will have the raised corporate seal affixed. These prints and copies shall also have affixed thereto an imprint placed by Developer's engineer. Upon approval by Township, the Plan shall be signed by the Plumstead Township Board of Supervisors. Said Plan and this Agreement, or a memorandum thereof, shall be recorded in the Office of the Bucks County Recorder of Deeds at the expense of Developer, if the same has not already been done.

III. AS-BUILT PLANS TO BE PROVIDED TO TOWNSHIP

Developer agrees to provide Township with a full and complete set of "as-built" drawings, prior to the acceptance of the dedication of any of the streets as set forth on the Plan or under this Agreement. These "as-built" drawings shall be provided in both hardcopy and electronically in an AutoCAD compatible form upon compact disks/CD-ROMS. Said "as-built" drawings shall show the location of all utility lines, facilities, service connections, and anything else reasonably required by Township. All street descriptions shall be to the centerline with the proper public road easement. All easements, declarations, homeowner's association documents, management plans, and Deeds of Dedication shall be to the approval of the Township Solicitor.

IV. CONSTRUCTION PLANS

Developer agrees to provide Township with three (3) full sets of construction, mechanical, and utility plans for this Project and agrees that no permits will be issued until this provision is fully met.

V. DEEDS OF DEDICATION - STREETS, EASEMENTS AND OTHER IMPROVEMENTS

Before commencing any work under the terms of this Agreement and before any permits shall be issued by Township, Developer shall execute and deliver to Township all Deeds of Dedication for all streets, all easements and declarations, all management plans, and any other document related to the review, approval, construction, maintenance, and/or management of the Project, all in the respective form prepared by the Township Solicitor. Said Deeds, declarations, easements, and other documents, if applicable, shall be in recordable form and shall be held by Township and not recorded until Township has certified the completion of the Improvements and has accepted the Offer of Dedication at a public meeting. Further, Developer shall provide Township with duly executed releases of mortgage and other liens and encumbrances to the

effect that Township shall have title to said streets, open space areas, recreation areas, and easements, free and clear of all liens and encumbrances.

Developer shall furnish to Township, at its own expense, a commitment for title insurance issued by a title insurance company acceptable to Township, indicating that the areas to be conveyed, dedicated, or eased are free and clear of all encumbrances, restrictions, easements, or covenants of any nature which may interfere with Township's ownership and use of such areas or which would result in any financial hardship to Township. Such commitment and title insurance policy to be issued to Township shall be in an amount satisfactory to Township and shall be paid for by Developer. Developer shall also be entirely responsible for any transfer tax which may be assessed upon the transfer of any property interest to Township.

Acceptance of dedication by the Township of any roadways, right-of-ways, and/or stormwater facilities shall in no way act as an assignment, acceptance or consent to assume the liabilities and responsibilities of Developer in regards to or pursuant to or under any Pennsylvania Department of Transportation Highway Occupancy Permit or Highway Occupancy Permit Condition Statement.

VI. DEVELOPER TO EMPLOY AN APPROVED REGISTERED PROFESSIONAL ENGINEER

Developer agrees that all construction shall be conducted and completed under the supervision of Developer's registered professional engineer and subject to inspection by Township. Developer's professional engineer shall submit a certification of the work prior to any acceptance by Township. The name and address of Developer's registered professional engineer shall be submitted to Township simultaneously with the execution of this Agreement. Nothing herein shall prevent Developer from subsequently employing different registered

professional engineers, provided the name and address of said engineers are promptly submitted to Township and that the terms of this Agreement are complied with in every respect.

If Developer does not employ an approved registered professional engineer, whose name has been submitted to Township in accordance with the terms of this Agreement, then Township shall be in sole control of this Project and all approvals shall remain in the Township Engineer's control absolutely. The Township Engineer shall make all inspections at the expense of Developer; will issue any and all certificates required herein at the expense of Developer; and in the event that work is to be performed by the Township Engineer in the form of plans or specifications, the same shall be billed to Developer accordingly.

VII. PUBLIC UTILITIES

The Property is already serviced by utilities and no additional; utility capacity will be required for the Project.

VIII. DEVELOPER'S AGREEMENT TO COMPLETE IMPROVEMENTS

Developer agrees that all construction shall be completed in accordance with this Agreement and the Plan. Developer shall, at its own expense, construct, install, and complete all of the Improvements as indicated on the Plan and required under this Agreement. An estimate of the cost of completing the Improvements, as approved by Township, is attached hereto and incorporated herein as *Exhibit "A"*. The aforesaid costs set forth in *Exhibit "A"* are estimates of the costs to complete the Improvements. Developer agrees that it will complete the Improvements, at Developer's expense, regardless of what the costs will be.

Developer further agrees that it shall pay all costs for the completion of this Project in accordance with this Agreement regardless of what these costs might be, including, but not limited to, the payment of expenses, legal and engineering fees, and any other expenditures

incurred by Township for the completion of the approval of the Plan; preparation of the Agreement, Resolution, and other papers relating to the acceptance of this Agreement by Township; and inspection and monitoring of the construction of the Project. In the event that any such costs have been omitted from *Exhibit "A"*, such costs shall still be the obligation of Developer to pay, in accordance with good engineering practice.

Developer acknowledges and agrees that no Building Permits will be issued by Township for work on this Project until the estimated costs of the Improvements have been approved by Township, incorporated herein, and an adequate Irrevocable Letter of Credit is issued by Developer's Banker/Lender to guarantee the proper construction of the Improvements. Furthermore, Developer acknowledges and agrees that no Building Permits will be issued by Township for work on this Project until Developer has received final approval for its Sewer Planning Module and/or Act 537 Update regarding the Project from the Pennsylvania Department of Environmental Protection, if applicable.

IX. FINANCIAL SECURITY

Developer and Township agree that an Irrevocable Letter of Credit (hereinafter referred to as "*LOC*") from TD Bank, (hereinafter referred to as "*Issuer*") shall be provided in the amount of Two Hundred Eleven Thousand Four Hundred Two Dollars and Forty Cents (\$211,402.40) in Township's name for the express purpose of guaranteeing Developer's obligations under this Agreement and associated documents, including, but not limited to, the attached Exhibit, the Plan, and the Contract for Professional Services, to construct the Improvements as shown on the Plan and as required by this Agreement and the Township's Ordinances and Resolutions. As such, this LOC constitutes Financial Security for Township. Developer agrees that said LOC shall be extended in time as needed to complete the Improvements as described upon the Plan and within

this Agreement. The terms and conditions of the LOC are incorporated herein, made a part hereof, and agreed to by Developer and Township. No Building Permits will be issued for any construction until the LOC is provided.

The Township may periodically authorize Issuer to reduce the amount of the aforesaid LOC by delivering an authorization voucher signed by the Township Secretary to the Issuer. In no event, however, will funds in excess of ninety percent (90%) of the original account be released except as hereinafter provided upon completion and Township acceptance of the Improvements.

Developer hereby agrees if Township determines that Developer has defaulted upon any obligation under this Agreement, Township shall have the right and privilege to make demand upon Issuer for full payment of the LOC or any part thereof. Any determination of default shall be within the sole discretion of Township and such determination shall constitute a failure to perform a material obligation. Payment to Township by Issuer shall not require any affirmative declaration by Township concerning the validity of the announced default, and Developer does hereby authorize said payment. Any such payment made by Issuer shall be used to cure the announced default and the resulting expenses incurred thereby, including, but not limited to, engineering fees, attorneys' fees, construction or demolition costs, and repair costs. The remaining balance of said payment, if any, shall then be deposited in a separate, Township held, escrow fund.

Developer acknowledges that the amount of Financial Security required by Township to secure the completion of construction of the Improvements shall increase on an annual basis by an additional ten percent (10%). The first such increase shall occur on the January 1st following the first anniversary date of this Agreement and shall occur annually on every January 1st thereafter. The monies necessary to cover each increase shall be deposited, secured, or arranged for by Developer on or before January 31st of the same year. The increased required amount of

Financial Security shall equal one hundred ten percent (110%) of the cost of completing the remaining required Improvements as of December 31st of the preceding year, such estimated cost of completion shall be subject to review and approved by the Township.

After all of the Improvements have been constructed and approved pursuant to this Agreement and the Plan, Township may authorize Issuer to reduce the amount of the LOC to fifteen percent (15%) of the original amount of the LOC (said sum to be hereinafter referred to as "*Retainage*"). Retainage shall be held for a period of eighteen (18) months from official approval and/or acceptance by Township of the Improvements (said period of time to be hereinafter referred to as the "*Maintenance Period*"). Retainage may also be provided in the form of a maintenance bond or other financial security, if such form is formally accepted by Township. Upon certification by the Township Engineer as to the successful completion of the Maintenance Period and that the construction, structural integrity, functioning, and repair of the Improvements is in accordance with this Agreement and with the design and specifications as depicted upon the Plan, Township shall authorize Issuer to release the balance of the Retainage.

The purpose of Retainage is to guarantee the construction, structural integrity, good working order, and repair of the Improvements for the Maintenance Period and to pay any professional consultants' fees, including but not limited to engineer and attorneys' fees, incurred by the Township related to the Project during the Maintenance Period. Developer hereby agrees if Township determines that Developer has defaulted upon any obligation under this Agreement during the Maintenance Period, Township shall have the right and privilege to make demand upon Issuer for full payment of the Retainage or any part thereof. Any determination of default shall be within the sole discretion of Township and such determination shall constitute a failure to perform a material obligation. Payment to Township by Issuer shall not require any affirmative declaration by

Township concerning the validity of the announced default, and Developer does hereby authorize said payment. Any such payment made by Issuer shall be used to cure the announced default and the resulting expenses incurred thereby, including, but not limited to, engineering fees, attorney's fees, construction or demolition costs, and repair costs. The remaining balance of said payment, if any, shall then be deposited in a separate, Township held, escrow fund to be returned to Developer upon successful completion of the Maintenance Period.

X. INDEMNIFICATION

Developer agrees to defend, indemnify, and hold harmless Township, Township officials, Township employees, Township agents, and Township professionals and their respective agents and employees from and against all claims, damages, losses, and expenses, including attorneys fees, arising out of or resulting from (a) the construction of the Project; (b) the approval of the Improvements or the Plan; (c) the rough grading and final grading of the Property or any other lands for the Project; or (d) any water or storm drainage runoff from the Property. Developer assumes all risks and shall bear all loss resulting from any injury to property or persons occasioned by neglect or accident during the construction of the Project. In the event a third party, their agents, servants, employees, heirs, assigns, or grantees institute any legal action whatsoever against Township, its officials, employees, agents, and professionals, including the Township Engineer and the Township Solicitor, arising in any way out of the Project, Developer hereby agrees to pay any and all attorneys fees, engineering fees, court costs, and/or any other fees, costs, or expenses incurred by Township and its officials, employees, servants, agents, and professionals.

XI. INSURANCE

Developer agrees to maintain as to this Project, policies of liability insurance in full force and effect during the life of this Agreement expressly naming Plumstead Township; the Plumstead Township Board of Supervisors individually, while acting on Township business; the Township Engineer; and all Township personnel as additional insureds. These policies shall be provided by an insurance company that is rated "A" or better by the A. M. Best Company. The premiums for said insurance shall be paid in advance for the entire period covered by said insurance, and written proof of said payment shall be provided to the Township. Each of the following types of policies shall be maintained, and they shall provide the following coverage:

a. General Liability - Coverage for personal injury in a minimum amount of One Million Dollars (\$1,000,000.00) per occurrence and in the aggregate; and property damage in a minimum amount of Two Hundred Fifty Thousand Dollars (\$250,000.00) per occurrence and in the aggregate. In the alternative, a combined coverage of One Million Dollars (\$1,000,000.00) for personal injury and property damage per occurrence and One Million Two Hundred Fifty Thousand Dollars (\$1,250,000.00) in the aggregate may be provided. The general liability insurance shall, at a minimum, include the following endorsements: (1) Comprehensive Form; (2) Premises Operations; (3) Explosion and Collapsed Hazard; (4) Underground Hazard; (5) Products/Completed Operations Hazard; (6) Contractual Insurance; (7) Broad Form Property Damage; and (8) Independent Contractors.

b. Automobile Liability - Coverage for personal injury in a minimum amount of One Million Dollars (\$1,000,000.00) per occurrence and in the aggregate; and property damage coverage in a minimum amount of Two Hundred Fifty Thousand Dollars (\$250,000.00) per occurrence and in the aggregate. In the alternative, combined coverage of One Million

Dollars (\$1,000,000.00) per personal injury and property damage per occurrence and One Million Two Hundred Fifty Thousand Dollars (\$1,250,000.00) in the aggregate may be provided. The Automobile Liability Policy shall, at minimum, include the following endorsements: (1) Comprehensive Form; (2) Owned; (3) Hired; and (4) Non-Owned.

c. Excess Liability - Coverage shall include an umbrella form endorsement insuring against any excess liability with an additional One Million Dollars (\$1,000,000.00) coverage per occurrence and in the aggregate for personal injury and property damage combined.

d. Workmen's Compensation - Coverage as is required by the Commonwealth of Pennsylvania. Said coverage may be obtained either by Developer or through Developer's contractor.

Developer agrees that no construction shall commence until the Township Solicitor has reviewed and issued an opinion of approval on the Policies of Insurance or Certificates indicating Policies to be issued and in full force and effect before construction commencement. Developer further warrants that said insurance coverage shall not be altered, modified, or canceled until dedication of the Improvements has been officially accepted by Township or by the express written consent of Township.

XII. SUBCONTRACTORS AND MATERIALS

Developer shall contract work on the Improvements only to recognized and established subcontractors. Prior to the commencement of any work, Developer shall submit to the Township Engineer for his approval, the names and addresses of all subcontractors performing any work hereunder and shall also submit to the Township Engineer for approval specifications of all materials being used. Developer agrees that in the event the Township Engineer rejects or disapproves of any of the material used in construction of the Project as defective, unsuitable, not

first-class, or used/installed without the prior inspection as herein provided, then said rejected/disapproved material shall be removed and replaced with accepted/approved material, and the labor shall be done anew to the satisfaction and approval of the Township Engineer, all at the cost and expense of Developer.

Developer shall be responsible for the compliance of all its contractors, subcontractors, and suppliers with all applicable Federal, State, County, and Township statutes, ordinances, rules, and regulations, as well as this Agreement, as they may apply to the Project and/or any work being conducted upon the Property. Such compliance shall include, but not be limited to, the procurement of all necessary permits and licenses and the payment of all required contributions, fees, premiums, and taxes.

XIII. REMOVAL OF DEBRIS

Developer shall be responsible for the discarding of rubbish, debris, and other waste materials such as papers, cartons, and the like (whether discarded by Developer or others employed by it, by contractors/subcontractors, or by others engaged in the delivery of materials to the Project), and agrees to prevent the same from being deposited, either by being thrown or blown, upon land adjacent to or within the vicinity of the Project. All rubbish, debris, other waste materials, building materials, unused materials, tools, and equipment shall be removed promptly from the Property, and as work progresses, the Property shall be kept clean of any and all rubbish, debris, and other waste materials. Developer further agrees that all rubbish, debris, and other waste materials shall be disposed of in accordance with Pennsylvania Department of Environmental Protection regulations regarding handling, disposal, and storage of solid waste and hazardous waste materials. If Developer or any of its contractors, subcontractors, or suppliers fail to comply with any of these conditions, Township shall have the right to perform

such cleaning of the Property and disposal of rubbish, debris, and other waste materials with its own employees or contractors and recover the cost of such service from the Financial Security.

Developer shall provide and maintain properly secluded sanitary conveniences in accordance with existing regulations of the Departments of Labor and Industry and Public Health for the use of workers and other visitors to the Property.

XIV. SAFETY PRECAUTIONS

At all times prior to completion of the Project and the Maintenance Period, Developer shall have available twenty-four (24) hours a day, seven (7) days a week, two (2) separate individuals who may be contacted by Township in the event of any emergency requiring action or consent on the part of Developer. These Emergency Contacts shall have full power to authorize, direct, or consent to any required emergency action on the part of Developer, Township, any utility, any governmental agency, or any emergency service. The Emergency Contacts' names; addresses; and facsimile, telephone, mobile phone, and pager numbers shall be provided, in writing, to Township immediately following execution of this Agreement. Any change in an Emergency Contact's identity or information must be provided in writing to Township at least forty-eight (48) hours in advance of the change occurring, along with the date such change will take place. No permits shall be issued unless Township has current, up-to-date information regarding the Emergency Contacts.

To ensure the safety of the general public, Developer may be subject to periodic safety audits by Township. These audits may be conducted by Township employees, Township professionals, or an independent firm chosen by Township. The cost of any such audit shall be borne by Developer. Furthermore, all construction equipment shall be stored in a locked, enclosed area at the end of the work day, and materials left on site must be stored safely so as not to constitute a public nuisance.

XV. EROSION AND SEDIMENTATION CONTROL

No grading, excavating; removing or destruction of topsoil, trees, or other vegetative cover of any kind; nor any changes in the contours of the Property not shown on the Plan shall be made unless and until Township has issued a grading permit for the Project. All appropriate soil erosion and sedimentation control measures applicable to the specific work being initiated by Developer shall be installed and implemented prior to commencing any other work on the Project. Grading and/or clearing of ground shall not proceed for any portions of the Property on which soil and erosion control has not been fully installed. If Developer intends to clear lots on an individual basis, a grading permit for each lot upon which grading of any kind is proposed and/or necessary shall be applied for and issued by Township prior to work proceeding. Township's issuance of a grading permit in no way relieves Developer of its obligation to obtain any and all other permits which may be required by Township and/or other agencies having jurisdiction prior to the work proceeding.

No grading, excavating; removing or destruction of topsoil, trees, or other vegetative cover of any kind; nor any changes in the contours of the Property shall be made until such time as a plan for minimizing soil erosion and sedimentation (hereinafter referred to as the "**E&S Plan**") has been reviewed and approved by Township, the Bucks County Soil Conservation Service, and the Pennsylvania Department of Environmental Protection. Developer shall comply with the E&S Plan during the course of construction and shall use all care possible to prevent siltation and other pollution of the waters of the Commonwealth of Pennsylvania, even if measures exceeding those set forth on the E&S Plan, and/or the Plan must be employed, installed, and/or constructed. Developer further agrees to maintain control over dust or dirt

blowing off the Property in accordance with the rules, regulations, and procedures of the Bucks County Soil Conservation District.

Developer agrees to construct all drainage facilities, incidental drainage facilities, and grading improvements required by the Township Engineer or his authorized representative in accordance with the E&S Plan and/or the Plan. Township, however, is not bound by the preliminary engineering or the approval of the Plan or the E&S Plan. In the event that the Township Engineer finds, at any time, that additional drainage and/or grading is reasonably required or revisions are reasonably necessary, Developer, at its own expense, shall install such additional drainage work or make such corrections in the proposed drainage system or grading as is required by the Township Engineer. If at any time Developer fails to comply with the provisions of this Paragraph, Township shall have the right to refuse to issue any further Permits for the Project and to suspend or revoke any such Permits previously issued, until such time as Developer has complied with the directions of the Township Engineer to correct any drainage problems or do any additional drainage work.

All drainage facilities, incidental drainage facilities, and grading improvements required by the E&S Plan, and/or the Plan to be constructed by Developer on the Property or on the property of any third party shall be completed, inspected, and approved prior to the construction or erection of any structure that will create water run-off intended to be controlled by those facilities or grading improvements. The construction of such drainage facilities, incidental drainage facilities, and grading improvements shall be done simultaneously and in conjunction with construction of the other public improvements for the Project to ensure all of the Improvements are stabilized prior to the erection and construction of any structures.

The temporary storage and stockpiling of topsoil/subsoil upon the Property shall be in accordance with the instructions of the Township Engineer and shall be done in such a manner so as to cause minimal inconvenience to residents living upon or adjacent to the Property with due regard given to health and safety considerations. Topsoil/subsoil unearthed for the construction of the Project shall be redistributed on-site at the direction of the Township Engineer. Any lot, open space area, recreation area, buffer, or other area disturbed by grading activities shall be restored with a minimum of ten inches (10"), plus or minus one-half inch (½"), of topsoil. The storage or berming locations of topsoil shall be approved by the Township Engineer prior to any topsoil being stored or stockpiled in those locations. No topsoil shall be removed from the Property without the express written permission of the Township Board of Supervisors.

All grading shall be conducted in accordance with the E&S Plan and the Plan, and all buildings shall be constructed at the elevation set forth on the E&S Plan and the Plan. Prior to framing any structure, Developer and its registered professional engineer shall certify that said structure is being constructed at the elevation set forth on the E&S Plan and the Plan.

XVI. OBLIGATIONS OF DEVELOPER DURING CONSTRUCTION

All gas mains, water mains, sewage and drainage facilities, fire hydrants and service connections of any kind, which may be required, shall be laid in the beds of the streets and roads at Developer's costs before the paving of the same. Any existing street which has been disturbed by the construction shall be repaved by Developer to its full width at Developer's sole cost and expense. Such repaving shall extend ten feet (10') beyond all edges of said disturbance.

Developer hereby agrees to make the necessary arrangements for the relocation of utility poles at its expense as required by the Plan and the Township's approval thereof. For the purpose of formulating a schedule of work to coordinate the progress of the work contemplated

in the immediate future, Developer agrees to meet with Township's Supervisors and representatives of the affected utility companies whenever requested by the Township Engineer.

All utility lines to be installed in or upon the Property shall be placed underground. Developer shall be obligated to locate all underground structures and utilities that may be encountered during the construction of the Project, including, but not limited to, water, steam, oil and gas mains and lines; and storm and sanitary sewers; and shall undertake any and all steps necessary to protect these structures and utilities from damage or disruption. To determine the location of these underground structures and utilities, Developer shall make arrangements with a representative of the owners of such underground structures or utilities to mark the locations thereof. Developer shall pay any and all costs associated with the identification and protection of all underground structures and utilities including, but not limited to, the digging of test holes, the services of the aforementioned owner representatives, and the use of men and equipment to determine the location of an underground structure or utility. Developer shall be responsible for any and all damage to any underground structure or utility resulting from Developer's construction upon or development of the Property and shall immediately repair all such damage.

Developer shall not enter upon or occupy with men, tools, or material any private lands outside the Property, without prior written permission of the owners of such lands.

At all times during the construction of the Project, Developer shall conduct its work in such a manner as to minimize the obstruction of traffic and any inconvenience to the general public and the use and enjoyment of their residences. During the course of the construction, Developer shall maintain such barricades, warning lights, and/or flares as are necessary to protect traffic and the traveling public in general. No materials shall be stored upon any street under any circumstance, regardless of whether such street has yet to be dedicated to Township. All storm

drainage and sewer inlets shall be kept unobstructed at all times. Fire hydrants on, adjacent to, or serving the Property shall be kept accessible to fire apparatus at all times, and no materials or obstructions shall be placed within fifteen feet (15') of any hydrant. All unfinished work in or upon a street shall be left in such a condition as to make the Property accessible at all points to police, fire, and other emergency apparatus.

Developer shall not permit its vehicles or the vehicles of its employees, contractors, subcontractors, or suppliers to deposit mud, stones, or other debris onto the existing public streets of Township. Developer shall be responsible for immediately removing any such deposits. In the event that such deposits are not removed within twenty-four (24) hours of receipt of written notice from Township to do so, Township shall have the right to remove such deposits using its own personnel or private contractors and to obtain reimbursement for the cost and related expenses, including, but not limited to, legal and engineering fees, of such removal from the Financial Security.

All traffic control and street signs shall be paid, furnished, and erected by Developer to the Pennsylvania Department of Transportation and Township specifications. All such signage shall be of a standard type approved by Township.

Except as specifically set forth on the Plan or otherwise specifically permitted by Township in writing, there shall be no construction, traffic, or work on any open space area. No dirt will be stockpiled on any open space area, and no stumps, roots, debris, or refuse will be buried in any open space area. Developer agrees to do any necessary cleanup of the open space whether or not such land is proposed to be dedicated to Township. No open space area shall be altered from its original condition.

Planting shall be provided by Developer in accordance with the Subdivision and Land Development Ordinance and as directed by the Board of Supervisors.

All driveways leading to cartways shall be constructed by Developer in accordance with Township specifications, as directed by the Township Engineer.

If the Plan requires curbs, sidewalks, cartway widening or improvements, drainage improvements, street lights, and/or any other right-of-way improvement on or along any existing or proposed road, such right-of-way improvements shall be constructed/laid in accordance with Township specifications and any other applicable specification. No installation of blacktop or macadam on any roadway shall be permitted between November 14th and March 15th of any year without prior written approval of the Township Engineer.

No construction work or related activities shall take place after dusk or 7:00 p.m., whichever is earlier, or before dawn or 7:00 a.m., whichever is later, on any day of the week. Any construction work or related activity that creates excessive noise and/or disturbs the surrounding neighborhood, such as the running or operation of equipment and machinery, blasting, hammering, etc., shall be prohibited prior to 8:00 a.m. or after 6:00 p.m. on weekdays and prohibited entirely on weekends and Federal holidays. Developer agrees to take whatever steps necessary to minimize any negative impacts, such as offensive odors, sights, sounds, vibrations, etc., the construction of the Project has upon the surrounding neighborhood and shall ensure all construction activities will comply with the applicable Federal, State, County, and Township statutes, ordinances, rules, and regulations.

All Improvements shall be constructed, installed, placed, planted, and/or lain in accordance with the Plan, the E&S Plan, this Agreement, and all applicable specifications.

XVII. BLASTING

Township has adopted the Uniform Construction Code of Pennsylvania (hereinafter referred to as the "UCC"), and the provisions thereof shall regulate blasting activities by Developer both on and off the Property. Where the terms of this Agreement exceed the requirements of the UCC, the terms of this Agreement shall control.

Before a Blasting Permit is requested, Developer shall meet with the Township Engineer to review all alternatives reasonably available in lieu of blasting. The Township Engineer shall report in writing to the Board of Supervisors at their next regularly scheduled public meeting concerning the results of this meeting. No Blasting Permit shall be issued prior to such written report being received and reviewed by the Board of Supervisors. Notice of the proposed blasting shall be prominently published in The Intelligencer newspaper two (2) times prior to any proposed blasting, with at least ten (10) days between each such publication. The first publication shall not be more than forty-five (45) days from the commencement of the blasting, and the second publication shall not be less than ten (10) days from the commencement of the blasting. The published notice shall state the location(s), purpose(s), date(s), time(s), and amount of blasting proposed to take place. Such publication shall be at Developer's sole expense, and Developer shall provide Township with proof of such publication prior to the issuance of a Blasting Permit.

As a condition for the issuance of a Blasting Permit, Developer shall provide insurance coverage specifically endorsed for blasting activities. Original policy(ies) of insurance that provide liability coverage for all blasting activities shall be forwarded to Township for review and approval prior to the issuance of the Blasting Permit. Such liability insurance shall be in the minimum amounts of One Million Dollars (\$1,000,000.00) per occurrence, Two Million Dollars (\$2,000,000.00) in the aggregate with an excess liability or umbrella policy of at least Four Million

Dollars (\$4,000,000.00). The blasting insurance coverage may be provided by either Developer or its blasting contractor, so long as the minimum insurance coverage stated above is provided and the policy(ies) name Developer, Developer's contractors and subcontractors, Developer's blasting contractor, and Township as additional insureds.

Upon the request of an owner of any structure located within three hundred fifty feet (350') of the location of any blast, Developer, at its sole expense, shall perform a pre-blasting survey prior to the issuance of a Blasting Permit. This written survey shall list in detail any pre-existing damage to structures, as well as the existence of any drinking water wells, septic or private sewage disposal systems, pools, or any other structures that may be sensitive to blasting activities. A copy of this written survey shall be signed by Developer and provided to the owner at least five (5) days prior to the proposed blasting activity.

Developer shall provide at least fourteen (14) days prior written notice by first class mail, postage prepaid, to all persons residing upon or owning property located within one thousand feet (1,000') of the proposed blasting site(s). This written notice shall advise such residents and property owners when blasting is expected to begin; the anticipated duration of such blasting activities; and the name, address, and policy number of the insurance company providing coverage for such blasting activity. Proof of service of this notice to each resident/property owner shall be provided by Developer to Township as a condition for the issuance of a Blasting Permit.

Developer shall provide the Township's Engineer with a plan showing the location of blasting activity at least seven (7) days in advance of blasting. All blasts taking place within five hundred feet (500') of any structure shall be monitored by seismic instrumentation, and the results thereof shall be promptly provided to Township. All blasts shall be conducted in accordance with all applicable regulations of the Pennsylvania Department of Environmental Protection, and

Developer shall provide copies of all blasting reports prepared for submission to the Pennsylvania Department of Environmental Protection to Township.

In the event any individual or entity makes a written claim for damage allegedly arising out of the blasting activities, Developer shall make contact with such individual or entity within forty-eight (48) hours of receiving notice of the claim, and thereafter Developer shall promptly notify its insurance carrier(s) providing blasting coverage for the claim with a copy of such written notification transmitted to the individual or entity by ordinary mail.

XVIII. MAINTENANCE OF IMPROVEMENTS AND DEVELOPER'S OBLIGATION AFTER CONSTRUCTION

Developer acknowledges that all Improvements shall be constructed in accordance with the Plan, the E&S Plan, and this Agreement. Prior to approval of and/or acceptance of dedication of the Improvements by the Township and during the Maintenance Period, Developer shall be responsible for all maintenance of the Improvements, including, but not limited to, normal repairs and upkeep, lawn mowing, and snow and ice removal. Developer's obligation to repair, replace, and maintain the foregoing-described Improvements shall be deemed a covenant to run with the land and shall be binding upon Developer, its heirs, successors and assigns.

XIX. TIME FOR COMPLETION

Developer acknowledges that the time for completion of the construction of the Improvements detailed on the Plan is twelve (12) months from the date of the execution of this Agreement. In the event that the Improvements are not completed by said date, Township may use the Financial Security provided for herein for the completion of said Improvements or may take such further action as set forth in this Agreement to guarantee said completion. The parties agree that time is of the essence.

XX. REIMBURSEMENT FOR COSTS AND EXPENSES

Developer agrees to pay all reasonable bills and invoices for engineering, inspection, legal, and other professional services that Township incurs for such services for the time that the Engineer, Inspector, or other professional for Township is actually engaged as a result of the following: (1) review and approval of the Plan or the E&S Plan; (2) development of the Project in accordance with the terms of the Plan, or E&S Plan approval; (3) preparation of agreements, documents, deeds, easements, etc., incidental to the approved Plan; (4) monitoring, testing and inspecting of the work required of Developer under the approved Plan or E&S Plan; (5) preparation for and attendance at meetings relating to the Plan, E&S Plan, or Project; and (6) enforcement of the terms of this Agreement. In order to secure the obligation to reimbursement the Township of its' professional consultants' costs and fees, Developer shall place the sum of Seven Thousand Five Hundred Dollars (\$7,500) into the professional services escrow that the Developer has with Township, and said funds shall be held and from time-to-time dispersed pursuant to the Professional Services Agreement between Developer and Township.

XXI. INSPECTIONS AND CERTIFICATE OF OCCUPANCY

All work to be accomplished by Developer in the fulfillment of this Agreement is subject to inspection by Township, at Developer's expense. Developer shall notify Township at least twenty-four (24) hours (exclusive of Saturdays, Sundays and holidays) prior to the time when Developer proposes to commence work on any Improvement. Developer shall arrange in advance with Township for a schedule of inspections. Any construction which proceeds without at least twenty-four (24) hours advance notice (exclusive of Saturdays, Sundays and holidays) to Township shall be uncovered or made available for inspection by Township at Developer's expense and if found defective in any manner Developer will, at its cost, remove all materials

from and redo all such work and not proceed further until Developer gives proper notice to Township. In the event that Township inspection is required on Saturdays, Sundays and/or holidays, Developer shall pay the expense of said inspection at one and one-half (1½) the normal hourly rate charged by the Township Engineer as approved by Township.

No structure shall be occupied and no Certificate of Occupancy shall be issued until said structure and all of its appurtenances, including all sanitary sewer, storm sewer, roads, and any other improvements required by this Agreement have been completed, and inspected and approved by Township. All requirements applicable to said structure under this Agreement, the Plan, the E&S Plan, and any statute, ordinance, rule, or regulation must be complied with and all roads necessary for ingress and egress to said structure by its occupants and emergency vehicles must be completed up to and including the application of the binder course prior to the issuance of a Certificate of Occupancy. Furthermore, no structure shall be occupied until provisions have been made to prevent the discharge of surface waters from or onto that structure's lot, including, but not limited to, seeding or sodding. Developer shall also, prior to the issuance of any Certificate of Occupancy, install street signs and house numbers for the structure being occupied to enable the easy location and identification of said structure by emergency personnel.

Developer agrees that possession of any building unit encompassed by the Project shall not be delivered to any prospective purchaser and/or tenant until a written Certificate of Occupancy is issued by Township, which shall be issued within forty-eight (48) hours after the inspection and submission of the application, unless there is just cause for Township not to issue the same.

Township shall have the right to inspect any of the work being performed on the Property, at any time, to determine if the work has been and is being carried out in compliance with the

Plan; the E&S Plan; the Township's approvals thereof; the applicable statutes, ordinances, rules, and/or regulations; and this Agreement.

XXII. TOWNSHIP TO COMPLETE

In the event the work to be performed by Developer is not completed under the terms of this Agreement within the time specified in Paragraph XIX, known as "Time for Completion", Township, at its sole option, may perform the said work by its employees or by its designated contractors and shall receive as payment for the same all sums of money equal to the reasonable costs of such work from the Financial Security under the terms of this Agreement. Developer hereby agrees, upon written demand from Township through its Solicitor, to pay the same over to Township, without any further requirement in regards thereto, to reimburse Township for the reasonable cost of the hereinbefore-stated work and any other reasonable costs incurred by Township and owing to Township under the terms of this Agreement. In addition, Developer grants Township the right to enter any and all portions of the Property to install, construct, and maintain the Improvements.

If the Financial Security is insufficient to pay the cost of installing, maintaining or repairing all of the Improvements covered by this Agreement, Township may, at its option, install such Improvements in all or part of the Project and make demand upon Developer for the costs in excess of the Financial Security. If Developer refuses to cover the excess costs, Township may institute an appropriate legal or equitable action to recover from Developer the monies necessary to complete the remainder of the Improvements or, in the alternative, may place a lien on the Property for the amounts expended by Township to improve the Property and related expenses and costs as provided herein. In all cases, Developer shall be jointly and severably liable and responsible for one hundred percent (100%) of the costs of the installation, construction,

maintenance, and repair of the Improvements incurred by Township, plus all related expenses, including such reasonable attorneys' fees and engineering costs as may be incurred by Township in enforcing the provisions of this Agreement against Developer.

XXIII. DISCLOSURE ORDINANCE

This Paragraph is intentionally deleted.

XXIV. REMEDIES AND WAIVER

If Township determines that a violation of the terms of this Agreement has occurred or is threatened, it shall give written notice to Developer of such violation and demand corrective action sufficient to cure the violation and, where the violation involves injury to the Property resulting from any use or activity inconsistent with this Agreement, to restore the portion of the Property so injured to its prior condition in accordance with the Plan, the E&S Plan, and this Agreement. If Developer fails to cure the violation within fifteen (15) days after receipt of notice thereof from Township, or under circumstances where the violation cannot reasonably be cured within a fifteen (15) day period, fails to begin curing such violation within the fifteen (15) day period, or fails to continue diligently to cure such violation until finally cured, Township may bring an action at law or in equity in a court of competent jurisdiction to enforce the terms of this Agreement, to enjoin the violation, ex parte as necessary, by temporary or permanent injunction, and to require the restoration of the Property to the condition that existed prior to any such injury. Township's remedies described in this Agreement shall be cumulative and shall be in addition to all remedies now or hereafter existing at law or in equity.

If Township, in its sole discretion, determines that circumstances require immediate action to prevent or mitigate significant damage to the Property, Township may pursue its remedies under this Paragraph without prior notice to Developer or without waiting for the

period provided for cure to expire. Developer agrees that Township's remedies at law for any violation of the terms of this Agreement are inadequate and that Township shall be entitled to the injunctive relief described above, both prohibitive and mandatory, in addition to such other relief to which Township may be entitled, including specific performance of the terms of this Agreement, without the necessity of proving either actual damages or the inadequacy of otherwise available legal remedies.

Township shall be entitled to recover damages for violation of the terms of this Agreement, including, without limitation, damages for the loss of scenic, aesthetic or environmental values. All reasonable costs incurred by Township in enforcing the terms of this Agreement against Developer, including, without limitation, costs and expenses of suit, reasonable attorneys fees, and any costs of restoration necessitated by Developer's violation of the terms of this Agreement, shall be borne by Developer, if Township prevails. All reasonable costs incurred by Developer in defending a judicial enforcement action being brought by Township, including, without limitation, costs and expenses of suit and reasonable attorneys fees, shall be borne by Township, if Developer prevails.

Forbearance by Township to exercise its rights under this Agreement in the event of any breach of any term of this Agreement by Developer shall not be deemed or construed to be a waiver by Township of such terms, or of any subsequent breach of the same, or any other term of this Agreement, or of any of Township's rights under this Agreement. No delay or omission by Township in the exercise of any right or remedy upon any breach by Developer shall impair such right or remedy or be construed as a waiver. Developer hereby waives any defense of laches, estoppel, or prescription.

Nothing contained in this Agreement shall be construed to entitle Township to bring any action against Developer for any injury to or change in the Property resulting from causes beyond Developer's control, including, without limitation, fire, flood, storm, or earth movement, or from any prudent action taken by Developer under emergency conditions to prevent, abate, or mitigate significant injury to the Property resulting from such causes.

XXV. EXTENT OF AGREEMENT

The parties agree that this Agreement contains all of the agreements between the parties and that there are no other agreements or representations made by either of them except for a Professional Services Contract which has been incorporated herein by reference. This Agreement and the accompanying Professional Services Contract set forth the entire understanding between the parties and any representations, oral or written, not contained therein, are without effect.

XXVI. SEVERABILITY

If any provision of this Agreement is determined by a court of competent jurisdiction to be illegal, invalid, unenforceable, unconstitutional, or void, for any reason, only such provision shall be illegal, invalid, unenforceable, unconstitutional, or void and the remainder of this Agreement shall be in full force and effect.

XXVII. THIRD PARTY BENEFICIARIES

It is expressly understood and agreed that no third party beneficiaries are created by this Agreement.

XXVIII. ASSIGNMENT

Developer shall not assign this Agreement, in whole or any part, to any person or other entity without the prior written consent of Township; provided, that an assignment may be made

to the Lender/Bank holding the Financial Security for this Project, TD Bank, if and only if the Lender/Bank exercises its rights under collateral assignment and notifies Township of its intent to assume the obligations of Developer under this Agreement. Any attempt at assignment without the prior written consent of Township shall be null and void, not binding on Township, and the same shall constitute a default under this Agreement. It being understood by the parties hereto that the final approval of the Plan has been granted solely to Developer.

XXIX. SUCCESSORS AND ASSIGNS

This Agreement shall extend to and bind the successors and assigns of the respective parties hereto, as well as the parties hereunder.

XXX. GENDER

The singular shall include the plural and the masculine shall include the feminine and neuter, where the context thereof shall permit or otherwise require.

XXXI. AMBIGUITY IN THIS AGREEMENT

If any ambiguity or ambiguities in this Agreement or any other Agreement between Township and Developer concerning the Project should be claimed by either Developer or Township, or if any court should determine that any ambiguity exists in this Agreement or in any other Agreement between Township and Developer relative to the Project, any such ambiguity shall be resolved in favor of Township and against Developer.

XXXII. GOVERNING LAW

This Development Agreement and Contract for Professional Services shall be governed by and construed under the laws of the Commonwealth of Pennsylvania and Ordinances of Plumstead Township. All the parties to this Agreement hereby consent to the exclusive

jurisdiction of the Court of Common Pleas of Bucks County, Pennsylvania regarding any dispute arising out of or in connection with this Agreement or the Contract for Professional Services.

IN WITNESS WHEREOF, and intending to be legally bound, the parties hereby cause this Agreement to be executed the day and year first above written.

DEVELOPER: **CENTRAL BUCKS SCHOOL DISTRICT**

By: _____ (SEAL)
President

ATTEST:

Secretary

Approved by the proper action of the Board of Supervisors of Plumstead Township on the _____ day of _____, A.D., 2016, at an official public meeting of the Township with a quorum present and voting, with the proper officers of the Township being directed to execute this Agreement and the Township Secretary or Assistant Secretary, being directed to note this action upon the minutes of said meeting.

TOWNSHIP:

**PLUMSTEAD TOWNSHIP
BOARD OF SUPERVISORS**

Daniel Hilferty

Stacey Mulholland

Frank P. Froio

Nicholas Lykon

Brian Trymbiski

(Acknowledgments)

COMMONWEALTH OF PENNSYLVANIA :
: *ss.*
COUNTY OF BUCKS :

ON THIS _____ day of _____, A.D., 2016, before me a Notary Public, personally appeared _____, *PRESIDENT, CENTRAL BUCKS SCHOOL DISTRICT*, known to me (or satisfactorily proven) to be the person whose name is subscribed to the within instrument, and acknowledged that (s)he executed the same for the purposes therein contained.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal.

Notary Public (SEAL)

COMMONWEALTH OF PENNSYLVANIA ;
: *ss.*
COUNTY OF BUCKS :

On this _____ day of _____, A.D., 2016, before me a Notary Public, personally appeared *DANIEL HILFERTY, STACEY MULHOLLAND, FRANK P. FROIO, NICHOLAS LYKNO and BRIAN TRYMBISKI*, who acknowledged that they are the Supervisors of Plumstead Township, and as such, being authorized to do so, executed the foregoing instrument on its behalf for the uses and purposes therein set forth.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal.

Notary Public (SEAL)

	ITEM	UNIT	QUANTITY	UNIT PRICE	COST
I	Erosion & Sedimentation Control				
A	30" Reinforced Silt Fence	LF	283	\$ 3.00	\$ 849.00
B	Silt Fence	LF	903	\$ 2.50	\$ 2,257.50
C	Tree Protection Fence	LF	626	\$ 2.00	\$ 1,252.00
D	Construction Entrance	LS	1	\$ 1,500.00	\$ 1,500.00
E	Inlet Protection	EA	5	\$ 105.00	\$ 525.00
F	Erosion Control Mat (Scourstop)	LS	1	\$ 800.00	\$ 800.00
G	BMP SNOUT	EA	2	\$ 300.00	\$ 600.00
H	Seed Temporary Topsoil Stockpiles / Disturbed Areas	SF	60,000	\$ 0.04	\$ 2,000.00
I	E&S Control Maintenance	LS	1	\$ 3,000.00	\$ 3,000.00
	****Erosion & Sedimentation Control SUBTOTAL****				\$ 12,783.50
II	Stormwater Management Facilities				
A	Underground Stormwater Basin #1	LS	1	\$ 43,000.00	\$ 43,000.00
	BMP Subtotal:				\$ 43,000.00
B	Underground Stormwater Basin #2	LS	1	\$ 34,400.00	\$ 34,400.00
	BMP Subtotal:				\$ 34,400.00
C	Underground Stormwater Basin #3	LS	1	\$ 7,600.00	\$ 7,600.00
	BMP Subtotal:				\$ 7,600.00
D	Rain Gardens				
1	Gardens w/ Amended Soil	CY	445	\$ 15.00	\$ 6,675.00
2	Plantings/Seeding	SF	3,987	\$ 1.50	\$ 5,980.50
	BMP Subtotal:				\$ 12,655.50
E	Storm Sewer				
1	6" HDPE	LF	75	\$ 15.00	\$ 1,125.00
2	8" HDPE	LF	82	\$ 18.00	\$ 1,476.00
3	12" HDPE	LF	219	\$ 20.00	\$ 4,380.00
4	Headwall	LS	1	\$ 2,500.00	\$ 2,500.00
5	Type 'C' Inlet	EA	4	\$ 1,530.00	\$ 6,120.00
6	Type 'M' Inlet	EA	1	\$ 1,545.00	\$ 1,545.00
7	Tie-into Ex. Inlet	EA	1	\$ 1,500.00	\$ 1,500.00
	Storm Sewer Subtotal:				\$ 18,646.00
	****Stormwater Management Facilities SUBTOTAL****				\$ 116,301.50
III	Landscape				
	New Landscaping Trees / Plantings - Labor & Materials				
A	Parking Lot trees				
1	Deciduous Tree	EA	2	\$ 400.00	\$ 800.00
	Parking Lot Plantings SUBTOTAL				\$ 800.00
B	Screening				
1	Plantings	EA	90	\$ 150.00	\$ 13,500.00
	Screening Plantings SUBTOTAL				\$ 13,500.00
	****Landscaping SUBTOTAL****				\$ 14,300.00
IV	Miscellaneous				
A	Light Fixtures	EA	14	\$ 2,500.00	\$ 35,000.00
B	ROW Paving - Full Depth and Overlay w/ Geogrid	LS	1	\$ 13,000.00	\$ 13,000.00
C	ROW Line Striping	LS	1	\$ 499.00	\$ 499.00
D	ROW Signage	EA	2	\$ 150.00	\$ 300.00



Gayman Elementary School
Opinion of Probable Cost Summary

ITEM	UNIT	QUANTITY	UNIT PRICE	COST
				\$ 48,799.00
****Miscellaneous SUBTOTAL****				\$ 192,184.00
Total Construction Cost:				
Contingency (10%)	LS	1	\$ 19,218	\$ 19,218.40
Total Site Improvement Cost:				\$ 211,402.40

The Opinion of Probable Cost is an engineering estimate made not by a professional construction cost estimator.
The accuracy of the engineering estimate cannot be guaranteed.

Prepared By: Jonathan J. Reiss Esquire
Grim, Biehn & Thatcher
104 South 6th Street, P.O. Box 215
Perkasie, PA 18944

Return To: Jonathan J. Reiss Esquire
Grim, Biehn & Thatcher
104 South 6th Street, P.O. Box 215
Perkasie, PA 18944

CPN # 34-011-143-001-001

MEMORANDUM OF DEVELOPMENT AGREEMENT

THIS MEMORANDUM OF DEVELOPMENT AGREEMENT is executed concurrently with a Development Agreement entered into by and between the parties to this Memorandum on this _____ day of _____, A.D., 2016, the terms and conditions of which are incorporated in this Memorandum by reference, and both this Memorandum and the corresponding Development Agreement constitute an agreement by and between *CENTRAL BUCKS SCHOOL DISTRICT*, a Pennsylvania school district of the Second Class, with offices located at the Administrative Center, 16 Weldon Drive, Doylestown, PA 18901 ("*Developer*") and the *TOWNSHIP OF PLUMSTEAD* ("*Township*") relating to a tract of land identified as Bucks County Tax Parcel No. 34-011-143-001-001, and more fully described on a separate set of final subdivision and/or land development plans on record in the Township Office, and recorded at Instrument Number _____, said plans consisting of 14 sheets with the latest revision date of January 25, 2016, as prepared by Gilmore & Associates, Inc., said plans being made a part hereof and incorporated herein by reference although not physically attached hereto.

THE DEVELOPMENT AGREEMENT sets forth time limits and standards for construction of public improvements, the need to post financial security to insure the installation of public improvements, the provisions for Township remedies in the event of a default on the part of the Developer, and numerous other provisions relating to the construction of a development on this Property.

THIS MEMORANDUM is intended for recording purposes and does not supersede, diminish, add to or change the terms of the aforesaid Development Agreement.

THE RECORDER OF DEEDS is requested to index the matter as follows:

Grantor: Central Bucks School District
Grantee: Township of Plumstead

IN WITNESS WHEREOF, the parties hereto, intending to be legally bound, have hereunto set their hands and seals the day and year first above written.

DEVELOPER:

CENTRAL BUCKS SCHOOL DISTRICT

ATTEST:

By:

(SEAL)

President

TOWNSHIP:

Secretary

PLUMSTEAD TOWNSHIP
BOARD OF SUPERVISORS

By:

Daniel Hilferty, Chairman

ACKNOWLEDGMENTS

COMMONWEALTH OF PENNSYLVANIA

:

: *SS.*

COUNTY OF BUCKS

:

ON THIS _____ day of _____, A.D., 2016, before me a Notary Public, personally appeared _____, **PRESIDENT, CENTRAL BUCKS SCHOOL DISTRICT**, known to me (or satisfactorily proven) to be the person whose name is subscribed to the within instrument, and acknowledged that (s)he executed the same for the purposes therein contained.

IN WITNESS WHEREOF, I hereunto set my hand and Notarial Seal.

(SEAL)

Notary Public

ACKNOWLEDGMENTS

COMMONWEALTH OF PENNSYLVANIA :
: *SS.*
COUNTY OF BUCKS

ON THIS _____ day of _____, A.D., 2013, before me a Notary Public, personally appeared **DANIEL HILFERTY**, known to me (or satisfactorily proven) to be the Chairman of the Board of Supervisors of **PLUMSTEAD TOWNSHIP**, whose name is subscribed to the within instrument, and acknowledged that he executed the same for the purposes therein contained.

IN WITNESS WHEREOF, I hereunto set my hand and Notarial Seal.

Notary Public *(SEAL)*

Prepared By: Jonathan J. Reiss Esquire
Grim, Biehn & Thatcher
104 South 6th Street, P.O. Box 215
Perkasie, PA 18944

Return To: Jonathan J. Reiss Esquire
Grim, Biehn & Thatcher
104 South 6th Street, P.O. Box 215
Perkasie, PA 18944

CPN # 34-011-143-001-001

**STANDARD STORMWATER FACILITIES
MAINTENANCE AND MONITORING AGREEMENT**

THIS AGREEMENT, made and entered into this _____ day of _____, 2016, by and between **CENTRAL BUCKS SCHOOL DISTRICT**, ("), by merger successor in interest to Plumstead Township School District Authority, a Pennsylvania school district of the Second Class, with offices located at the Administrative Center, 16 Weldon Drive, Doylestown, PA 18901 (hereinafter the "Landowner"), and **PLUMSTEAD TOWNSHIP**, Bucks County, Pennsylvania, (hereinafter "Municipality");

WITNESSETH:

WITSEAS, the Landowner is the owner of certain real property (TMP #34-011-143-001-001) as recorded by deed in the land records of Bucks County, Pennsylvania, Deed Book 1522 at Page 0409, (hereinafter the "Property").

WITSEAS, the Landowner is proceeding to improve the parking lot on the Property; and

WITSEAS, the Post-Construction Stormwater Management Report dated September 29, 2016, last revised January 25, 2016, prepared by Gilmore & Associates, Inc., as may be amended (hereinafter the "Plan") for the property identified herein, as approved or to be approved by the Municipality, provides for management of stormwater within the confines of the Property through the use of Best Management Practices (BMPs); and

WITSEAS, the Municipality and the Landowner, its successors and assigns agree that the health, safety, and welfare of the residents of the Municipality require that on-site stormwater management facilities be constructed and maintained on the Property; and

WITSEAS, for the purposes of this agreement, the following definitions shall apply:

BMP - "Best Management Practice;" activities, facilities, designs, measures or procedures used to manage stormwater impacts from land development, to protect and maintain water quality and groundwater recharge and to otherwise meet the purposes of the Municipal Stormwater Management Ordinance, including, but not limited to, infiltration trenches, seepage pits, filter strips, bioretention, wet ponds, permeable paving, rain gardens, grassed swales, forested buffers, sand filters, and detention basins.

WITSEAS, the Municipality requires, through the implementation of the Plan that stormwater management facilities BMPs as required by the Plan and Municipal Stormwater Management Ordinance be constructed and adequately operated and maintained by the Landowner, its successors and assigns.

NOW, TITSEFORE, in consideration of the foregoing premises, the mutual covenants contained herein, and the following terms and conditions, and intending to be legally bound, the parties hereto agree as follows:

1. The BMPs shall be constructed by the Landowner, its successors and assigns, in accordance with the terms, conditions and specifications identified in the Plan.
2. The Property is required to have stormwater facilities. The Municipality may withhold a certificate of occupancy for any building if the stormwater facilities have not been constructed.
3. Landowner, therefore, hereby declares that the Property shall be held, conveyed, encumbered, leased, rented, used, occupied and improved subject to the terms of this Declaration which shall run with the land and shall be binding on the Property and all parties having or acquiring any right, title or interest herein, or any part hereof and its successors and assigns. The building plans submitted to the Township shall depict the location of the stormwater facilities. Landowner shall be responsible for the proper maintenance and repair of the stormwater facilities located the Property.
4. The Landowner, its successors and assigns, shall operate and maintain the BMPs as shown on the Plan in good working condition, acceptable to the Municipality so that they are performing their design functions, and in accordance with the specific maintenance requirements noted on the Plan.
5. The Landowner, its successors and assigns, hereby grants permission to the Municipality, its authorized agents and employees, to enter upon the Property at reasonable times, such as following a storm of the intensity for which the facility was designed to control, and to inspect the stormwater management facilities whenever the Municipality deems necessary. The purpose of the inspection is to ensure safe and proper functioning of the facilities. The inspection shall cover the entire facilities, berms, outlet structures, pond areas, access roads, etc. When inspections are conducted, the Municipality shall give the Landowner, its successors and assigns, copies of the inspection report with findings and evaluations. At a minimum,

maintenance inspections shall be performed in accordance with the following schedule:

- Twelve (12) months after completion of the facility and acceptance by the Township,
 - At least once every three (3) years hereafter, and
 - During or immediately upon the cessation of a 100-year or greater precipitation event.
6. All reasonable costs for said inspections shall be borne by the Landowner and payable to the Municipality.
 7. By this document the Landowner conveys to the Municipality an easement and/or rights-of-way in perpetuity that runs with the land to ensure access for periodic inspections by the Municipality and maintenance, if required.
 8. In the event the Landowner, its successors and assigns, fails to maintain the BMPs in good working condition acceptable to the Municipality, the Municipality may enter upon the Property and take such necessary and prudent action to maintain said stormwater management facilities and to charge the costs of the maintenance and/or repairs to the Landowner, its successors and assigns. This provision shall not be construed as to allow the Municipality to erect any structure of a permanent nature on the land of the Landowner, outside of any easement belonging to the Municipality. It is expressly understood and agreed that the Municipality is under no obligation to maintain or repair said facilities, and in no event shall this Agreement be construed to impose any such obligation on the Municipality.
 9. The Landowner, its successors and assigns, will perform maintenance in accordance with the maintenance schedule for the stormwater management facilities including sediment removal as outlined on the approved schedule and/or drainage plan.
 10. In the event the Municipality, pursuant to this Agreement, performs work of any nature, or expends any funds in performance of said work for labor, use of equipment, supplies, materials, and the like on account of the Landowner's or its successors' and assigns' failure to perform such work, the Landowner, its successors and assigns, shall reimburse the Municipality upon demand, within 30 days of receipt of invoice thereof, for all costs incurred by the Municipality hereunder. If not paid within said 30-day period, the Municipality may enter a lien against the Property in the amount of such costs, or may proceed to recover its costs through proceedings in equity or at law as authorized under the provisions of the Second Class Township Code.
 11. The Landowner, its successors and assigns, shall indemnify the Municipality and its agents and employees against any and all damages, accidents, casualties, occurrences or claims that might arise or be asserted against the Municipality for the construction, presence, existence or maintenance of the stormwater management facilities by the Landowner and its successors and assigns.

12. In the event a claim is asserted against the Municipality, its agents, or employees, the Municipality shall promptly notify the Landowner and its successors and assigns, and they shall defend, at their own expense, any suit based on such claim. If any judgment or claims against the Municipality, its agents or employees shall be allowed, the Landowner and its successors and assigns shall pay all costs and expenses in connection herewith.

13. In the advent of an emergency or the occurrence of special or unusual circumstances or situations, the Municipality may enter the property, if the Landowner is not immediately available, without notification or identification, to inspect and perform necessary maintenance and repairs, if needed, when the health, safety or welfare of the citizens is at jeopardy. However, the Municipality shall notify the Landowner of any inspection, maintenance, or repair undertaken within five days of the activity. The Landowner shall reimburse the Municipality for its costs.

This Agreement shall be recorded among the land records of Bucks County, Pennsylvania and shall constitute a covenant running with the Property and/or equitable servitude, and shall be binding on the Landowner, its administrators, executors, assigns, heirs, and any other successors in interests, in perpetuity.

WITNESS the following signatures and seals:

(SEAL) For the Municipality: **PLUMSTEAD TOWNSHIP**

By: _____ (SEAL)
Daniel Hilferty, Chairman
Board of Supervisors

ATTEST:

By: _____
Nicholas Lykon, Secretary
(SEAL)

For the Landowner: **CENTRAL BUCKS SCHOOL DISTRICT**

By: _____ (SEAL)
President

ATTEST:

Secretary

COMMONWEALTH OF PENNSYLVANIA :
: SS.
COUNTY OF BUCKS :

On this, the ____ day of _____, 2016, before me, the undersigned notary public, personally appeared _____, who acknowledged him/herself to be the President of the Board of the **CENTRAL BUCKS SCHOOL DISTRICT**, and that he as such President, being authorized to do so, did execute the foregoing instrument on behalf of Central Bucks School District for the purposes therein contained.

IN WITNESS WHEREOF, I hereunto set my hand and official seal.

NOTARY PUBLIC
(Notarial Seal)
My Commission Expires:

COMMONWEALTH OF PENNSYLVANIA :
: SS.
COUNTY OF BUCKS :

On this, the ____ day of _____, 2014, before me, the undersigned notary public, personally appeared **DANIEL HILFERTY**, who acknowledged himself to be the Chairman of the Board of Supervisors of **PLUMSTEAD TOWNSHIP**, and that he as such Chairman, being authorized to do so, did execute the foregoing instrument on behalf of Plumstead Township for the purposes therein contained.

IN WITNESS WHEREOF, I hereunto set my hand and official seal.

NOTARY PUBLIC
(Notarial Seal)
My Commission Expires:

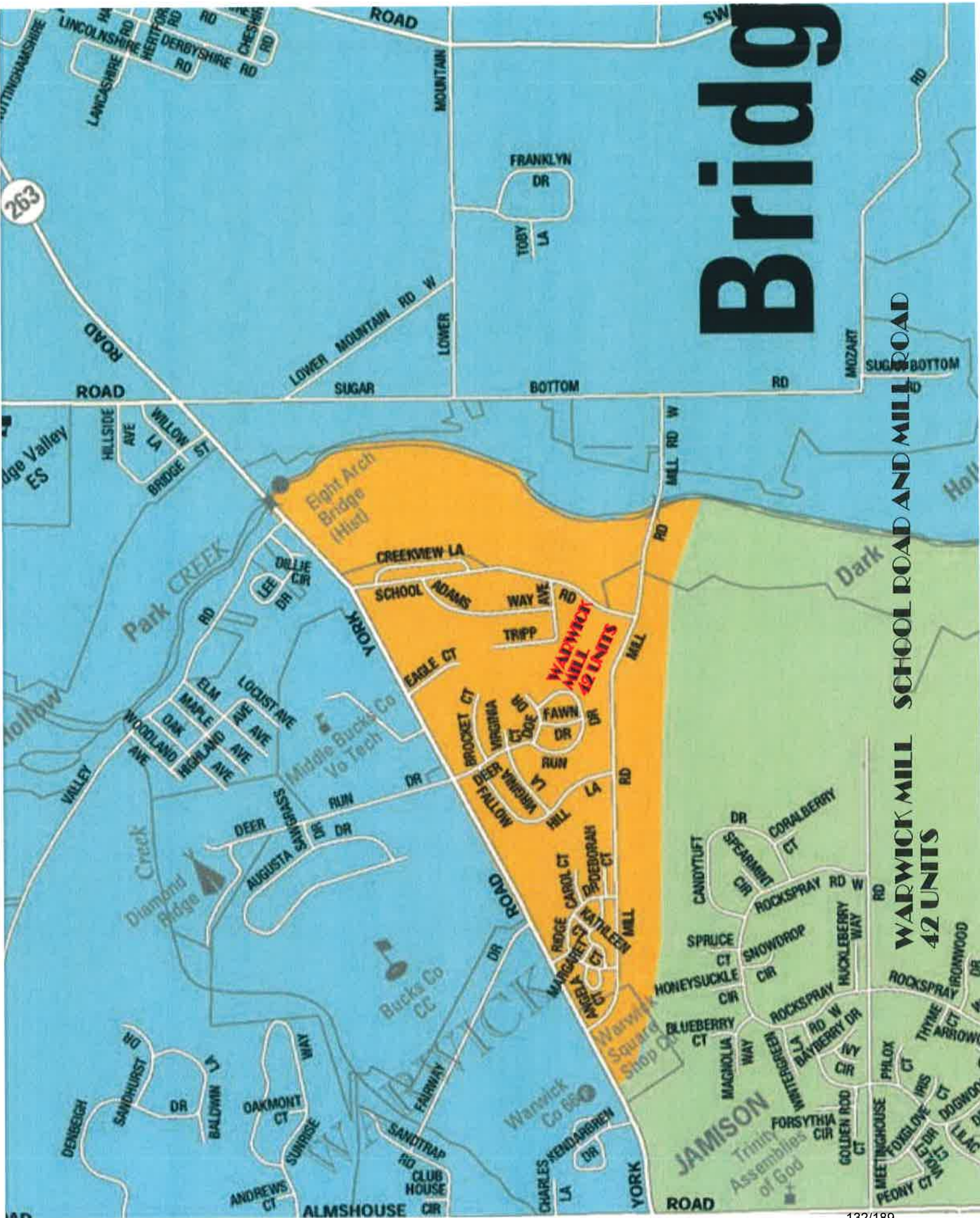
**CENTRAL BUCKS SCHOOL DISTRICT
SCHOOL BOARD MEETING**

April 26, 2016

FOR ACTION: School Boundary Assignment for a New Housing Development in Warwick Township

RECOMMENDATION:

The administration is recommending the attendance boundary for Bridge Valley Elementary School be amended to include the Warwick Mill Development, located near the intersection of School Road and Mill Road. This development is currently in the Warwick Elementary School attendance boundary.



Bridg

WARWICK MILL SCHOOL ROAD AND MILL ROAD

42 UNITS

**CENTRAL BUCKS SCHOOL DISTRICT
SCHOOL BOARD MEETING**

April 26, 2016

FOR ACTION: School Board Policies for First Read

School Board Policy 127 – Assessment System

This policy contained changes that were recommended from PSBA and better represents current district practices. There were three sections added to the policy. The first provides more specific language regarding a parents' right to opt out of PSSA tests based on religious beliefs. The second addition ensures that the district will share student performance data with the PA Department of Education when requested. This matches our current practice. The final added paragraph states that students with disabilities, and those participating in an English as a Second Language (ESL) program, will be provided with appropriate accommodations. This is also current district practice.

School Board Policy 137 – Home Education Programs

The Home Education Policy was updated to reflect changes to the Home Education requirements due to the passing of Act 196 of 2014. Changes to the policy include supervisor responsibilities, graduation requirements, diploma options, and Home Education transfer procedures within the state of Pennsylvania.

School Board Policy 217 – Graduation Requirements

This policy contained changes that were required based on changes made at the state level regarding Keystone exams. The law was recently updated so that these requirements begin with the class of 2019. That change is reflected in the new policy language. This changes also includes consistent language for all graduates. The previous policy delineated the class of 2017 because of the state law. That delineation is no longer necessary.

School Board Policy 823 – Naloxone Administration In Schools

This policy authorizes the school district to obtain and store Naloxone in each of its secondary schools. Naloxone is a medication found to reverse the effects of an opiate-related drug overdose. The policy also authorizes a Licensed School Nurse, after completing training, to administer Naloxone to a student if a drug overdose is suspected to have occurred.

RECOMMENDATION:

The administration is recommending that School Board Policy 127 – Assessment System, School Board Policy 137 – Home Education Programs, School Board Policy 217 – Graduation Requirements, and School Board Policy 823 – Naloxone Administration In Schools, be tabled so that the proposed policies can be posted on-line for public review.



Book	Policy Manual
Section	100 Programs
Title	Assessment of Educational Program SYSTEM
Number	127
Status	First Reading
Legal	<u>1. 22 PA Code 4.52</u> <u>2. 22 PA Code 4.13</u> <u>3. 22 PA Code 4.51</u> <u>5. 22 PA Code 4.4</u> <u>6. 22 PA Code 7.11</u>
Adopted	July 23, 2002

Purpose

The Board recognizes its responsibility to develop and implement an assessment plan that will determine the degree to which students are achieving academic standards and will provide information for improving the educational program.[1]

Authority

The Board shall approve an assessment ~~plan~~ **system** for use in district schools that is aligned with the adopted academic standards and state assessments. Such plan shall be described in the district's Strategic Plan.[2][3][1]

The Board reserves the right to review district assessment measures and to approve those that serve a legitimate purpose without infringing upon the personal rights of the students or parents.[1]

The Board shall ~~shall~~ **directs the Superintendent or designee to** grant requests by parents or guardians to review the state assessments **to determine whether the state assessments conflict with the parents'/guardians' religious beliefs** two weeks prior to their administration, during regular district office hours. The district shall ensure the security of the assessment documents.[5]

The Board shall grant parents or guardians the right to have their student excused from state assessments that conflict with their religious beliefs, upon receipt of a written request to the Superintendent.[5]

Delegation of Responsibility

The Superintendent shall recommend methods of assessment and evaluation based on his/her professional judgment, generally accepted professional practice, and staff input, **and state regulations.**

The Superintendent shall be responsible to release summary information to the public and Department of Education regarding student achievement, but shall not include any individually identifiable information.[1]

The Superintendent shall provide information regarding the achievement of academic standards to the PA Department of Education when requested; such information shall not include student names, identification numbers or individually identifiable information.

The Superintendent shall recommend improvements in the curriculum and instructional practices based upon assessment results.

Guidelines

Parents may obtain an explanation of assessment results from qualified school personnel.[6]

The district shall provide assistance to students not attaining academic standards at the proficient level.[1]

Students with disabilities and students participating in ESL/Bilingual Education programs shall participate in assessments, with appropriate accommodations when necessary.

Last Modified by Sharon Reiner on April 21, 2016



Book	Policy Manual
Section	100 Programs
Title	Home Education Programs
Number	137
Status	First Reading
Legal	<u>1. 24 P.S. 1327</u> <u>2. 24 P.S. 1327.1</u> <u>3. 22 PA Code 11.31a</u> <u>24 P.S. 111</u> <u>22 PA Code 11.33</u> Pol. 203 Pol. 209

Authority

Home education programs for students of compulsory school age residing in the school district shall be conducted in accordance with state law and regulations.^{[1][2][3]}

Definitions

Appropriate education - a program consisting of instruction in the required subjects for the time required by law and in which the student demonstrates sustained progress in the overall program.^[2]

Hearing examiner - shall not be an officer, employee or agent of the Department of Education or of the school district or intermediate unit of residence of the child in the home education program.

Home education program - a program conducted in compliance with law by the parent/guardian or person having legal custody of a child. A home education program shall not be considered a nonpublic school under the provisions of law.

Supervisor - the parent/guardian or person having legal custody of a child who is responsible for providing instruction, provided that such person has a high school diploma or its equivalent.

Delegation of Responsibility

The Superintendent or designee shall develop and distribute administrative regulations for registering and monitoring home education programs.

Guidelines

Notarized Affidavit

Prior to the commencement of the home education program, and annually thereafter on August 1, the parent/guardian or other person having legal custody of the child or children shall file a notarized affidavit with the Superintendent setting forth the information required by law.[2] The affidavit shall set forth:

1. Name of the supervisor of the home education program who shall be responsible for the provision of instruction.
2. Name and age of each child who shall participate in the home education program.
3. Address and telephone number of the home education program site.
4. That subjects required by law are offered in the English language, including an outline of proposed education objectives by subject area.
5. Evidence that the child has been immunized and has received the health and medical services required for students of the child's age or grade level. [4][5]

The affidavit shall contain certification signed by the supervisor that the supervisor, all adults in the home and persons having legal custody of a child in the home education program have not been convicted of criminal offenses as enumerated in the School Code. [6]

Instructional Program

The instructional program for home education students shall include such courses as required by law.[2]

A student who is enrolled in a home education program shall be deemed to have met the requirements if the program provides a minimum of 180 days of instruction, or 900 hours of instruction per year at the elementary level, or 990 hours per year at the secondary level. [2]

At the elementary level, the following courses shall be taught: English, to include spelling, reading and writing; arithmetic; science; geography; history of the United States and Pennsylvania; civics; safety education, including regular and continuous instruction in the dangers and prevention of fires; health and physiology; physical education; music; and art.

At the secondary level, the following courses shall be taught; English, to include language, literature, speech and composition; science; geography; social studies, to include civics, world history, history of the United States and Pennsylvania; mathematics, to include general mathematics, algebra and geometry; art; music; physical education; health; and safety

education, including regular and continuous instruction in the dangers and prevention of fires.

Courses of study may include, at the discretion of the supervisor, economics; biology; chemistry; foreign languages, trigonometry; or other age appropriate courses required by the State Board of Education.

Loan of Instructional Materials

At the request of the supervisor, the district shall lend to the home education program copies of the school's planned courses, textbooks and curriculum materials appropriate to the student's age and grade level.[2]

Student Portfolio and Evaluations

For each student participating in the home education program, the supervisor shall:
[2]

1. **Maintain a portfolio of records and materials.**
2. **Provide an annual written evaluation of the student's educational progress.**

Graduation Requirements

The following minimum courses in grades 9 through 12 are established as a requirement for graduation in a home education program: four (4) years of English; three (3) years of mathematics; three (3) years of science; three (3) years of social studies; and two (2) years of arts and humanities.[2]

Diplomas

Students who complete all of the graduation requirements of the home education program shall receive a high school diploma issued by the supervisor or an approved diploma-granting organization.[2] A Central Bucks diploma will not be awarded.

Students With Disabilities

A home education program meets compulsory attendance requirements for a student with a disability only when the program addresses the specific needs of the student and is approved by a teacher with a valid Pennsylvania certificate to teach special education, a licensed clinical psychologist or a certified school psychologist. Written notice of such approval must be submitted with the required affidavit.[1]

The supervisor may request that the school district or intermediate unit of residence provide services that address the specific needs of a student with a disability.[1]

When the provision of services is agreed to by both the supervisor and the school district or intermediate unit, all services shall be provided in district schools or in a private school licensed to provide such programs and services.[1]

Appropriate Education/Compliance Determination

A home education evaluator shall certify that an appropriate education is occurring in the home education program. The supervisor shall submit the certification to the Superintendent by June 30 of each year. If the supervisor fails to submit the certification, the Superintendent shall send a letter to the supervisor notifying the supervisor that s/he has ten (10) days to submit the certification.[2]

If the Superintendent has a reasonable belief at any time during the school year that appropriate education may not be occurring in the home education program, s/he may submit a letter to the supervisor requiring an evaluation be conducted and that an evaluator's certification stating that an appropriate education is occurring be submitted to the district by the supervisor within thirty (30) days. The letter shall include the basis for the Superintendent's reasonable belief.[2]

If the Superintendent has a reasonable belief that the home education program is out of compliance, s/he shall submit a letter to the supervisor requiring a certification be submitted within thirty (30) days indicating the program is in compliance. The letter shall include the basis for the Superintendent's reasonable belief.[2]

As required by law, all letters shall be sent by certified mail, return receipt requested, and the time for submission of the requested documentation begins upon receipt of the letter.[2]

Hearings

If the supervisor fails to submit a certification as required, the Board shall provide a hearing by a qualified and impartial hearing examiner within thirty (30) days.[2]

If the hearing examiner finds that an appropriate education is not taking place in the home education program, the home education program will be determined out of compliance; and the student will be enrolled promptly in a district school, a nonpublic school or a licensed private academic school.[2]

Appeal

The supervisor or Superintendent may appeal the decision of the hearing examiner to the Secretary of Education, Commonwealth Court or Court of Common Pleas. The home education program may continue during the appeals process.[2]

Transfers

If a home education program is relocating to another Pennsylvania school district, the supervisor must request from the Superintendent a letter of transfer for the home education program. The request must be made by registered mail thirty (30) days prior to relocation.[2]

The Superintendent shall issue the letter of transfer within thirty (30) days after receipt of the supervisor's registered mail request.[2]

The supervisor shall file the letter of transfer with the Superintendent of the new district of residence.[2]

If a home education program is out of compliance, the Superintendent shall inform the home education supervisor and Superintendent of the new district of residence of this status and the reason for denial of the transfer letter.[2]

If a home education program is in hearing procedures, the Superintendent shall inform the home education supervisor, hearing examiner and Superintendent of the new district of residence of this status and the reason for denial of the transfer letter.[2]

If the Superintendent is informed of pending proceedings related to a home education program relocating to the district, s/he shall continue the home education program until the appeal process is finalized.[2]

Extracurricular Activities

Students in a home education program may participate in school district extracurricular activities which occur beyond the school day. P.I.A.A. regulations governing eligibility to participate in interscholastic sports are applicable to home education students. Home school students are not eligible to engage in co-curricular activities where the activity is dependent on participation in a course which is held within the school day.

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Last Modified by Sharon Reiner on April 21, 2016



Book	Policy Manual
Section	200 Pupils
Title	Graduation Requirements
Number	217
Status	First Reading
Legal	<u>1. 22 PA Code 4.24</u> <u>2. 22 PA Code 4.52</u> <u>3. 24 P.S. 1611</u> <u>4. 24 P.S. 1613</u> 7. Pol. 102 9. Pol. 113 <u>10. 22 PA Code 11.4</u> <u>11. 22 PA Code 11.8</u> <u>12. 22 PA Code 11.5</u> 13. Pol. 217.2 14. Pol. 213 15. Pol. 216 16. Pol. 212 <u>18. 22 PA Code 4.12</u> 19. Pol. 217.1 <u>20. 24 P.S. 1614</u> <u>21. 22 PA Code 11.27</u> <u>22. 22 PA Code 4.51</u> 23. Pol. 122 24. Pol. 127 <u>25. 34 CFR 300.102</u> <u>26. 34 CFR 300.305</u> <u>27. 24 P.S. 1605</u> 28. Pol. 217.3 <u>34 CFR Part 300</u>
Adopted	July 23, 2002
Last Revised	October 28, 2014

Purpose

The Board shall establish graduation requirements and acknowledge each student's successful completion of the instructional program appropriate to the student's interests and needs by awarding a diploma or certificate at graduation ceremonies.

Authority

The Board shall adopt the graduation requirements students must achieve in accordance with state regulations and shall include course completion and grades, completion of a culminating project, and results of local and/or state assessments.^{[1][2][22]}

The Board shall award a high school diploma to every student enrolled in this district who meets the requirements for graduation established by this Board.^{[3][4][1][23][24][14]}

The requirements for graduation shall be successful achievement of learning as verified by course work, performance assessments, portfolio demonstration, and studies representing the instructional program assigned in grades nine through twelve, and which are aligned to established state academic standards.^[7]

The Board shall permit a student with a disability, whose Individualized Education Program (IEP) prescribes continued educational services, to participate in commencement ceremonies with his/her graduating class and receive a certificate of attendance, provided that the student has attended four (4) years of high school.^{[20][21][9][18][1][25][26]}

The Board shall issue a high school diploma to each student with a disability who completes the graduation requirements established by the Board or the goals established in the student's IEP, as determined by the student's IEP team.^{[20][21][9][18][1][25][26]}

The fourth year of high school shall not be required for graduation if a student has completed all requirements for graduation and attends a postsecondary institution as a full time student.^{[10][11]}

Students may request credit by evaluation (217.1), credit through college course (217.2), or credit through an online course (217.3) for only one course in a departmental/content area.^{[12][11][13][19][28]}

Delegation of Responsibility

The Superintendent or designee shall be responsible for ensuring the following:

1. Informing students and parents/guardians of graduation requirements.^[1]
2. Counseling of students regarding expectations of graduation requirements.^{[18][1][2][22][7][14][24]}
3. Assessment of individual student attainment of academic standards to ensure the student's progress toward achievement of graduation requirements.^{[18][1][2][22][7][14][24]}

4. Accurate recording and reporting of each student's progress and accumulation of graduation requirements.[15][16]
5. Provision of assistance to those students having difficulty attaining the academic standards.[11]
6. Planning and executing graduation ceremonies that appropriately recognize this important achievement.

Guidelines

Students in seventh or eighth grade may elect a course generally offered in grades nine through twelve. Courses taken in these lower grades will apply to subject area prerequisite requirements, however, these courses will not count toward credits for graduation. Additionally, all courses taken in grades seven or eight are not used in the determination of GPA, and they are not reported on student transcripts. Graduates must meet all subject requirements as specified by the Pennsylvania Department of Education and the district's Program of Studies.[18][27]

As permitted by the Pennsylvania Department of Career and Technical Education Standards, students enrolled in the Middle Bucks Institute of Technology may have all credits from their MBIT program substituted for elective credits required for graduation from Central Bucks School District.

Students transferring into Central Bucks who are in jeopardy of not satisfying local graduation requirements due to differences in requirements between Central Bucks and the previous school (s) attended are entitled to an adjustment in the graduation requirements according to procedures established by the Superintendent.

Students enrolling in grades 9-12 from an approved home school program will have their previous program of study evaluated by a building committee empowered by the principal to make such evaluations. The committee will recognize credits as appropriate and may invoke procedures under School Board Policy 217.1: Awarding Credit by Evaluation to ensure that Central Bucks graduation requirements are met at an acceptable standard.[19]

A student who has completed the requirements for graduation shall be denied a diploma as a disciplinary measure. Students may be denied participation in the ceremony of graduation when personal conduct so warrants. Such exclusion shall be regarded as a school suspension.

Graduation Requirements

For the Class of 2015 and 2016:

Subject	Standard Diploma	Standard Diploma for MBIT Students	Scholar's Diploma*
English	4.00	4.00	4.00
Mathematics	4.00	4.00	4.00
Science	3.00	3.00	4.00
Social Studies	4.00	4.00	4.00
World Language			2.00
Electives	10.75	11.25	8.75

Wellness/Fitness	1.00	.50	1.00
Course Credits	26.75	26.75	27.75
Performance Assessment	1.0	1.0	1.0
TOTAL	27.75	27.75	28.75

* The Scholar's Diploma requires a 3.2 grade-point average. Credits must be earned in at least three (3) advanced placement courses. Note: Beginning with the Class of 2016, a Scholar's Diploma requires a cumulative 3.4 grade-point average.

Required Graduation Credit Distribution: Beginning with the Class of 2017:

Subject	Standard Diploma	Standard Diploma for MBIT Students	Scholar's Diploma*
English	4.00	4.00	4.00
Mathematics	4.00	4.00	4.00
Science	3.00	3.00	4.00
Social Studies	4.00	4.00	4.00
World Language			2.00
Electives	10.75	11.25	8.75
Wellness/Fitness	1.00	.50	1.00
Course Credits	26.75	26.75	27.75
Performance Assessment	.50	.50	.50
TOTAL	27.25	27.25	28.25

* The Scholar's Diploma requires a 3.4 grade-point average. Credits must be earned in at least three (3) advanced placement courses.

Beginning with the graduating Class of 2017 **2019**, in addition to the above requirements, each student must score proficient on the following Keystone Exams: Algebra 1, Biology and Literature. A student who transfers from an out-of-state school having demonstrated proficiency in coursework and assessments aligned with the academic standards assessed by each Keystone Exam may satisfy the requirements.

Performance Assessments

In addition to the above listed course credits, students in the Class of 2014, 2015 and 2016 are required to complete successfully both the ninth grade performance assessment (0.5 credit) and the high school culminating project (0.5 credit). Upon successful completion of the high school project, students will receive a total 1.0 credit. Beginning with the Class of 2017, the ninth grade performance assessment will be .25 credit and the high school project .25 credit for a total of .5 credit. **Students are required to complete successfully both the ninth grade performance assessment (.25 credit) and the high school culminating project (.25 credit). Upon successful completion of both assessments, students will receive a total of .5 credit.** Transfer students will be evaluated on a case-by-case basis.

A list of all candidates for the award of a diploma shall be submitted to the Board for its approval.

Diplomas for Eligible Veterans

In order to honor and recognize honorably discharged eligible veterans who left high school prior to graduation to serve in World War II or the Korean War, or the Vietnam War, the Board shall grant a diploma to a veteran who meets the applicable requirements of law and completes the required application.[3]

Upon proper application, the Board may award a diploma posthumously to a veteran who meets the stated requirements.

Last Modified by Sharon Reiner on April 21, 2016



Book Policy Manual
 Section 800 Operations
 Title NALOXONE ADMINISTRATION IN SCHOOLS
 Number 823
 Status First Reading
 Legal

Purpose

The School District wishes to prevent opiate-related overdose deaths by making naloxone available in its secondary schools. Naloxone is a medication found to reverse the effects of an opiate-related drug overdose. Consistent with Pennsylvania law, the School District wishes to obtain authorization for school personnel to administer naloxone in order to respond to suspected drug overdose occurring in secondary schools.

Definitions

For purpose of this policy, these terms shall be defined as follows:

Drug overdose - an acute medical condition, including, but not limited to, severe physical illness, coma, mania, hysteria or death, which is the result of a consumption or use of one or more opiate-related controlled substances causing an adverse reaction. An individual condition's shall be deemed a suspected drug overdose if a prudent person, possessing an average knowledge of medicine and health, would reasonably believe that the condition is a drug overdose and requires immediate medical attention.

35 P.S. §780-113.7(e)

Emergency medical services personnel - individuals whose official or assigned responsibilities include performing or directly supporting the performance of emergency medical and rescue services or firefighting.

Opioids - include illegal drugs such as heroin as well as prescription medications used to treat pain including, but not limited to, morphine, codeine, methadone, oxycodone (OxyContin, Percadan, Percocet), hydrocodone (Vicodin, Lortab, Norco), fentanyl (Duragesic, Fentora), hydronorphine (Dilaudid, Exalgo), and buprenorphine (Subutex, Suboxone).

Naloxone - is another name for the opioid antagonist, Naloxone Hydrochloride (Narcan, Evzio), which is an intra-nasal solution used to reverse the potentially fatal respiratory depression caused by opioid-related drug overdose. (Note that Naloxone has no effect on non-opioid overdoses such as those involving alcohol, cocaine, or benzodiazepines.)

Secondary student - a student enrolled in either the School District's middle school or high school.

Licensed School Nurse - is a Registered Nurse or a Licensed Practical Nurse.

35 P.S. §780-113.8(c)

School Physician's Standing Order

The School District's Superintendent or designee shall obtain a standing medical order from the School District's Physician, pursuant to Act 139 of 2014, that prescribes naloxone for use by authorized school personnel to assist any individuals suspected of experiencing a drug overdose in the School District's secondary schools, whether or not there is a previous history of opioid-related drug abuse.

The standing order shall authorize the School District to obtain, store and administer naloxone in compliance with this policy, and impose any other conditions that the School District's Physician believes is appropriate to ensure the safety and well-being of an individual experiencing a drug overdose. The original standing order shall be maintained in the Superintendent's or designee's office, and copies of the standing order shall be kept in the nurse's office of each secondary school.

Training

Before any School District employee may administer naloxone under this policy, the employee must successfully complete an on-line Pennsylvania Department of Health training program about recognizing opioid-related overdoses, administering naloxone and promptly seeking medical attention for drug overdoses. Evidence that such training has been completed shall be placed in the employee's personnel file.

35 P.S. §780-113.8(a)(3)

The School District shall provide its middle and high school nurses with the opportunity to complete such on-line training during their regular work schedule.

A list of School District employees who successfully completed such training shall be maintained, updated and kept in the school nurse's office and the School District administration.

The Superintendent shall develop and implement a plan for educating staff and students about the following: (i) the availability of Naloxone in the school building; (ii) the purpose of the administration of Naloxone; (iii) how to report a suspected overdose; and (iv) the immunities from criminal prosecution under Act 139 of 2014 for persons who report a suspected overdose (using their real name) and remain with the overdosing person until emergency medical services or law enforcement arrive.

Storage of Naloxone

Naloxone shall be safely stored in the school nurses' office at the middle school and high school in compliance with drug manufacturer's instructions.

Naloxone shall be made readily accessible to the Licensed School Nurses who have completed the required training to administer it in the event of suspected drug overdose. All properly trained employees shall be made aware exactly where Naloxone is being stored with the school nurses' office.

Guidelines

Licensed School Nurses shall refer to the Administrative Guidelines which address the procedures to be implemented in the case of a suspected opioid-related drug overdose in the school setting, the protocol for inventory and storage of naloxone in the school setting and miscellaneous other guidelines pertaining to this policy.

The School District shall comply with any other reporting requirements pursuant to the Safe Schools provisions of the Public School Code, the School District's Memoranda of Understanding with Local Law Enforcement, and any other existing policies or procedures, which require reporting of crimes code violations.

Indemnification

35 P.S. §780-113.8(f)

The School District shall indemnify and hold harmless any employee who administers naloxone in good faith to another individual experiencing a suspected drug overdose, if all of these conditions apply: (i) the employee did not act with the intent to harm or with reckless indifference to a substantial risk or harm in administering naloxone to that individual; (ii) the employee successfully completed the training contemplated by this policy; (iii) the employee promptly sought additional medical assistance before or immediately after administering naloxone; and (iv) the employee did administer naloxone in the performance of his or her duties as an employee for the School District.

Parental Notification

The School District administration shall take reasonable steps to notify secondary students and their parents/guardians of this policy once each school year. Such notification shall encourage students to immediately report suspected drug overdoses to school officials to ensure medical assistance can be immediately provided. Reasonable means to notify students, parents and guardians of this policy shall include, but not be limited to, electronic communications, publication through student handbooks, school newsletters and calendars, the School District's official website and other similar paper or electronic means of communication.

Non-employee administration of naloxone

Nothing in this policy is intended to regulate, restrict or otherwise deter a law enforcement officer, emergency medical technician, volunteer fire company member, licensed medical professional or other authorized individual from administering his or her own supply of naloxone when responding in good faith to a suspected drug overdose occurring on School District property.

References:

School code - 35 P.S. §780-113.7(e), 35 P.S. §780-113.8(c), 35 P.S. §780-113.8(a)(3),
35 P.S. §780-113.8(f)

State Board of Education Regulations -

Child Protective Services Law -

Board Policy -

Last Modified by Sharon Reiner on April 21, 2016

BARGAINING AGREEMENT
BETWEEN THE
CENTRAL BUCKS BOARD OF SCHOOL DIRECTORS
AND
CENTRAL BUCKS EDUCATIONAL SUPPORT PROFESSIONAL ASSOCIATION
ESPA/PSEA/NEA

July 1, 2016 to June 30, 2021

PRE-RATIFICATION

BARGAINING UNIT AGREEMENT OF THE

CENTRAL BUCKS

EDUCATIONAL SUPPORT PROFESSIONAL ASSOCIATION

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This Agreement is made and entered effective this 1st day of July, 2011, by and between the Central Bucks School District hereinafter referred to as the "Board" and the Central Bucks Educational Support Professional Association, ESPA/PSEA/NEA, hereinafter referred to as the "Association."

ARTICLE I - RECOGNITION

Section 1. The Board recognizes the Association as the exclusive and sole bargaining representative for all employees scheduled to work at least twenty (20) hours per week for four (4) or more months who are employed in classifications as listed in Appendix

A. "Supervisory" and "Confidential" employees, as defined by Act 195, are not included in this bargaining unit.

Section 2. For the purpose of this Agreement the following definitions shall apply:

- a. Full-time maintenance or custodial employee is one regularly scheduled to work forty (40) hours per week.
- b. Part-time maintenance or custodial employee is one serving in less than a twelve (12) month position and/or an employee regularly scheduled work less than forty (40) hours per week.
- c. Full-time twelve-month computer specialist, clerical, secretarial employee, or safety and security monitor is one who is regularly scheduled to work thirty-seven and one-half (37½) hours or more per week on a year round basis.
- d. Part-time twelve-month clerical or secretarial employee is one who is regularly scheduled to work at least four (4) hours per day or twenty (20) hours per full work week on a year-round basis.
- e. Full-time ten-month clerical or secretarial employee or staff nurse is one who is regularly scheduled to work up to seven and one-half (7 ½) or eight (8) (Staff Nurses) hours per day for at least 182, but up to 210; days each fiscal year.
- f. Part-time ten-month computer specialist, clerical or secretarial employee is one who is regularly scheduled to work at least four (4) hours per day or twenty (20) hours per full work week for at least 182, up to 210, days each fiscal year.
- g. Full-time security assistant, non-instructional educational assistant, educational assistant personal care assistant and/or health room assistant is one who is regularly scheduled to work at least six (6) hours per day or thirty (30) hours per full work week and at least 960 hours when regular school is in full session for at least 182 days, up to 186 days per fiscal year.
- h. Part-time non-instructional educational assistant, educational assistant personal care assistant and/or health room assistant is one who is regularly scheduled to work each student day and one who works at least four (4) hours per day or twenty (20) hours per full work week when regular school is in full session for at least 182 days, up to 186 days per fiscal year.

Section 3. Part-time employees serving in twelve month positions and regularly scheduled to work for thirty (30) or more hours per week shall be considered as full-time employees for salary and employee insurance benefits and shall receive pro rata paid leave benefits (e.g. sick leave, vacation, holidays, etc.).

ARTICLE II - MANAGEMENT RIGHTS

Section 1. The Board shall at all times exercise its exclusive authority to establish policy in all matters relative to the proper conduct of the public schools within its jurisdiction provided the exercise of this authority is not in conflict with the terms of this agreement.

Section 2. The Board, in accordance with the Pennsylvania School Code, is vested, among other things, with the right to operate the District, to direct the working force, to select its personnel, to hire new employees, to assign work, to discharge employees for reasonable cause and to determine work schedules.

Section 3. Consistent with Article VI, Section 2, Paragraph 4, if insufficient employees volunteer for overtime, the least senior person in the needed classification in a building will be required to work.

ARTICLE III - OBLIGATIONS

Section 1. Each party acknowledges the rights and responsibilities of the other party and agrees to discharge its responsibilities under this Agreement.

Section 2. Both parties agree to abide by the provisions of the Pennsylvania Public Employee Relations Act, Act 195 and the Fair Labor Standards Act.

ARTICLE IV - RIGHTS OF EMPLOYEES

Section 1. Just Cause

- a. No employee who has completed the probationary period will be disciplined, discharged or reduced in rank or compensation without just cause.
- b. The Employer shall have the right to publish and enforce rules and regulations concerning discipline and safety. The Association or affected employee may process discipline through the grievance procedure.

Section 2. Disciplinary Conference

In the event it becomes necessary to hold a disciplinary conference, the employee shall be apprised of the nature of such conference and shall be entitled to be accompanied by and receive advice from an Association representative or such other person the employee may select, if requested. Should a conference called for another purpose become disciplinary in nature, the employee shall have the right to leave such conference and seek counsel as indicated above.

Section 2. Maintenance of Membership

The parties agree that all employees who are under Act 195, and who are dues-paying members of the Association, shall as of the signature date of this Agreement, be subject to Article III, subsection 18 of the Public Employee Relations Act (Maintenance of Membership) providing that: All employees who have joined the Association or who join the Association in the future must remain members for the duration of this Agreement; however, any such employee or employees may resign from the Association during a period fifteen (15) days prior to the expiration of this Agreement.

Section 3. Information

The Board agrees to furnish the Association in response to reasonable request, from time to time, employee data such as salary rates, work experience, age, etc. No such request shall be unreasonable denied.

Section 4. Inter-Office Main Facilities

The Board shall not permit any organization that is challenging the Association as the exclusive bargaining agent pursuant to Act 195 to use any of the District's mail distribution facilities

Section 5. Released Time for Association

The Association shall be granted one (1) day for every ten (10) members of the Association each contract year for the purpose of attending to Association business.

Whenever any representative of the Association or any employee participates during working hours in negotiation, grievance proceedings, conferences or meetings related to the administration of this Agreement he/she shall suffer no loss in pay when such meetings are scheduled by his/her employer.

Section 6. Fair Share

- a. Each nonmember in the bargaining unit represented by the Association shall be required to pay a fair share fee as provided for by the Fair Share Act of 1988.
- b. The District and the Association agree to comply with all provisions of said law.
- c. The Association agrees to extend to all employees covered by this agreement an opportunity to join the Association.
- d. If any legal action is brought against the Central Bucks School District as a result of any action it is requested to perform by the Association pursuant to this Article, the Association agrees to provide for the defense of the School District at the Association's expense and through counsel selected by the Association. The School District agrees to give the Association immediate notice of any such legal action brought against it and agrees to cooperate fully with the Association in the defense of the case.

- e. The Association agrees in any action so defended, to indemnify and hold the School District harmless for any monetary damages the School District might be liable for as a consequence of its compliance with this article; except that it is expressly understood that this save harmless provision will not apply to any legal action which may arise as the result of any willful misconduct by the School District or as the result of the School District's failure to properly perform its obligation under this article.

ARTICLE VI - HOURS OF WORK AND OVERTIME

Section 1. Work Week

- a. A twelve-month clerical or secretarial employee's regular work week shall consist of five (5) consecutive days not exceeding seven and one-half (7½) hours with scheduled starting and quitting times. During summer months, said employees shall have a one-half (½) hour unpaid lunch. Summer hours begin the first workday after the last day of school and end the day of new teacher orientation in August.
- b. A ten-month clerical or secretarial employee's regular work week shall not exceed five (5) consecutive days. The regular work day for ten-month clerical and secretarial employees shall not exceed seven and one-half (7½) hours with scheduled starting and quitting times. During summer months, said employees shall have a one-half (½) hour unpaid lunch.
- c. Full-time educational assistants shall be scheduled to work at least six (6) and not more than seven and one-half (7½) hours on each student day and shall be scheduled to work at least nine hundred sixty (960) hours per year.
- d. Maintenance or custodial employee's regular work week shall consist of five (5) consecutive days, with a scheduled starting and ending time.
- e. A staff nurse, when authorized, may work one day prior to the beginning of school to prepare the building. The employee will receive compensatory time for such work.

Section 2. Overtime

- a. Secretarial/Clerical/Educational Assistants/Computer Specialists/Safety and Security Monitors
 - 1. Prior approval of the employee's designated supervisor and the Superintendent or his/her designee is required for all overtime.
 - 2. An employee shall be compensated at one and one-half (1½) times the regular hourly rate for all hours worked in excess of forty (40) hours during any work week.
 - 3. An employee shall be compensated at the straight pay hourly rate for all hours worked beyond thirty-seven and one-half (37½) hours during the work week, but less than forty (40) hours during the work week.

4. Time off for authorized leave shall be counted as hours worked for the purpose of calculating overtime.

b. Maintenance/Custodial Overtime

1. Except as indicated in other sections of this article, time and one-half shall be paid for all hours worked in excess of forty (40) hours per week and for all hours worked in excess of eight (8) hours per day. Time off for authorized paid leave shall be counted as hours worked for purposes of calculating overtime pay.
2. Notwithstanding the above, should the employee be scheduled and agree to a work week of four (4) ten (10) hour days, employees will be paid time and one-half for all hours worked in excess of ten (10) hours in one (1) day or forty (40) hours in one (1) week.
3. Overtime work on Sunday shall be paid at double time.
4. All work performed on District-designated holidays when school is closed shall be paid at double time, in addition to holiday pay specified in Article VII, Section 2(c).
5. All work performed on a District-designated holiday when school is open shall be paid at straight time, in addition to holiday pay specified in Article VII, Section 2(c).
6. If an employee is scheduled to work overtime on a weekend or holiday and calls out sick the Friday before the weekend or the day before the holiday, he shall be replaced for the weekend or holiday overtime.
7. An employee who is called to work for non-scheduled emergency overtime shall be paid for a minimum of three (3) hours at the appropriate overtime rate provided that such emergency overtime work commences thirty (30) minutes or more after the end of the employee's scheduled work day and three (3) hours or more before the scheduled work day. An employee who is scheduled for a building check will be paid for a minimum of two hours at the appropriate overtime rate.
8. Overtime shall be offered within a building according to seniority on a rotation basis. A record shall be maintained by the head custodian of all overtime worked or refused. A refusal by an employee shall cause the employee to move to the bottom of the overtime list. If coverage is not available within the building, overtime shall be offered to employees from the District seniority list by the custodial supervisor.
9. Part-time summer employees shall not be entitled to overtime work unless all other regular full-time District employees have refused overtime work. Overtime shall be offered in accordance with the provisions of Section 2, Subsection b-5 of this Article.

When three (3) or more outside groups use different parts of a school building and the activities of each group overlap by 2 hours or more, the District will schedule a second custodian.

Section 3. Meal Period - Except for an emergency, an employee shall be entitled to an uninterrupted meal period without pay scheduled by the employee with his/her supervisor's approval.

Section 4. Rest Period - A rest period of twenty (20) minutes per day shall be provided at each work location scheduled by the employee with his/her supervisor's approval.

Section 5. In-Service –

1. TRAINING

- a. Full-time and 29+ hour IA's, PCA's and Transportation Assistants will be offered, on certain Teacher In-Service Days to be scheduled by the District, a total of ten (10) hours of required, paid, in-service training, which ten (10) hours shall be applied towards their licensing requirements. Each program will be offered on a minimum of two (2) in-service days. Staff will be required to complete the programs offered. In-service Programs will be developed with input from Association representatives and other training entities selected by the District as needed for the Group in question.
- b. Nurses will be provided fifteen (15) paid hours of in-service training, which will be provided on certain Teacher in-service days. Attendance will be required. Said Program shall count towards Nurses' thirty (30) hours of continuing education required for licensing.
- c. Full-time, twelve (12) month employees will be provided ten (10) paid hours of in-service training each year. Said training shall be developed, based upon classifications, to address safety, technology and other relevant issues.
- d. Beginning in 2017, during the summer months, the District will provide a ten (10) hour training program for Certified Aides to apply towards their Act 48 requirements.

Participation will be voluntary and shall not be paid for attending. Should an insufficient number of Aides sign up in advance of the summer sessions, the program may be cancelled.

ARTICLE VII - VACATIONS AND HOLIDAYS

Section 1. This vacation plan provides twelve-month employees paid time off in accordance with the length of service as a twelve-month employee. The vacation year is the fiscal year, July 1 - June 30. Vacation entitlements are earned during the fiscal year and are awarded on the first day of the seventh (7th) month of employment.

- a. The vacation entitlement for post 1996 employees shall be based on the following schedule: A part-time twelve-month employee shall be entitled to prorated vacation.

<u>Continuous Service by July 1 of at least</u>	<u>But less than</u>	<u>Entitlement</u>
1 Month	1 Year	5/6 of a day per month to a maximum of 10 days.
1 Year	5 Years	10 Days
5 Years		11 Days
6 Years		12 Days
7 Years		13 Days
8 Years		14 Days
9 Years		15 Days
15 Years or More		20 Days

Any employee who as of June 30, 1996, has earned 25 days' vacation shall continue to be provided by the District with 25 days' vacation for the life of this agreement. No additional personnel shall be entitled to earn 25 days of vacation in a year. Employees hired prior to 11/1/96 will continue to earn vacation days as follows: At least 10 years = 16 days; at least 11 years = 17 days; at least 12 years = 18 days and 13 or more years = 20 days.

- b. Employees will receive their regular straight-time daily rate for approved vacation time off.
- c. Vacation time may be taken any time during the fiscal year, July through June, subject to the prior approval of at least seven (7) calendar days by the employee's designated supervisor. A vacation request of one (1) day will not require the seven (7) day notice but will necessitate supervisor approval. Voice mail messages will not constitute approval.
- d. An employee who has not been in full pay status for the entire preceding fiscal year shall receive a prorated vacation entitlement.
- e. Holidays which fall within the approved vacation period shall not be considered part of the vacation.
- f. An assistant or part-time employee who is promoted to a full-time twelvemonth position shall receive one (1) year of credit toward vacation entitlement for each two years of service with the District to a maximum often (10) vacation days. Days will become available on the first day of the month following 30 days of service as a 12-month employee.

- g. In order to receive payment for unused vacation days, an employee who retires or resigns must provide the Board with written notification of termination at least 15 working days prior to the effective date of such termination. In the event of death, an employee's beneficiary will receive payment for all unused vacation days.

Section 2. Holidays

- a. Twelve-month full-time employees shall be entitled to twelve (12) paid holidays during the fiscal year. The holiday schedule shall be developed by the Board. Employees shall be notified of the holiday schedule prior to the start of each fiscal year.
- b. Twelve-month clerical or secretarial employees shall be required to work two (2) days between Christmas and New Year's Day. The other normal work days between Christmas and New Year's Day shall be additional holidays with pay. Subject to the approval of the principal or designated supervisor, employees will be permitted to use a vacation day or a floating holiday for the current fiscal year for the required work days between Christmas and New Year's Day.
- c. Twelve-month, full-time employees will receive one (1) day's pay for a designated holiday except that if school is open on a District-designated holiday, employees may opt in writing to take a floating holiday in place of the holiday pay.
- d. Employees who work on a holiday shall be paid for the hours worked if scheduled per Article VI, b.2.

ARTICLE VIII- LEAVES OF ABSENCE

Section 1. Unpaid Leaves

An employee shall be entitled to request an unpaid leave of absence for a period not to exceed one (1) year. The Board shall carefully consider all such requests and shall not unreasonably deny such requests. An employee on authorized leave of absence without pay shall not be considered to be active employee of the school District and shall not be entitled to any benefits granted active employees. During an unpaid leave, the employee may retain benefits at group rates or group equivalent rates at the employee's expense provided the carrier or service provider so agrees.

Section 2. Return from Leave

- a. Upon return to active employment immediately upon the expiration of the authorized leave of absence, seniority, accumulated sick leave and full participation in all of the benefits of employment shall be restored to said employee.
- b. An employee who does not return from an authorized leave of absence upon expiration of said leave, shall be determined to have resigned as of the date such authorized leave commenced.

Section 3. Leave for Urgent Reasons

- a. Employees may use up to five (5) days of sick leave per year for the following urgent reasons. Requests must be made on a District form and must be submitted to the employee's immediate supervisor at the earliest possible date.
 1. Sudden illness of child at home
 2. Family needs for medical attention
 3. Family funeral where distance or circumstances make it impossible to complete arrangements under bereavement leave provision
 4. Settlement on properties - up to one-half day as may be required
 5. Legal activities which cannot be handled at other times
- b. Permission to utilize additional sick leave for urgent personal reasons may be granted by the superintendent at his discretion.

Section 4. Personal Leave

Each full-time employee shall receive two (2) personal business leave days per year.

Each full-time employee may carry forward into the ensuing fiscal year up to four (4) days of earned but unused personal leave. If an employee earns personal leave which would bring his/her total to above four (4), all such days in excess of four (4) shall be converted to a cash payment at the per diem rate not to exceed \$100 per day. Such payment shall be made within thirty (30) days of the start of the fiscal year.

Employees may cash in unused personal days at their per diem rate not to exceed \$100 per day. The District will implement a procedure for employees to exercise this option.

Employees terminating their employment and who notify the District fifteen (15) working days prior to their termination shall receive their per diem rate not to exceed \$100 per day for all unused personal business days. Such payment shall be made within thirty (30) days following their date of termination.

The use of personal business day(s) shall be requested by the employee on a District form that must be submitted at least one week prior to the requested date(s) of absence. However, a late request shall not be unreasonably denied.

The District may deny a request for a workday immediately preceding or following a holiday. The Superintendent or his/her designee's denial of a personal day request for any of these reasons shall not be subject to the grievance procedure, but may be a subject of "Meet and Discuss."

In addition, the District approval of a personal day request assumes sufficient District coverage remains. In such circumstances, the District will not unreasonably deny a request. Should a request be denied because of insufficient District coverage, the denial may be reviewed by the Director of Human Resources whose decision will be final.

Section 5. Jury Duty

For satisfying the legal requirement of service on jury duty, the District will pay to full and part-time employees the difference between compensation gained as a juror (not including travel and meal expense allowance) and the regular straight-time pay for the time actually lost from regularly scheduled work.

Section 6. Bereavement Leave

- a. Absence with pay will be granted at the employee's regular straight-time rate for actual time lost from regularly scheduled work for up to three (3) days required as a result of the death of any of the following legal relatives: father, father-in-law, mother, mother-in-law, spouse, child, brother, sister, grandchild, or any relative who resides in the same household.
- b. Absence with pay will be granted at the employee's regular straight-time rate for actual time lost from regularly scheduled work for up to one (1) day for the purpose of attending the funeral of a cousin, grandparent, aunt, uncle, niece, nephew, son-in-law, daughter-in-law, brother-in-law or sister-in-law.

Section 7. Partial Day Leave

- a. Employees shall be entitled to use paid leave time in hourly increments according to partial day leave rules.

Section 8. The District will provide one (1) personal day for employees scheduled to work between twenty-five (25) and twenty-nine and nine-tenths (29.9) hours per week.

ARTICLE IX - EMPLOYEE INSURANCE

During the term of this Agreement, employees regularly scheduled to work at least thirty (30) hours per week or more when regular school is in full session shall be eligible to participate in the following employee benefit programs.

Section 1. Effective October 1, 2016 and annually thereafter, the District and the Association agree to jointly request that the Consortium provide the District and the Association with projected information as to whether or not any of the health benefit plans offered by the Consortium would be projected to incur or actually incur an excise tax, tax, or penalty, as the result of the implementation of the Patient Protection and Affordable Care Act (ACA) on the Consortium's health benefit plan or on the District's health benefit plan. This process will be repeated annually thereafter and updated as needed.

In the event that it is determined and/or projected as of January 2020 or any subsequent January that any of the health benefit plans offered by the Consortium will incur excise taxes, taxes, or penalties imposed on the Consortium or upon the District's health benefit plan as the result of the health benefit plans exceeding the thresholds provided in the ACA, the District shall take action to withdraw from the Consortium if the Consortium fails to provide revised health benefit plan offerings that would be below the threshold limitations for such an excise tax or penalty. In the event that any new health benefit plans are offered, the parties shall

apply the employee premium share listed above for such health benefit plans. If, on the other hand, the Consortium fails to provide or approve such other less costly health benefit plans that are projected to cost less than any expected excise tax, tax, or penalty, the District will simultaneously start the process to withdraw from the Consortium and initiate the process below.

If and when the Consortium advises the District that a Cadillac Tax will be assessed, the parties will withdraw from the Consortium and immediately meet and confer with a mutually agreed upon Benefit Consultant to redesign the Plan(s) to remain below the threshold of the tax. It is the parties' intent to make only the changes necessary to avoid the tax.

If there is a disagreement over different plan design changes to meet the objective, the dispute will be submitted in expedited fashion to an arbitrator to decide. The parties will mutually agree upon the arbitrator or if they cannot agree, the arbitrator shall be selected through the American Arbitration Association's rules on expedited arbitration.

The arbitrator shall choose either the Plan design offered by the District or the Association with the proviso that the Plan must be below the tax threshold. The arbitrator may issue the award without a subsequent opinion.

Section 2. Health Care

- a. District shall offer eligible employees the preferred health insurance plans administered by the Bucks and Montgomery Schools Consortium. Should additional preferred plans be offered, the parties will meet to discuss whether it (they) will be offered and what the premium share should be.
- b. The monthly payroll deduction for the QPOS shall be the following percentage of premium:

	FY	FY	FY	FY	FY
	2016-17	2017-18	2018-19	2019-20	2020-21
12-month employees	10%	12%	12%	13%	13%
10-month employees	12%	14%	14%	15%	15%

The monthly premium for the POS II Open Access 20/40/70 shall be as follows:

12-month employees	20%	22%	23%	24%	24%
10-month employees	24%	24%	25%	26%	26%

Eligible Employees may select the POS II Open Access 10/20/70 by paying the premium share for the 20/40/70 plan as listed above any premium differential between the two plans.

Employees hired in a full-time capacity shall, after the 1st of the month following 30 days of full-time employment, be eligible to enroll in the District benefit plans available to employees.

- a. The District will continue to provide Section 125 Flexible Spending Plan.
- b. The District will not provide dual health coverage to employee and spouse if both are District employees. Such employees shall be entitled to select one health care plan as provided herein for their family on the same basis as other employees. The employees will not be eligible for waiver pay.
- c. Prescription Drug Plan

Prescription co-pay shall be as follows:

Generic Drugs	\$10
Non-Generic Drugs (formulary)	\$25
Non-Generic Drugs (non-formulary)	\$40
Specialty Drugs	\$100

Mail Order – (90) day supply – twice the respective co-pay.

The District's prescription drug plan will pay only up to the cost of a generic drug, less the corresponding co-pay. If no generic exists, the plan will pay the brand drug cost less the corresponding co-pay. If a brand is dispensed, but a generic equivalent exists, the plan will pay up to the cost of the generic, less the brand co-pay. The prescription drug plan network of participating pharmacies shall be the same as the teachers' contract.

Section 3. Income Protection

The Board shall provide short-term income protection for benefit-eligible employees who are wholly and continually disabled, because of non-work related illness or injury, from performing the duties of his/her occupation with coverage currently in effect. Eligibility for benefits shall not be extended to absences resulting from injury or illness where the employee is not wholly and continuously disabled (e.g., period during which a physician recommends a lightened schedule).

The period for the short-term disability benefit shall be limited to fifty-two (52) weeks from the initial absence, including all elimination periods. Should the employee remain disabled beyond fifty-two (52) weeks, the employee will be covered by the District's long-term disability benefit.

Those individuals who have accrued sick time beyond 260 days (52 weeks) on July 1, 2016 will be grandfathered and may remain in full pay status during the time for which they are considered disabled and exhaust their sick bank.

For twelve (12)-month employees, the coverage to be provided under the program shall be determined on the basis of two-thirds ($\frac{2}{3}$) of an employee's weekly salary (hours scheduled to work per week times base hourly salary rate) up to a maximum of \$750 per week, commencing fifteen (15) days after the expiration of such employee's sick leave.

For ten (10)-month employees, the coverage to be provided under the program shall be determined on the basis of two-thirds ($\frac{2}{3}$) of the employee's per diem up to \$150 per day, commencing fifteen (15) days after the expiration of such employee's sick leave. Employees will only be paid for missed workdays. No short-term disability payments will be made during the summer or during school breaks.

For individuals' on short-term disability income, the District shall maintain District benefits for a period of time equal to the lesser of the employee's length of service with the District or twelve (12) months except that after twelve (12) weeks on short term disability, the employee shall be required to pay one-half ($\frac{1}{2}$) of the premium cost for medical and dental dependent premiums in addition to the employee's required share for employee only benefits.

Section 4. Life Insurance

The Board shall provide for life insurance benefits equal to one and one-half (1.5) times the employee's base annual salary rate.

Section 5. Dental

- a. All employees enrolled in district health coverage shall continue to be eligible to participate in the group dental benefit program. The annual limit shall be \$2,000 per person per year.
- b. Basic Restorative shall be 80%/20% for employee and dependent coverage.
- c. Premium Cost Sharing for the life of the Agreement:

Individual	\$3/month
Dependent	\$6/month

ARTICLE X - ILLNESS AND DISABILITY

Section 1. Full-time twelve-month employees shall be credited with twelve (12) days of sick leave allowance on the opening day of the work year.

Section 2. Full-time ten-month employees shall be credited with ten (10) days of sick leave allowance on the opening day of the work year.

Section 3. Part-time employees scheduled to work at least twenty (20) hours per week shall be credited with pro rata percentage of sick leave allowance in accordance with the number of regularly scheduled work hours per week divided by forty (40).

Section 4. Employees appointed after the start of the work year shall receive pro rata sick leave allowance for the balance of the work year.

- Section 5. The unused portion of sick leave allowance shall accumulate from year to year without limitation and may be used as required.
- Section 6. At the time of retirement, an employee who has served 10 years in the Central Bucks School District shall be entitled to a service award of \$50 for each year of service.
- Section 7. No part of sick leave may be used for days for which worker's compensation or disability benefits are paid. For individuals receiving worker's compensation, the District shall maintain all District-paid benefits for a period of time equal to the employee's length of service with the District or twelve (12) months, whichever is less.
- Section 8. The District may require an employee to submit a doctor's note for three (3) or more consecutive days of absence; absences around holidays, vacations and/or personal days if the employee has been notified in writing of poor attendance.

ARTICLE XI – SALARIES & WAGES

Salary classifications and wages ranges are detailed in Appendix A attached hereto and made a part of this Agreement.

ARTICLE XII - OTHER CONDITIONS OF EMPLOYMENT

Section 1. Vacancies

- a. Employees in the bargaining unit shall be afforded an opportunity to apply for vacancies within the District for which they may qualify. The promotion of bargaining unit members to vacant positions classified at higher salary ranges are encouraged by the District. The District has the duty, however, to consider the best interests of the District and therefore reserves the right to fill any vacancy by appointing a new employee rather than promoting an existing employee. The Director of Human Resources shall oversee and/or monitor all interviews, tests, or other procedures used in determining whether or not an employee is qualified for and received a promotional opportunity. When an internal applicant is either not selected for interview, or not offered the position, the applicant will be so notified in writing.
- b. Whenever the District decides to promote one, two or more employee applicants, the District judges in all respects to be equally qualified and suitable, such applicants shall be ranked by District seniority and promotion shall be offered to the applicant with the greater seniority. Unless there are no other applicants for a position, an employee who is servicing a probationary period shall not be eligible for a promotion until the probationary period has been satisfactorily completed.
- c. An announcement of each bargaining unit vacancy that is to be filled shall be posted for five (5) work days and a copy shall be provided the Association president. Such announcement shall state the position's title, salary or hourly rate and work location. Temporary vacancies that are greater than thirty (30) work days in duration and are known in advance shall also be posted according to the terms of this section.

Section 2. Travel Allowance

Employees who are required to use their own means of transportation in the performance of their job will be reimbursed at the rate established by the Internal Revenue Service effective July 1 of each fiscal year.

Section 3. Seniority

- a. Subject to the following conditions, seniority shall be determined by the date of an individual employee's latest period of continuous employment as bargaining unit employee as defined in Article I - Recognition.
- b. In the event two or more employees have the same seniority date, previous continuous total service as a regular part-time non-bargaining unit employee shall be used to break ties and determine a seniority rank for each employee. Further ties shall be broken by a random event (i.e. lottery).
- c. Seniority is broken whenever an employee retires, resigns, or is discharged for cause. Seniority is broken if an employee does not return from layoff within five (5) working days of the date on which recalled to active employment. Seniority is broken if an employee is absent without authorization for five (5) days.
- d. A revised seniority and job classification list shall be distributed by April 15 of each year. The Association President shall be given a copy of the seniority list for each building.
- e. Seniority shall accrue during any unpaid leave of absence.

Section 4. Lay Off and Furlough

Layoff and furlough shall be within the following classifications. No bumping shall occur outside of the affected classification:

<ul style="list-style-type: none">1. Non-Instructional Educational Assistant2. Personal Care Assistant3. Instructional Educational Assistant<ul style="list-style-type: none">Non-Special EducationInstructional Assistants may not displace Special Education Instructional Assistants4. Office Clerk<ul style="list-style-type: none">Non-Special EducationInstructional Assistants may not displace Special Education Instructional Assistants5. General Secretary6. Safety/Security Monitor7. Building Computer Specialist8. Administrative Secretary	<ul style="list-style-type: none">9. Principal's Secretary10. Staff Nurse11. Secretary to Director of Operations12. Custodian13. Utility Persons14. Head Custodian15. Mechanics, Groundskeeper, Carpenter, Plumber, Electrician, and Administrative Secretary for Community Relations would each be a separate classification for layoff and recall due to the individual skills that are required for each.
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A position classification for the maintenance and custodial staff shall be defined as an hourly wage rate category as outlined in Appendix A - Section I -Mechanics, except for mechanics where a special skill or license is required.

In the event an employee subject to lay-off or furlough was employed immediately preceding the employment in another position classification included within this bargaining unit, such employee should be reinstated to such former position classification and the employee with the least seniority in that position classification shall be subject to lay-off or furlough. The salary or hourly rate for such reinstated employee shall not be decreased unless such employee's salary or hourly rate in the

position from which he/she is furloughed is above the maximum salary or hourly rate for the position to which reinstated - in which case said employee shall receive the maximum salary or hourly rate for the position to which reinstated.

Section 5. Recall

- a. Recall shall be in the inverse order of being laid off or furloughed and the District shall not employ any person in a position classification from which an employee had been laid off or furloughed within the previous twelve (12) months unless all employees so laid off or furloughed have been recalled to active employment and have either rejected reemployment or failed to respond to recall within five (5) days of the date on which recalled. Notice of recall shall be sent to a laid off or furloughed employee by registered mail to the last known address of such person.
- b. Notwithstanding paragraph a. above, where there is recall from a furlough that has also resulted in employees being displaced from positions but not furloughed while others were furloughed due to the bumping set forth in Article 12, Section 4, then prior to recalling employees from furlough, employees who have been displaced shall have the opportunity to return to their previous position or one similar when one becomes available. The employee recalled from furlough would be recalled to the vacancy thereafter created. The twelve (12) month provision specified in paragraph a. above shall apply to paragraph b.

Section 6. Safety

Each member of the bargaining unit is expected to report, in writing, any and all safety concerns involving equipment, facilities or practices used by members of the bargaining unit. Written reports should be sent to the President of the Association, the District's Buildings and Grounds Office and the Director of Human Resources. Safety Committees shall be created in accordance with School Board Policy.

Section 7. Computer specialists in a building shall not be regularly assigned duties monitoring students.

Section 8. Computer Technicians, effective July 1, 2016 shall be scheduled for an eight and one-half (8 ½) day, inclusive of a thirty (30) minute, unpaid, meal break.

Section 8. The District will reimburse staff nurses the annual licensing fee upon proof of payment and a copy of the renewed nursing license.

- Section 9. When a principal and/or supervisor require an employee to attend a District-provided training or education program, the District will fund any associated costs including salary.
- Section 10. Employees will not be eligible for paid vacation, paid sick days or personal days during the notice period of 15 workdays prior to resignation or retirement. Personal and vacation days to which the employee is entitled will be paid following the last workday according to the provisions of this contract. Failure to work during the last 15 workdays of employment (unless disabled) shall result in forfeiture of all unused vacation or personal days.
- Section 11. District agrees, effective 7/1/16, to make Athletic Director Secretary in the high school a full time, 12-month position.
- Section 12. Effective 7/1/16, change Article 6 to reflect nurses would be paid an eight (8) hour day inclusive of meal breaks which they would self-schedule.
- Should a nurse be reassigned during a day to a different building whose hours of work are different than the building to which the nurse reported in the morning, the nurse shall work to the end of the school day of the building to which he/she is reassigned or eight (8) hours, whichever is greater.
- Staff nurses will be scheduled to hold 2 meetings annually with the direct supervisor.
- Section 14. Should support staff, not required for snow removal, arrive late for work due to a weather emergency, he/she shall have until the end of the pay period to make up such time.
- Section 15. A Personal Care Assistant (PCA), is selected to provide specific services as determined by the Special Education Department. If services are no longer required, the satisfactory PCA will be placed in the next open/available PCA position regardless of location, but will not have bumping rights.
- Section 16. Custodians expected to cover extra sections when another custodian is absent will be compensated with one (1) hour of overtime per day that the custodian is covering extra sections.

ARTICLE XIII - GRIEVANCE PROCEDURE

The grievance procedure as found in Appendix B is attached hereto and made part of this Agreement.

ARTICLE XIV - WAIVERS

The parties agree that all negotiable items have been discussed during the negotiations leading to this Agreement and that no additional negotiations on the Agreement will be conducted on any item, whether contained herein or not, during the life of this Agreement unless by mutual consent of both parties, and that this Agreement contains the entire contract between the parties.

ARTICLE XV - MODIFICATION OF AGREEMENT

This Agreement shall not be modified except by written amendment duly ratified and signed by both parties that will be physically attached to the copies hereof.

ARTICLE XVI - SEPARABILITY

If any provision of this Agreement or any application of the Agreement to any employee or group of employees is held to be contrary to law, then such provisions or application shall not be deemed valid and subsisting except to the extent permitted by law, but all other provisions or application shall continue in full force and effect.

ARTICLE XVII - NEGOTIATIONS OF SUCCESSOR AGREEMENT

The parties agree to enter into collective bargaining for a successor agreement not later than 180 days prior to June 30, 2021

ARTICLE XVIII - MEET AND DISCUSS

The parties do hereby agree that matters of a "Meet and Discuss" nature as defined under Section 702 of Act 195 and the finding of the Pennsylvania Labor Relations Board, may be considered under the "Meet and Discuss" provision as set forth in Section 301(17), and in compliance with Section 1201(a)(9) and 1201(b)(9) of the Public Employees Act 195.

ARTICLE XIX – SUBCONTRACTING

The Association and the District recognize the potential need to reorganize positions within the Facilities Department. Both parties agree that if subcontracting occurs it would be limited to the Grounds Department. The District agrees to grandfather or transfer incumbent grounds person(s) if all grounds are subcontracted.

ARTICLE XX - DURATION OF AGREEMENT

This Agreement shall be effective on July 1, 2016, and continue in full force and effect until June 30, 2021.

IN WITNESS WHEREOF, the parties have caused this Agreement to be signed by their respective officers and representatives duly authorized as of the day and year first written above.

CENTRAL BUCKS SCHOOL BOARD

CENTRAL BUCKS ESPA/PSEA/NEA

President

Secretary

APPENDIX A - POSITION CLASSIFICATIONS, WAGE RANGES AND FOOTNOTES

Section 1. Classifications

- a. Non-Instructional Educational Assistants
 - Transportation Assistant
 - Educational Assistant – Office
 - Duty Assistant
 - Security Assistant

- b. Instructional Educational Assistant
 - Special Education Assistant
 - Educational Assistant
 - Library assistant
 - Basic Skills/Title I Instructional Assistant

- c. Personal Care Assistant

- d. Office Clerk-Non Instructional
 - School Office Clerk School
 - Receptionist
 - High School Guidance Clerk
 - Science/Curriculum Clerk
 - Graduation Project Clerk

- e. General Secretary
 - Guidance Office Secretary
 - School Office Secretary
 - Central Office Secretary
 - Curriculum Secretary
 - Central Office Receptionist
 - Special Services Secretary
 - Athletic Office Secretary

- f. Safety & Security Monitor

- g. Administrative Secretary
 - Assistant Principal's Secretary
 - Community School Secretary
 - Accounts Payable Secretary
 - Special Services Secretary
 - Transportation Manager Secretary
 - Community Relations Secretary
 - Human Resource Secretary

- h. Principal's Secretary

- i. Building Computer Specialist
- j. Staff Nurse
- k. Secretary Operations
- l. Custodian
- m. Utility person
 - Building utility
 - District utility
 - Grounds
 - Warehouse
- n. Head Custodian
- o. Mechanics Class C
 - Carpenter,
 - Communications Systems Mechanic
 - Grounds person
 - Warehouse Preventative
 - Maintenance Mechanic
- p. Mechanic Class B
 - Mechanic/Printer
 - Groundskeeper
- q. Mechanic Class A
 - Boiler mechanic
 - Carpenter
 - Communications Systems Mechanic
 - Electrician
 - HVAC
 - Plumber

Wage Ranges

- a. Employees whose hourly rate is less than the Market Rate shall receive a three percent 3% increase for 2016-2017, 3.5% for 2017-2018, 3.5% for 2018-2019, 3.75% for 2019-2020 and 3.75% for 2020-2021.

Employees whose hourly rate equals or exceeds the Market Rate shall receive a two percent 2% increase for 2016-2017, 2.0% for 2017-2018, 2.5% for 2018-2019, 2.5% for 2019-2020 and 2.5% for 2020-2021.

In any year where an employee's below Market Rate exceeds the Market Rate once the below the Market Rate percentage increase is applied, the pay rate will be set at the next highest Market Rate pay rate in that specific employee classification for the new year.

Market Rates 2016-2021:

Position	2016-2017 Market Rate	2017-2018 Market Rate	2018-2019 Market Rate	2019-2020 Market Rate	2020-2021 Market Rate
Administrative Secretary	\$21.87	\$22.31	\$22.87	\$23.44	\$24.02
General Secretary	\$19.27	\$19.66	\$20.15	\$20.65	\$21.17
Grade 8 Secretary (<i>Closed</i>)	\$27.65	\$28.20	\$28.91	\$29.63	\$30.37
Principal's Secretary	\$24.62	\$25.11	\$25.74	\$26.38	\$27.04
Building Computer Specialist	\$25.86	\$26.38	\$27.04	\$27.71	\$28.41
Custodian	\$19.51	\$19.90	\$20.40	\$20.91	\$21.43
Head Custodian (<i>All Buildings</i>)	\$25.36	\$25.87	\$26.51	\$27.18	\$27.86
Non-Instructional Aide	\$15.56	\$15.87	\$16.27	\$16.67	\$17.09
Instructional Aide/Personal Care Aide	\$19.52	\$19.91	\$20.41	\$20.92	\$21.44
Staff Nurse	\$25.98	\$26.50	\$27.16	\$27.84	\$28.54
Safety and Security Monitor	\$19.60	\$19.99	\$20.49	\$21.00	\$21.53
Mechanic A	\$33.71	\$34.38	\$35.24	\$36.12	\$37.03
Mechanic B	\$32.80	\$33.46	\$34.29	\$35.15	\$36.03
Mechanic C	\$25.58	\$26.09	\$26.74	\$27.41	\$28.10
Utility Person	\$23.71	\$24.18	\$24.79	\$25.41	\$26.04

New Hire Rates 2016-2021:

Position	2016-2017 Market Rate	2017-2018 Market Rate	2018-2019 Market Rate	2019-2020 Market Rate	2020-2021 Market Rate
Administrative Secretary	\$16.23	\$16.72	\$17.22	\$17.74	\$18.27
General Secretary	\$14.43	\$14.86	\$15.31	\$15.77	\$16.24
Grade 8 Secretary (<i>Closed</i>)	\$23.26	\$23.96	\$24.67	\$25.41	\$26.18
Principal's Secretary	\$20.93	\$21.56	\$22.20	\$22.87	\$23.56
Building Computer Specialist	\$20.03	\$20.63	\$21.25	\$21.89	\$22.55
Custodian	\$16.21	\$16.70	\$17.20	\$17.72	\$18.25
Head Custodian (<i>All Buildings</i>)	\$20.03	\$20.63	\$21.25	\$21.89	\$22.55
Non-Instructional Aide	\$12.63	\$13.01	\$13.40	\$13.80	\$14.21
Instructional Aide/ Personal Care Aide	\$14.43	\$14.86	\$15.31	\$15.77	\$16.24
Staff Nurse	\$22.13	\$22.47	\$23.03	\$23.61	\$24.20
Safety and Security Monitor	\$16.23	\$16.72	\$17.22	\$17.74	\$18.27
Mechanic A	\$27.93	\$28.77	\$29.63	\$30.52	\$31.44
Mechanic B	\$27.80	\$28.63	\$29.49	\$30.38	\$31.29
Mechanic C	\$20.03	\$20.63	\$21.25	\$21.89	\$22.55
Utility Person	\$17.59	\$18.12	\$18.66	\$19.21	\$19.78

An employee promoted to a position classification allocated to a higher salary grade shall be placed within the salary range of the new position but not less than the employees existing pay rate.

A new employee may receive salary credit for previous training and/or experience. The hourly rate granted shall not normally exceed the hourly rate of the lowest paid individual currently employed in the same job description (not job classification) nor may it exceed the rate of the highest paid individual currently employed in the same job description (not job classification). If the Board finds it necessary to employ a new employee at a rate in excess of the hourly rate of the lowest paid individual currently employed in that job description (not job classification), the minimum salary for employees existing in that job description (not job classification) will increase to the new rate.

a. Salary Rate Differentials

1. Third Shift Custodian- Custodians whose scheduled work day, excluding overtime, encompasses three or more hours between midnight and 7:00 a.m. shall be compensated at the rate of 1.07 times the appropriate hourly rate indicated above for all hours worked during that scheduled work day (excluding overtime). Third Shift Salary Differential shall be paid in accordance with the same schedule used to pay overtime (normally with the pay issued two weeks after the close of the pay period).
2. Educational Assistant Premium Pay - An special education assistant or a personal care assistant assigned to students with toileting needs or as a health room assistant shall receive an additional \$.50 per hour above the rate to which otherwise entitled.
3. IA's who have teacher certification will be paid an additional \$1.00/hour. Such IA's will be required to substitute for absent Teachers when needed. This will be on a rotating basis as needed within a building and based upon certification. There will be no cap, but the district will closely monitor and continue efforts to increase substitute pool.

c. All new employees shall serve for a three-month probationary period. The termination of employment at any time during the probationary period shall not be subject to grievance or appeal. Employees may have the probationary period extended by 60 calendar days by the District with written notice of cause provided to the employee and the Association.

d. Promotions

1. A full-time employee who is promoted to a higher position classification shall serve in such new position classification on a probationary basis for three (3) months. The District may extend the probationary period for up to sixty (60) days upon written notice to the Union and to the Employee.
2. A promoted employee may, during the first two months of probation opt to return or may be returned by the District to his/her former position. Other employees affected by the above shall also be returned to their former positions. For the purpose of this section, position shall be defined as the same building, pay grade and shift.
3. A promoted employee who does not satisfactorily complete the probationary period in the new position classification shall be entitled to return to his/her former position classification at their previous wage rate. If no positions are available, then the employee shall be assigned to any position within their position classification until such time as a vacancy occurs. Such termination of employment in the new position classification shall not be subject to grievance or appeal.

- e. A part-time custodian shall not serve an additional probationary period if promoted to a full-time custodian. A part-time custodian promoted to a higher position classification shall serve a three (3) month probationary period. The District will endeavor to return any such promoted part-time custodian whose employment in such a higher position classification is terminated during the probationary period to a part-time custodian position.
- f. Excepting assignment to a summer cleaning crew, a maintenance/custodial employee who is temporarily assigned on a continuing basis for more than one day to a position allocated to a higher hourly rate, or to replace an employee in a higher position classification who is absent shall be given, in writing, general instructions indicating whether the employee is to basically perform the duties of the higher position classification or to perform the duties appropriated to his/her own position classification. If given written instructions indicating that the employee is to perform the duties of the higher position classification, the employee shall be paid at the appropriate hourly rate for such position classification as if temporarily promoted.
- g. Secretaries and educational assistants temporarily assigned to other duties normally performed by an employee in this bargaining unit shall be paid the salary of the employee that they replace starting on the 3rd day of work in that position.
- h. Pay periods will be semimonthly with direct deposit required.
- i. When a pay date falls on a holiday, the pay date will be the last workday preceding the holiday.

APPENDIX B - GRIEVANCE PROCEDURE

Section 1. Definitions

- a. Grievance - A "grievance" is a complaint regarding the meaning, interpretation or application of any provision of this agreement.
- b. Claimant - A "claimant" is the person, persons or the Association making the claim.

Section 2. Procedure

The parties agree that every effort will be made to resolve all such problems through oral discussion with the building principal or designated administrative supervisor.

Section 3. Formal Grievance Procedure

a. Level I

Any claimant who has not been able to satisfactorily resolve the problem through oral discussion with the building principal or designated administrative supervisor may reduce the grievance to writing on a form

agreed to by the parties and may submit such grievance in writing to the Director of Human Resources within twenty-five (25) working days of the act upon which the grievance is based. The Director of Human Resources shall meet with the claimant within eight (8) working days following receipt of the written grievance and shall respond to the grievance in writing within five (5) working days after such meeting.

b. Level II

If action taken at Level I fails to satisfactorily resolve the grievance, the grievance may be submitted in writing by the claimant to the Superintendent within eight (8) working days of the employee's receipt of the written response pursuant to Level I. The Superintendent shall meet with the claimant within eight (8) working days following receipt of the written grievance and shall respond in writing within five (5) days after such meeting.

c. Level III

If action taken at Level II fails to satisfactorily resolve the grievance, the grievance may be submitted in writing by the claimant to the Board within five (5) working days of the employee's receipt of the written response pursuant to Level II. The Board or a committee of the Board shall meet with the claimant within twenty-five (25) calendar days following receipt of the written grievance and shall respond to the grievance in writing within five (5) working days after such meeting. A copy of the written response shall be forwarded to the president of the Association.

d. Level IV

If the Association is not satisfied with the disposition of the grievance at Level III it may, within five (5) working days after receipt of the Board's response, initiate arbitration pursuant to Section 903 of Act 195, Public Employee Relations Act.

Section 4. Miscellaneous

- a. Time limits may be extended by mutual consent, such consent to be in writing.
- b. Forms for filing grievances shall be prepared jointly by the Board and the Association and given appropriate distribution so as to facilitate operation of the grievance procedure.
- c. Meetings and hearings under this procedure shall not be conducted in public and shall include only the parties and their representatives.
- d. A claimant is entitled to have representation of his or her own choice at each step of the grievance procedure.
- e. If the Director of Human Resources, Superintendent, or Board fail to meet the time limits as specified in Level I, II, or III, respectively, the grievance may proceed to the next level.

- f. Meeting at Level I, II, and III may be waived by Director of Human Resources, Superintendent or School Board respectively. In the event any such meeting is waived, the written response to the grievance shall be sent to the claimant not later than would be required if a meeting were held.
- g. Non-Forfeiture Clause - Failure to process a grievance by any member of the bargaining unit shall not constitute an acceptance of any conditions or practices under this agreement and shall not waive any future rights to grieve any item.

PRE-RATIFICATION

**CENTRAL BUCKS SCHOOL DISTRICT
SCHOOL BOARD MEETING**

April 26, 2016

FOR ACTION: Personnel Items

The following pages include resignations, retirements, and leaves of absence; appointments, long-term substitute teachers, long-term per diem substitute teachers, classification changes, community school staff, and EDR changes.

RECOMMENDATION:

The administration is recommending that the Board approve resignations, retirements, and leaves of absence; appointments, long-term substitute teachers, long-term per diem substitute teachers, classification changes, community school staff, and EDR changes.

RESIGNATIONS

Name: Kimberly Campbell
Position: Special Education Assistant – Butler Elementary School
Effective: May 4, 2016

Name: Heidi Chen
Position: Duty Assistant – Bridge Valley Elementary School
Effective: April 4, 2016

Name: Adrienne Firer
Position: Duty Assistant – Unami Middle School
Effective: April 15, 2016

Name: Meredith Penner
Position: Special Education Supervisor – Educational Services Center
Effective: May 10, 2016

Name: Timothy Yanka
Position: Community Ed Coordinator – Educational Services Center
Effective: May 27, 2016

Name: Thomas Zodrow
Position: Personal Care Assistant – Mill Creek Elementary School
Effective: April 18, 2016

RETIREMENTS

Name: Edward Flowers
Position: Custodian – Groveland Elementary School
Effective: June 30, 2016

Name: Robert Gottshall
Position: Bus Driver – Transportation Department
Effective: June 30, 2016

Name: Patricia Greiss
Position: Administrative Secretary – Groveland Elementary School
Effective: July 15, 2016

Name: Glen Hearn
Position: Security Assistant – Central Bucks High School – South
Effective: June 15, 2016

Name: Cynthia Johnson
Position: Administrative Secretary – Central Bucks High School – West
Effective: June 30, 2016

RETIREMENTS (Cont'd)

Name: Mary Kremser
Position: Transportation Assistant – Transportation Department
Effective: June 16, 2016

Name: Ronald Murray
Position: Director of Transportation – Transportation Department
Effective: June 27, 2016

LEAVES OF ABSENCE

Lois Babb Transportation Assistant – Transportation Department
April 18, 2016 – TBD

Erin Casey Art teacher – Butler/Doyle Elementary Schools
September 6, 2016 – January 25, 2017

Melanie Meredith Jones Librarian – Kutz Elementary School
May 17, 2016 - TBD

Mary Kate Kern Special Education teacher – Tamanend Middle School
February 2, 2016 – TBD (Intermittent Leave)

Amy Krewson Transportation Assistant – Transportation Department
April 11, 2016 – TBD

Cathy Moore Librarian – Titus Elementary School
March 21, 2016 - TBD

Christy Prekup Mathematics teacher – Tohickon Middle School
2016-2017 school year

Romy Prime Reading teacher – Barclay/Jamison Elementary Schools
April 18, 2016 – TBD

Jessica Tosti Music teacher – Lenape/Tamanend Middle Schools
August 29, 2016 – September 9, 2016

APPOINTMENTS

Name: Patricia Atchison
Position: (Temporary) Security Assistant – Central Bucks High School – East
\$12.26 per hour
Effective: April 25, 2016
Reason: Employee Leave

APPOINTMENTS (Cont'd)

Name: Kimberly Bailey
Position: Personal Care Assistant – Mill Creek Elementary School
\$12.26 per hour
Effective: April 18, 2016
Reason: Employee Resignation

Name: Karen DeLise
Position: (Temporary) Personal Care Assistant – Bridge Valley Elementary School
\$12.26 per hour
Effective: April 18, 2016
Reason: Employee Leave

Name: Patricia Feeney
Position: Personal Care Assistant – Butler Elementary School
\$12.26 per hour
Effective: April 4, 2016
Reason: Employee Transfer

Name: Allison Kuchler
Position: Supervisor of Special Education – Educational Services Center
\$120,000
Effective: July 5, 2016
Reason: Employee Resignation

Name: Janet Kueny
Position: Supervisor of Special Education – Educational Services Center
\$110,000
Effective: July 5, 2016
Reason: Employee Retirement

Name: Amy Lampke
Position: (Temporary) Educational Assistant – Bridge Valley Elementary School
\$14.01 per hour
Effective: April 29, 2016
Reason: Employee Leave

Name: Scott Levan
Position: (Temporary) Assistant Project Manager
\$80,000
Effective: May 3, 2016
Reason: To assist with this year's capital projects

LONG-TERM SUBSTITUTE TEACHERS

Name: Laura Niland
Position: Elementary teacher – Bridge Valley Elementary School
\$45,024 (B+0 credits, Step 1)
Effective: January 21, 2016 until the end of the 2015-2016 school year

LONG-TERM PER DIEM SUBSTITUTE TEACHERS

Name: Anthony Adamucci
Position: Biology teacher – Central Bucks High School – West
\$150 per day
Effective: May 4, 2016

Name: Megan Basgil
Position: Elementary teacher – Bridge Valley Elementary School
\$150 per day
Effective: May 2, 2016

Name: Katie Johnston
Position: Special Education teacher – Linden Elementary School
\$150 per day
Effective: April 25, 2016

CLASSIFICATION CHANGES

<u>Name</u>	<u>From</u>	<u>To</u>	<u>Effective Date</u>
Janet Kueny	Education Program Specialist Ed Services Center	Special Ed Supervisor Ed Service Center \$3,500 (Stipend)	5/11/16-6/30/16
Bernadette Loftus	Office Clerk Gayman No Change In Salary	Administrative Secretary Holicong No Change In Salary	5/9/16
Stacy McBride	(.96) Special Ed Assistant Pine Run No Change In Hourly Rate	(1.0) Special Ed Assistant Pine Run No Change In Hourly Rate	4/13/16

COMMUNITY SCHOOL STAFF

Kimberly Bragen Before/After School Child Program – EA \$14.01/hour

2015-16		EDR CHANGES							
		EDR units	Longevity	New totalUnits paid	Name	V/J/Both	B/G/Coed	New	Total Paid
EAST		<i>(open units)</i>							
Softball	Assistant	2.35		2.35	Steve Beagelman				\$627.29
WEST		<i>(open units)</i>							
TRACK - GIRLS	Head	14-split	6	16	Kiki Bell	V	G		\$4,270.88

**CENTRAL BUCKS SCHOOL DISTRICT
SCHOOL BOARD MEETING**

April 26, 2016

FOR ACTION: Student Trips

The CB West Spanish 5 classes are planning to travel to New York on May 23, 2016 to visit the Metropolitan Museum of Art. Unit 3 of the Spanish 5 curriculum encompasses the study of the major Spanish artists of Spain. The culminating activity requires the students to create their own masterpiece in the salient characteristics of the artists. This trip provides the students with the opportunity to view the artwork of these masters in person. Four teachers, eighty students, and four parents plan to travel to New York. The cost of the trip for each student will be \$48. Provisions have been made for students with a financial need.

RECOMMENDATION:

The administration is recommending that the Board approve the CB West Spanish 5 classes to travel to New York on May 23, 2016.



CENTRAL BUCKS SCHOOL DISTRICT
FIELD TRIP REQUEST —Board of School Directors Permission

For Major Metropolitan Areas (New York City, Washington, D.C.)

DATE of REQUEST 04/19/2016

PERMISSION IS REQUESTED TO FACILITATE A FIELD TRIP TO

DESTINATION(S) Metropolitan Museum of Art

ADDRESS(ES) 1000 Fifth Avenue, New York, NY 10028

DATE(S) 05/23/2016

NAME OF SCHOOL Central Bucks West High School

SCHOOL GROUP (Band, Debate, Sports Team, etc.) Spanish 5

NAME OF SCHOOL GROUP SPONSOR T. Divita SPONSOR SIGNATURE T. Divita

NUMBER OF STUDENTS IN GROUP 80 NUMBER OF STUDENTS PARTICIPATING IN TRIP 80

COST TO EACH STUDENT \$48 PROVISION FOR THOSE UNABLE TO PAY Community Fund

MEANS OF FUNDING TRIP Student/Parent Responsibility

NUMBER OF TEACHERS 4 NUMBER OF PARENTS 4 = TOTAL NUMBER CHAPERONES 8

PARENT PERMISSION SLIPS FOR PARTICIPATING STUDENTS MUST BE ON FILE IN THE OFFICE OF THE PRINCIPAL PRIOR TO THE FIELD TRIP.

EDUCATIONAL PURPOSE FOR TRIP (Include objective, invitation, if applicable): Unit 3 of the Spanish 5 curriculum encompasses the study of the major Spanish artists of Spain. The culminating activity requires them create their own masterpiece in the salient characteristics of the artists. This trip provides them with the opportunity to view the artwork of these masters in person.

PLEASE ATTACH A DETAILED ITINERARY.

TRANSPORTATION ****Bus Company** Hagey Coach Inc.

Airline (Name of Carrier) _____

Other (Specify) _____

****Approved Private School Bus and Chartered Bus vendor verified by the Central Bucks Transportation Department.**

PRINCIPAL SIGNATURE [Signature] SCHOOL CB West

DATE 4/20/16

BOARD PRESIDENT SIGNATURE _____ APPROVAL DATE _____

**CENTRAL BUCKS SCHOOL DISTRICT
SCHOOL BOARD MEETING**

April 26, 2016

FOR ACTION: Foreign Exchange Student

Rotary Youth Exchange has requested placement of a student at Central Bucks High School – West during the 2016-2017 school year. Nicole Fankhauser is from Santa Rosa, Rio Grande do Sul, Brazil, and will be seventeen-years-old when she is enrolled at CB West. Ms. Fankhauser has scored “High Advanced” on the English Language Test for International Students. The host family for this student will be Mr. & Mrs. David Magee.

RECOMMENDATION:

The administration is recommending that the Board approve the placement of this Foreign Exchange Student at Central Bucks High School – West for the 2016-2017 school year.

**CENTRAL BUCKS SCHOOL DISTRICT
SCHOOL BOARD MEETING**

April 26, 2016

FOR ACTION: Staff Conferences/Workshops

The following staff conferences/workshops are for approval:

Name	Area	Dates	Conference name	Location	General Fund	Grants	Totals
Cox, Denise	Support Staff	5/16 to 5/20/16	Annual Edulog Training Conference	Nevada	2,445		
Czyz, James	Adminstrator	5/16 to 5/20/16	Annual Edulog Training Conference	Nevada	-		
Jacobs, Angela	Adminstrator	5/13/16	K 12 Conference for Users	Harrisburg, PA	150		
Judge, Sharon	Adminstrator	5/13/16	K 12 Conference for Users	Harrisburg, PA	278		
Pajer, David	Support Staff	5/16 to 5/20/16	Annual Edulog Training Conference	Nevada	2,445		
Rubanich, Cheryl	Adminstrator	5/13/16	K 12 Conference for Users	Harrisburg, PA	278		
Smith, Sharon	Adminstrator	5/13/16	K 12 Conference for Users	Harrisburg, PA	150		
Wohl, Charles	Support Staff	5/16 to 5/20/16	Annual Edulog Training Conference	Nevada	2,445		
Vincent, Suzanne	Adminstrator	5/13/2016	K 12 Conference for Users	Harrisburg, PA	290		
Totals this meeting					8,481	-	8,481
Year to date from last meeting					9,430	44,327	53,757
Totals year to date					17,911	44,327	62,238
				General fund budget	28500		

RECOMMENDATION:

The administration is recommending that the Board approve the above staff to attend the listed conferences/workshops.

**CENTRAL BUCKS SCHOOL DISTRICT
SCHOOL BOARD MEETING**

April 26, 2016

REPORTS AND INFORMATION

SABBATICAL LEAVES OF ABSENCE

Stephanie Ripley, a Mathematics teacher at Unami Middle School, meets the requirements for a Sabbatical Leave under the provisions of the School Code. This leave will be effective for the 2016-2017 school year.